



**BOROUGH OF HAWTHORNE**  
MUNICIPAL BUILDING  
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506  
PHONE: 427-5555 EXT. 318

**January 5, 2010 Meeting Notes**

Attendance: Philip Savoie (PS), Declan Madden (DM), , John Terry (JT),  
Rick Hockenberry (RH)

Absent: Pieter Slump (PSL), Arborist Patrick Allen (PA), Council Liaison  
Joe Wojtecki

Meeting 07:30PM-10:00PM

**1. Public session (if needed).**

*Motion to open public portion of meeting PS, 2<sup>nd</sup> by RH. Unanimous vote to open public portion of meeting.*

*Jack Fannin 44 Tuxedo Ave. Thanks for the Commission's work in 2009.*

*David Sailer, 28 Bamford Ave. attending meeting, no comments or questions at this time.*

*Motion to close public portion of meeting PS, 2<sup>nd</sup> by RH. Unanimous vote to close public portion of meeting.*

**2. Reorganization. Election for Chair & Vice-Chair.**

*Nomination of PS for Chairman and PSL for Vice-Chairman for 2010 by DM, 2<sup>nd</sup> by JT. Unanimous vote to approve nominations. Abstention on vote by PS.*

**3. Review of December 2009 Meeting notes.**

*Motion to approve and accept December 2009 meeting notes, PS, 2<sup>nd</sup> by RH. Unanimous vote to accept meeting notes.*

**4. Budget review.** No temporary 2010 budget established yet. Tree account monies from 2009 discussion. 2010 training. *Mention only.*

**5. Old Business items.**

**A.** Letters to be written to residents, property owners, etc.

1. 45 Summit Ave. Burying of two Borough trees in planter. Follow up letter sent to resident dated December 4, 2009. Jan. 15, 2010 compliance date, as weather permits.  
*Follow up needed as weather permits.*

**B.** General Borough planting planned for Spring '09. Bid specification update. Bid documents received Dec. 18, 2009. Winner on Borough web-site. Bid allows for 120 trees to be planted.  
*DM to manage planting. Meeting with contractor to be held prior to planting.*

**C.** Ordinance Committee. Final language check still needed. Still to be completed. *Mention only. Preliminary review indicates changes were as requested. Only hitching of animals section removed.*

**D.** Enforcement follow up activities: Review list.

1. 45 Summit Ave. As above in 5.A.1. *Mention only.*  
2. McFarlan Ave. Generation X Towing company hit three trees that had to be removed on an emergency basis. Follow up still required.  
*Follow up needed.*  
3. 183 Third Ave. Possible root cutting case. Investigation and follow up determined sidewalk permit was obtained. Discussion.  
*Write follow up letter to resident.*

**E.** Cool Cities Planting Spring 2010 activity. Planning activities discussion.

*JT to organize and be primary contact for Spring 2010 State planting. State Forester and JT to meet in near future to organize next planting. Decision on planting area to be decided by next meeting.*

**F. Public bid Borough tree work. Recent activities. Update and discussion.**

*Concerns about quality of trimming work being performed under maintenance contract. Work down at the Library, Maitland Ave. and May St. appears to have many drag cuts and may not be to ANSI standard. Follow up required with company contact and then letter to company to formalize concerns.*

**G. Patriot Development project, Goffle Rd. Public hearing held on Monday December 7, 2009 at the Zoning Board of Adjustment. No tree plan submitted by property owner, testimony not yet complete. Next meeting date at the Zoning Board of Adjustment scheduled for Monday February 22, 2010. Commissioners are encouraged to attend.**

*Mention only. Commission expects plan for tree inventory, preservation and removal from applicant for review. Letter with comments re-submitted to the Zoning Board of Adjustment Attorney C. Collins on Jan. 19, 2010 when it appeared the original letter had not made it to the Board.*

**H. PSE&G Substation update. E-mail sent to PSE&G contact. Follow up required to track activities at this site.**

*No response from PSE&G to memo submitted to PSE&G representative on November 25, 2009. Follow up required.*

**I. Sidewalk specification standard. Follow up needed, not yet completed.**

*Follow up needed, talk with or meet with Joe Clementi.*

**J. Forestry grant application submitted to State on November 30, 2009, for tree inventory update. No correspondence from State yet. Monitor grant application approval results by end of this month or January 2010.**

*Mention only, no response or news yet.*

**6. New items**

**A. Enforcement cases.**

1. Arlington Ave.? Illegal trims?

*Commissioners to inspect trees. Check maintenance contract to determine if this these addresses were on contracted work list.*

**B. Letters from residents. None at this time. *None, no comment.***

**C. Submittals for Tree City USA & Growth Award started. Due Jan. 31, 2010. Community Forestry State report due February 15, 2010 for 2009.**

*PS to prepare and submit.*

**D. Cel-Earth-Bratton 2010. Need commissioners to contact Environmental Commission and coordinate activities. Memorial Day parade participation?**

*Volunteers to help. Request volunteer to attend Env. Commission meeting this month. Start organizing for CEB. Discussion for Memorial Day parade for next meeting.*

**E. Inventory update project.**

*Request for PSL to e-mail out proposal by vendor for inventory work. Review for discussion.*

**F. Air spade tree list.**

*Request to DPW for PA to use air spade treatment for trees in the Borough.*

1. 45 Summit Ave.
2. Trees between Ambulance & Fire #5.
3. Borough Hall Douglas Fir.
4. Oaks @ the pool complex?

**G. Anything else?**

*Reminder about meeting with Mayor for State planting project on Jan. 15, 2010. Motion to close meeting by PS, 2<sup>nd</sup> by RH. Unanimous vote to close meeting.*