

# **AGENDA**

**April 20, 2022 ~ 7:00 PM**

**Borough of Hawthorne, Passaic County, NJ**

**Watch Live:** Altice (Cablevision) Ch. 77, Verizon Fios Ch. 28

**Facebook:** Borough Hawthorne NJ Group <https://www.facebook.com/groups/1135979460070290>



**ROLL CALL:**

**FLAG SALUTE:**

**STATEMENT:**

Adequate notice of this meeting has been provided by the Annual Schedule of Regular Meetings heretofore adopted and posted on the Public Bulletin Board at the Municipal Building, emailed to The Herald News, The Record, The Gazette and all persons who have requested the mailing of such since November 21, 2021.

**APPROVAL OF MINUTES:**

Minutes for the Regular Meeting of March 16, 2022 and Bid Minutes for 2022 Lead Service Line Replacement Project.

**PUBLIC COMMENT:** (Agenda Items Only – 5 minute limit)

**ADOPTION & PUBLIC HEARING OF ORDINANCE 2293-22:**

**AN ORDINANCE AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT FOR PROPERTY LOCATED ON THE CORNER OF DIAMOND BRIDGE AVENUE AND LAFAYETTE AVENUE, BEING A PORTION OF BLOCK 105, LOT 16, ON THE TAX MAP OF THE BOROUGH OF HAWTHORNE**

**OLD BUSINESS:**

**NEW BUSINESS:**

**ADMINISTRATIVE AGENDA PRESENTED BY MAYOR LANE**

**REPORTS:** Borough Attorney Michael J. Pasquale, Borough Engineer Dr. Stephen T. Boswell  
Borough Administrator Eric Maurer

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**INTRODUCTION OF ORDINANCE 2294-22:**

**AN ORDINANCE TO FIX THE 2021 SALARIES, WAGES AND COMPENSATION OF THE EMPLOYEES OF THE BOROUGH OF HAWTHORNE, COUNTY OF PASSAIC AND STATE OF NEW JERSEY.**

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**RESOLUTIONS:**

**CONSENT AGENDA: R 71-22 and R 72-22:**

R 71-22      Bandshell Contracts

R 72-22      Award Water Service Line Project

**OFF-CONSENT:** R 73-22      Temp Budget Appropriation

**REPORTS OF SPECIAL COUNCIL COMMITTEES**

**CORRESPONDENCE:** None.

**BILLS:**

**PUBLIC COMMENT:**

**ADJOURNMENT:**

**THE NEXT COUNCIL MEETING IS  
WEDNESDAY, MAY 4, 2022 AT 7 PM**

**ORDINANCE NO. 2294-22**

**AN ORDINANCE TO FIX THE 2022 SALARIES, WAGES AND COMPENSATION OF THE EMPLOYEES OF THE BOROUGH OF HAWTHORNE, COUNTY OF PASSAIC AND STATE OF NEW JERSEY.**

The Municipal Council of the Borough of Hawthorne in the County of Passaic and the State of New Jersey, do ordain as follows:

Section 1. The following shall be the maximum salaries of the employees of the Borough of Hawthorne and such salaries shall be paid bi-weekly. When an Employee has scheduled a vacation and during an earned period of such vacation a regular payday would occur, then such Employee may receive a pay check for the payday prior to the commencement of the vacation period, provided such advance payment is approved by the Director of the respective department. Upon any employee leaving the employ of the Borough of Hawthorne, salary will be adjusted to actual days worked.

**SALARY ORDINANCE 2022**

<b><u>Position/Title</u></b>	<b>2022</b>
Mayor.....	7,500.00
Council President.....	5,000.00
Council.....	4,000.00
Borough Clerk/Election Official.....	96,000.00
Deputy Borough Clerk.....	42,538.00
Business Administrator.....	172,692.00
Administrative Assistant-Confidential/NPP Coordinator.....	82,400.00
Administrative Assistant-Confidential/Safety-Compliance.....	64,800.00
Chief Financial Officer/Director Revenue & Finance.....	125,000.00
Deputy Finance Officer.....	64,583.00
Tax Collector/Collector of Rents/Tax Search Officer.....	75,072.00
Tax Assessor.....	28,819.00
Construction Official in addition to Sub-Code.....	10,000.00
Building Sub-Code Official F/T.....	92,250.00
Building/Electrical/Plumbing Inspector P/T (per hour).....	40.00
Sub-Code Official/Electrical P/T.....	39,295.00
Sub-Code Official/Plumbing P/T.....	46,800.00
Sub-Code Official/Fire P/T.....	13,520.00
Interim/Substitute Subcode Official.....	50.00
Expedited Inspection/Review (per hour).....	40.00
Extra Duty Inspection/Review (per hour).....	40.00
Sanitary Inspector/Reporting Officer P/T.....	24,975.00
Public Health Nurse (per hour).....	38.42
Health Doctor.....	2,000.00
Fire Chief.....	14,000.00
Clerk, Board of Fire Commissioners (per hour).....	17.00
Chief of Police.....	205,000.00
Secretary – OEM Stipend.....	1,000.00

Deputy Secretary – OEM Stipend.....	500.00
Special 2 Police Officer, per hour.....	20.27
Civilian Dispatcher Step 5 .....	20.50
Civilian Dispatcher Step 4 .....	19.50
Civilian Dispatcher Step 3 .....	18.50
Civilian Dispatcher Step 2 .....	17.50
Civilian Dispatcher Step 1 .....	16.50
Civilian Dispatcher P/T Training Rate (per hour) .....	15.50
Crossing Guards (per hour).....	18.61
Magistrate.....	44,783.00
Court Administrator.....	61,640.00
Prosecutor.....	34,000.00
Assistant Prosecutor (per session).....	300.00
Public Defender (per monthly session).....	300.00
Court Security P/T (per hour).....	17.07
Secretary - Planning Board.....	7,000.00
Secretary - Board of Adjustment.....	7,000.00
Secretary Special Meetings (per meeting).....	200.00
DPW Administrative Coordinator.....	51,447.00
Recycling Coordinator.....	2,000.00
Recycling Pick-up/Part-time (per hour).....	17.00
Recycling Center Attendant.....	14.00
Municipal Building Custodian (per hour) .....	18.00
Director of Public Works.....	120,000.00
Superintendent – Public Works.....	106,069.00
Temporary/Seasonal/Part-time Help – Miscellaneous.....	20.00
Maintenance Worker – Seasonal Fields/Leaves (per hour) .....	17.00
Seasonal CDL Driver (per hour) .....	20.00
Secretary Shade Tree (per hour) .....	17.00
Municipal Alliance Coordinator.....	5,000.00
Director/Secretary Board of Recreation.....	14,088.00
Pool Manager.....	13,000.00
Assistant Pool Manager.....	9,000.00
Assistant Pool Manager P/T (per hour) .....	18.00
Lifeguard (per hour 40 hours) .....	17.80
Badge Seller - Swimming Pool (per hour).....	13.90
Program Director – Recreation.....	4,400.00
Supervisor - Arts & Crafts (per week).....	350.00
Summer Assistant Program Director (per week).....	350.00
Summer Counselor (per hour).....	11.90
Dance Director (per session).....	32.50
Tennis Director (per hour).....	17.00
Tennis Assistant.....	11.90
Supervisor of Umpires (per week).....	166.75
Supervisor of Referees (per week).....	95.00
Referees/Basketball League (per game).....	35.00
Umpires Baseball (per game).....	50.00
Referees/Soccer (per game).....	55.00

Referees/Wrestling (per match).....	27.00
Director, Special Recreation Program (per session).....	53.75
Aerobics Instructor (per session).....	53.75

Section 2. There shall be paid to all Borough Volunteer Firefighters who are certified as having met annually the attendance standards established in the Fire Department Ordinance, \$599.00 annually as a clothing allowance. Qualified retired firemen may receive \$179.00. Firematic officers shall receive the following additional sums: Assistant Fire Chiefs an additional sum of \$818.00, Captains \$297.00, Lieutenants \$209.00, per annum for performing clerical duties and attending meetings in connection with their duties.

Section 3. There shall be paid to all William B. Mawhinney Memorial Ambulance Corps members who attend at least 52 calls for ambulance duty in the current year and who have been certified as having met the requirement hereof and approved by the Mayor \$350.00 annually as a clothing allowance.

Section 4. Salaries and other compensation for Police Officers represented by the Policemen’s Benevolent Association and the Superior Officers’ Association shall be as delineated in their respective Collective Negotiations Agreements that have been approved by the Borough Council.

Section 5. Salaries and other compensation for Civilian Despatchers represented by the Teamsters Local 11 International Brotherhood of Teamsters shall be as delineated in their respective Collective Negotiations Agreements that have been approved by the Borough Council.

Section 6. Salaries and other compensation for Department of Public Works employees represented by the UPSEU Blue Collar Unit shall be as delineated in their Collective Negotiations Agreement that have been approved by the Borough Council.

Section 7. All White-Collar Union employees shall be paid longevity and other non-salary compensation as delineated in their Collective Negotiations Agreement that have been approved by the Borough Council.

Section 8. The Borough Administrator, after review of requests for expedited or extra duty uniform construction code inspections and reviews, may determine that any sub-code official or inspector may receive additional salary at the rate proscribed in Section 1 of the Salary Ordinance for this purpose.

Section 9. All ordinance and parts of ordinances inconsistent with the provision of this ordinance be and the same are hereby repealed, but only to the extent of such inconsistencies.

Section 10. This ordinance shall take effect twenty (20) days after final passage, provided notice of the same has been duly published all as required by law.

Frank E. Matthews  
Council President

**ATTEST:**  
Lori Fernandez, RMC, CMC  
Borough Clerk

## **NOTICE OF PENDING ORDINANCE**

The ordinance published herewith was introduced and passed upon first reading at the regular meeting of the Municipal Council of the Borough of Hawthorne, in the County of Passaic, New Jersey, held on April 20, 2022. It will be further considered for final passage after public hearing thereon, at a meeting of said Municipal Council to be held in the Municipal Building, 445 Lafayette Avenue, in said Borough on May 4, 2022; at 7:00 P. M. at which time and place all interested members of the public who desire will be given an opportunity to be heard in connection with said Ordinance, and during the week prior to and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's Office in said Municipal Building to the members of the general public who shall request the same.

Lori Fernandez, RMC, CMC  
Borough Clerk