



# HAWTHORNE

## Shade Tree Commission

**BOROUGH OF HAWTHORNE**  
MUNICIPAL BUILDING  
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506  
PHONE: 427-5555 EXT. 318

### November 10, 2009 Meeting Notes

Attendance: Attendance: Philip Savoie (PS), Declan Madden (DM), Pieter Slump (PSL), John Terry (JT), Arborist Patrick Allen (PA)  
Absent: Rick Hockenberry (RH), Council Liaison Joe Wojtecki  
Meeting 07:30PM-10:00PM

#### 1. Public session (if needed).

*Motion to open public portion of meeting PS, seconded PSL, unanimous approval to open public session of meeting.*

*In attendance: resident Michael Gensch, 139 Parmalee, would like to volunteer with Shade Tree. Shade Tree Commission activities and organization briefly discussed.*

*Motion to close public portion of meeting PS, seconded JT, unanimous approval to close the public portion of the meeting.*

#### 2. Review of October 2009 Meeting notes.

*Motion to approve Oct. 2009 meeting notes PSL, seconded JT, unanimous approval to approve October 2009 meeting notes.*

#### 3. Budget review.

##### A. Brief review of budget, end of year projected expenses.

*Commission on track to finalize end of year expenses. These include contracted services, tree planting for Spring 2010 and several smaller purchases by year's end.*

**B. 2010 budget.** To be submitted this week.

*Budget meeting review with public hearing set for 09:30AM Monday November 30, 2009. Budget request essentially flat except for increased request for tree planting funds. This is due to the increase in planting requests that have been received from the public. Commissioners are encouraged to attend meeting to learn budget process and answer questions from the public and Finance Committee.*

**C. Resistograph discussion.**

*Discussion was held regarding the purchase of a resistograph, a diagnostic tool to be used to help in hazard tree and tree health determinations. After this equipment's pro's and con's were discussed, as well as new vs. used, a motion was made.*

*Motion to purchase 19" resistograph from IML model S500 was made by DM, seconded JT, unanimous approval by the Commission members to approve the purchase of this equipment.*

**4. Old Business items.**

**A.** Letters to be written to residents, property owners, etc.

1. 44 Tuxedo Ave.-Request to "whitewash" Borough trees in front of property. Letter dated 8/6/09. Response letter still to be written to resident, based upon discussion and decision made at October 2009 meeting.

*Mention only. PS to write letter.*

**B.** General Borough planting planned for Spring '10. Bid specification discussion.

*PS and PSL are taking finishing this document and presenting to Administration for help in bidding out this work. The bid results need to be finalized by December 2009 to either generate a PO or encumbrance for the monies for the Spring 2010 planting.*

- C. Ordinance Committee.** Final language check still needed. Final review needed this month for Borough web-site publication.  
*PS sent out the ordinance via e-mail for commissioners to review. Final review needed prior to web publication.*
- D. Enforcement follow up activities: Review list.**
1. 45 Summit Ave. Burying of two Borough trees in planter. Follow up still needed. *Mention only.*
  2. 9 Norma Terrace. Case in court October 1, 2009. Case resolved. Follow up required for agreement for property owner. Potential court follow up date in December 2009. Contractor portion of case settled. *PA to potentially substitute for PSL if court date needed. One party still has not yet finished case settlement yet.*
- E. Cool Cities Planting Update.** Fall'09 planting planning & schedule. Update. *Planting is scheduled to start this Monday Nov. 16. FU with DPW Administration to request PA will be on site during planting, as per agreement w/State.*
- F. Public bid for Borough tree work.** DPW plan and recent activities. Discussion. *No work has been done yet as far as the commission knows.*
- G. Patriot Development project, Goffle Rd.** Testimony prepared, public hearing on Monday Nov. 23, 2009.  
*PS will attend the meeting on Monday to provide testimony for HSTC.*
- H. PSE&G Substation update.** Follow up needed with PSE&G at their request.  
*E-mail still to be written. PS to FU. Issues: soil source, soil testing & weed barrier questions.*

**I. 2010 Proposed public meeting dates, 2<sup>nd</sup> draft.**

Tuesday January 5, 2010  
Tuesday February 2, 2010  
Tuesday March 2, 2010  
Tuesday April 6, 2010  
Tuesday May 11, 2010  
Tuesday June 8, 2010  
Tuesday July 13, 2010  
Tuesday August 10, 2010  
Wednesday September 8, 2010  
Tuesday October 5, 2010  
Tuesday November 9, 2010  
Tuesday December 7, 2010

*Any date conflicts or requests for meeting date changes must be reported at December 2009 meeting.*

- J. Sidewalk specification standard. Follow up not yet completed.**  
*PS has made a template for the Building Dept. To also be followed up with DPW.*

**5. New items**

**A. Enforcement cases.**

1. McFarlan Ave. Generation X Towing company hit three trees that had to be removed on an emergency basis on October 17, 2009. Investigation and follow up required.

*PSL to measure 4 surrounding trees in order to start this investigation, for replacement assessment. May have to issue citation. Company to be contacted.*

**B. Letters from residents. None at this time.**

**C. Revision to Borough Ordinance Chapter 206-Tree Removal.**  
Published in Oct. 29, 2009 edition of the Hawthorne Press. Public hearing scheduled for Nov. 16, 2009 Council meeting. Review comments needed now.

*Mention only. Any comments need to be forwarded to PS by this weekend. PS to attend council meeting with comments. Other commissioners asked to attend.*

**D.** Forestry grant application, tree inventory update recommended.  
*PSL to get in touch with Paul Cowie re. tree inventory costs and gauge interest in project.*

**E.** Anything else?

*Oaks near water treatment plant – we need to look at these trees, perhaps PA needs to air-spade around an oak. Large trees by the back field being adversely impacted by vehicles parking on the trees' roots. Discuss matter with Administration, DPW/Water, Mayor & Council?*

*Douglas Fir at Borough Hall also needs to be air spaded too, due to damage to the roots when the generator pad for the Verizon installation was built.*

*Arbor Day 2010 – planned for High School along Warburton.*

*Westervelt Ave condo project – did we resolve the tree assessment issues?*

*Motion to close meeting DM, seconded JT, unanimous approval to close meeting.*