



HAWTHORNE

Shade Tree Commission

BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

December 1, 2009 Meeting Notes

Attendance: Attendance: Philip Savoie (PS), Declan Madden (DM), Pieter Slump (PSL), John Terry (JT), Rick Hockenberry (RH), Arborist Patrick Allen (PA), Council Liaison Joe Wojtecki
Meeting 07:30PM-10:00PM

1. Public session.

Motion to open public session PS, seconded RH. Unanimous approval to open public session of meeting.

Mr. Jack Fannin – 44 Tuxedo Ave. Came to voice disagreement with the letter the Commission sent to Mr. Fannin (dated Nov. 25, 2009) regarding painting Borough trees and the HSTC letter denying his request. He does not agree with our determination and would like to make that public. He also requested a follow up inspection to check the crack on this tree were bark splitting is taking place. He also stated that the Borough still has not followed up on a half finished tree trimming by his driveway entrance. He requested this job be inspected and finished.

Also in attendance - volunteers David Sayler and Stacey Fiorina.

Councilman Wojtecki also stopped by to discuss tree issues prior to the council meeting. State planting results for Fall'09, budget matters, Elberon Ave. resident tree issue and Brockhuizen Lane rebuilding project were all briefly discussed.

Motion to close public session by PS, RH seconded. Unanimous approval to close public session of meeting.

2. Review of November 2009 Meeting notes.

*Motion to approve November 2009 meeting notes PS, seconded by RH.
Unanimous approval to accept November 2009 meeting minutes.*

3. Budget review.

A. Brief review of budget and 2010 budget hearing on November 30, 2009. *November 2009 meeting attended by PS & PSL. No public attended. Mention only.*

B. Final purchase orders for 2009.
Items mentioned were the 2010 schedule announcement in the Hawthorne Press and a cable lock for the computer. A PO for the purchase of a resistograph as a diagnostic tool was finalized as the current budget year is closing this month. A PO for the Spring 2010 planting was also discussed as the bid for this work is still to be issued and the monies in this account have to be accounted for by the end of the month.

4. Old Business items.

A. Letters to be written to residents, property owners, etc.

1. 44 Tuxedo Ave.-Letter written and dated November 25, 2009.
Mention only, discussed in the public portion of the meeting. See above notes.

B. General Borough planting planned for Spring '10. Bid specification update. Documents submitted to Administration for publication.
Mention only. Bid documents should be returned by Dec. 16. Money to be encumbered. See above notes in budget section, 3.B.

C. Ordinance Committee. Final language check still needed. Still to be completed.
Mention only, work still to be done on this prior to Internet publication, Chapters 54 & 174.

D. Enforcement follow up activities: Review list.

1. 45 Summit Ave. Burying of two Borough trees in planter. Follow up & letter still needed.

PSL to forward letter to PS. Follow up letter to resident to be sent out this month by PS.

2. 9 Norma Terrace. Case in court October 1, 2009. Follow up required agreement for property owner. Still waiting for final settlement. Potential court follow up date in December 2009.

Court date is set for Dec. 21. PA would potentially fill in for PSL, who will not be available for the date.

E. Cool Cities Planting Update. Fall'09 planting completed, update. Spring 2010 activity?

The Commission would like to continue with the state planting in the spring, but there were some concerns as to the time commitment, since HSTC will also be performing our own planting. JT said that he would be willing to handle resident concerns for the Cool Cities. DM said that he would be willing to handle HSTC's planting, as long as the planting sites are better marked for the contractor. PS stated that HSTC should make the final planting locations during the upcoming planting, not the contractor, based upon the last planting's experience.

F. Public bid for Borough tree work. DPW plan and recent activities. Update and discussion.

Downes will be starting on the tree work PO's as soon as possible. PS and PSL will be looking to meet with Tom Youmans from Downes to discuss production reporting for the Commission's monitoring.

G. Patriot Development project, Goffle Rd. Testimony prepared, public hearing changed to Monday December 7, 2009 at the Zoning Board of Adjustment. Other commissioners encouraged to attend hearing.

PS really encourages everyone to attend this meeting, since this is part of the Commission's area too. Comments submitted in letter to Zoning Board of Adjustment in November 9, 2009 letter.

H. PSE&G Substation update. E-mail sent to PSE&G contact. Follow up required to track activities at this site.

Mention only. Contact at PSE&G should be contacted to determine action follow up on this project.

I. 2010 Proposed public meeting dates, final schedule. Comments?

Tuesday January 5, 2010
Tuesday February 2, 2010
Tuesday March 2, 2010
Tuesday April 6, 2010
Tuesday May 11, 2010
Tuesday June 8, 2010
Tuesday July 13, 2010
Tuesday August 10, 2010
Wednesday September 8, 2010
Tuesday October 5, 2010
Tuesday November 9, 2010
Tuesday December 7, 2010

Mention only. To be published in the Hawthorne Press.

J. Sidewalk specification standard. Follow up needed, not yet completed. *Several commissioners feel that ALL trees should have a round-out, with no exceptions. Eliminates confusion about overall sidewalk policy. The current drawing and language leaves some flexibility if needed by Commission & sidewalk inspector for special circumstances. Commission would like to have this diagram added to letter handed out by Building Department & DPW Administration office when permits for sidewalks, roads & other infrastructure/ tree conflicts arise.*

K. Enforcement cases.

1. McFarlan Ave. Generation X Towing company hit three trees that had to be removed on an emergency basis. Follow up still required. *PSL to write a letter to the company.*

L. Forestry grant application submitted to State on November 30, 2009, for tree inventory update. Monitor grant application approval results by end of this month or January 2010.

Mention only.

5. New items

A. Enforcement cases.

1. 183 Third Ave. Possible root cutting case, no contact with Commission during sidewalk replacement. Investigation and follow up required. *Commissioners need to look at this tree and report. RH to possibly handle case.*

B. Letters from residents. None at this time.

Mention only.

C. Submittals for Tree City USA & Growth Award to be started. Due Jan. 31, 2010.

Mention only. Data needed from DPW & Finance.

D. Revision to Borough Ordinance Chapter 206-Tree Removal.

Published in Oct. 29, 2009 edition of the Hawthorne Press. Public hearing attended Nov. 16, 2009 Council meeting. Public testimony provided. Possible further follow up this month. To be determined.

Mention only.

E. Anything else?

1. *87 Elberon Ave.-Resident concerned about tree in front of house and water service. Follow up needed based upon resident concern.*

2. *Brockhuizen Lane reconstruction – several trees will have to come down due to the reconstruction project for this street. Details provided by Boswell Engineering representative Gabriel Miani. PA is concerned that the larger trees outside of the road area will be damaged during the construction and should be removed before they become hazardous after the roots are cut.*

Motion to close meeting PSL, seconded JT. Unanimous approval to close the meeting.