



HAWTHORNE

Shade Tree Commission

BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

December 7, 2010 Meeting Notes

Attendance: Philip Savoie (PS), Pieter Slump (PSL), Declan Madden (DM), John Terry (JT), Alternate Dave Sailer (DS), Councilman John Bertollo in place of Councilman Joe Wojtecki.

Absent: Rick Hockenberry (RH), Jack Fannin (JF)

07:30PM-10:00PM

Motion to open meeting PS, seconded JT, unanimous approval.

1. Public session (if needed). *No public present.*
2. Review of November 2010 Meeting notes.

Motion to approve November 2010 meeting notes PS, seconded JT, unanimous approval to accept meeting notes.

3. Budget review.

A. 2011 Budget. Hearing held on Tuesday November 30, 2010 @ 4:00 PM @ Borough Hall. Discussion.

PS, motion to encumber final remaining moneys in 2010 budget for Spring 2011 tree planting for roughly \$8700, seconded JT, unanimous approval to encumber remaining monies for this purpose.

4. Old Business items.

A. Letters to be written to residents, property owners, etc.

1. 64 Warburton Ave. *PSL to call.*
2. 890 Lafayette Ave.
3. 113 9th Ave. *PS to write final response.*
4. PSE&G 6th Ave. & 9th Ave. Substation inspection.
5. 107 5th Ave. Tree removal request, letter dated August 16, 2010.

Letters (above) to be written with final decisions, still to be done.

Letters sent out: *Mention only.*

1. 51 8th Street- Tree removal question, neighbor's property.
2. 416 Lafayette Ave.- Tree removal question due to sidewalk / tree conflict.
3. 60 Ridge Rd., North Haledon. Tree top topping request for multiple properties at this location on the Hawthorne, North Haledon border.

B. General Borough planting for Fall 2010 planting. Final inspections for Scalon still to be finished. Orphan oak tree from Norma Terrace. *Inspections not yet finished, Tode contracting to plant remaining tree. PS to give planting location to PSL and PSL will contact contractor to plant.*

C. Enforcement & follow up activities:

1. 48 Lee Ave. Illegal tree removal, state planting. Following payments schedule.
2. 113 9th Ave.-Letter dated June 30, 2010. Tree removal request received via DPW. Review performed. Prune only, letter to resident.
3. 179 4th Ave. Illegal tree pruning incident. Following payments schedule.
4. 18 Barker Ave.-Letter dated August 22, 2010, PSE&G gas line issue.
5. 10 Cornell Avenue-Letter dated August 20, 2010, regarding new sidewalk issue. Waiting on response from Administrator & Borough Engineer.
6. 138 May St.-Illegal root cutting on large, mature maple tree. Hazard tree determination and emergency removal. Summons issued to property owner & contractor. Court date reset for January 6, 2011.

Mention only during meeting, continued follow up occurring.

D. Patriot Development project, Goffle Rd. Testimony not yet complete. Applicant willing to change tree species in landscape plan, would like recommendations from Commission. Issue of buffers and tree protection plan not resolved. Recommendations on species determined previously but more feedback is needed. **Next and FINAL meeting scheduled for January**

17, 2010. Tree issues and Borough updated zoning ordinance discussion / decision to be made at this meeting as well as vote on applicant's variance requests.

Brief discussion of project. Final recommendations to be presented at the meeting and question of applicability of new zoning ordinance applicability.

E. Public Borough tree work. Report of work pending from DPW. Update.

Briefly mentioned, no discussion.

F. Forestry grant for tree inventory update.

Green Communities Grant application for next (3rd) CFMP submitted to NJDEP-Div, of Parks & Forestry. Waiting for results of application this month. *Mention only.*

G. Sidewalk policy. Discussion. Review from DS.

John Bertollo to review the proposed sidewalk policy with DPW and then will come back to HSTC with information.

5. New items

A. Enforcement cases. None at this time. *No comments.*

B. Letters from residents. None at this time. *No comments.*

C. State Cool Cities tree planting project update. Waiting on contractor.

PSL to review with Aspen Landscaping.

D. Request for secretary for Commission's official business correspondence and meeting documents.

HSTC needs administrative support to handle clerical needs. Discussed with JB briefly. HSTC to get job description information to Joe Wojtecki.

E. End of year reports: Tree City USA (due Jan. 31, 2011), Annual State of New Jersey Report for 2010 (Due February 15, 2011). *Mention only.*

F. 2011 Goals. Inventory, 3rd CFMP, work processes plan & documentation, etc.

Briefly discussed above items. More detail and task assignments to be discussed.

G. Anything else? *Nothing at this time.*

JT motion to close, seconded PSL, unanimous approval to end meeting.