



# HAWTHORNE

## Shade Tree Commission

**BOROUGH OF HAWTHORNE**  
MUNICIPAL BUILDING  
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506  
PHONE: 427-5555 EXT. 318

### October 6, 2009 Meeting Notes

Attendance: Philip Savoie (PS), Rick Hockenberry (RH), Declan Madden (DM), Pieter Slump (PSL), John Terry (JT), Arborist Patrick Allen (PA)

Absent: Council Liaison Joe Wojtecki

Meeting 07:30PM-10:30PM

#### 1. Public session (if needed).

*Motion to open the public portion PS, seconded PSL, unanimous approval to open the public session.*

*Resident Brett Fernicola – 96 7<sup>th</sup> Ave. The resident is concerned about a maple tree in front of his house that appears to be dying and has called DPW numerous times. Resident presented pictures. PA informed resident that his tree is on the removal list.*

*Resident Paul Cantello – 37 Sylvester Ave. Reported that resident on 89 Parmalee needs her tree removed. PSL asked Paul to ask resident to call DPW for an assessment inspection.*

*PS motion to close public portion of the meeting, seconded DM, unanimous approval to close the public portion of meeting.*

#### 2. Review of September 2009 Meeting notes.

*PS motion to approve Sept. 2009 meeting notes, seconded RH, unanimous approval to accept these two months of meeting notes.*

### 3. Budget review.

#### A. Brief review of budget, end of year projected expenses.

*Brockhuizen removal charged to Shade Tree budget. Commission recommends that the Borough look to charge the property owner or the insurance company for the removal, but there is no reason this tree on private property should be charged to Shade Tree. If this reimbursement is not obtained from the property owner, look for other source of reimbursement.*

*69 Horton Ave – HSTC charged \$2200 for removal by Town & Country, but the tree is still there. PA indicated he had assessed tree and that it was slated for removal. However, it was not clear who decided to call Town & Country Tree Service or why, since the Downes Tree Service contract had just been received and awarded on the date of this PO request.*

*PS discussion of projections and expected costs.*

#### B. 2010 budget.

*PS requests that other commissioners attend budget review meetings with the Borough administrator and public to better explain our budget.*

### 4. Old Business items.

#### A. Letters to be written to residents, property owners, etc.

1. 44 Tuxedo Ave.-Request to “whitewash” Borough trees in front of property. Letter dated 8/6/09. Issue still pending.

*DM says that the paint will harm the tree. Also, this might open the door to other residents handling the trees, which is against Borough ordinance. Resident should use a tree wrap to prevent scalding. PS will write letter to resident.*

- B.** General Borough planting planned for Spring '09. Bid specification discussion and time line. Board of Education meeting & projects.

*The Commission is interested in learning more about what the Bd of Ed would like to do at the High School. No final choice has been made for the Arbor Day 2010 location. Bid specification for the general planting prepared by PSL. Review needed to forward to Administration for publication.*

- C.** Ordinance Committee. Final language check still needed.

*PS will ask Borough Attorney when the drop-dead date is for the publication of the Borough ordinance, and then HSTC will have a meeting.*

- D.** Enforcement follow up activities: Review list.

1. 45 Summit Ave. Burying of two Borough trees in planter. Follow up required.

*Resident contacted in correspondence dated May 22, 2009 regarding the above matter. Follow up letter to be written to residents explaining that the partial removal of the planter is not good enough for the trees' health and that it must be completely removed to prevent a hazard tree condition from developing. PS to follow up.*

2. 9 Norma Terrace. Case in court October 1, 2009. Case resolved. Follow up required for agreement.  
*Mention only.*

3. 43 Minerva. Case investigation determined trench dug by Hawthorne Water Department.  
*Mention only.*

4. Insurance claim for trees knocked down on Lafayette Ave. Insurance company paid replacement cost assessment. No further action.  
*Mention only.*

**E. Cool Cities Planting Update.** Fall'09 planting planning & schedule.  
Update, public letter and notifications.  
*Mention only.*

**F. Public bid for Borough tree work.** Proposed DPW plan, finance issues, quality assurance/quality control, data and field inspection issues.  
Discussion.

*PS spoke with DPW director regarding these issues. PS recommended that Downes focus on removals and stumps, and PA be allowed to trim trees.*

**G. Patriot Development project, Goffle Rd.**  
*Follow up letter by PS.*

**H. PSE&G Substation update.**  
*PA and PS will meet with PSE&G representatives on Friday October 9<sup>th</sup> to discuss the Substation. Plants have died off dramatically.*

**5. New items**

**A. Enforcement cases.** No new cases at this time.  
*Mention only.*

**B. Letters from residents.** None at this time.  
*Mention only.*

**C. Sidewalk specification standard.**  
*The new spec that we recommend for the entire borough is for a 5' flag with a center width of 36", to comply with ADA requirements. The DPW & Building Dept. will be notified to clarify and then implement this new specification.*

**D. 2010 Proposed public meeting dates.**

Tuesday January 19, 2010-Change to Jan. 5 or 12?  
Tuesday February 9, 2010-Change to Feb. 2?  
Tuesday March 9, 2010-Change to March 2?  
Tuesday April 6, 2010  
Tuesday May 4, 2010 -Change to May 11?  
Tuesday June 1, 2010-Change to June 8?  
Tuesday July 6, 2010- Change to July 13?  
Tuesday August 3, 2010-Change to Aug. 10?  
Wednesday September 8, 2010  
Tuesday October 5, 2010  
Tuesday November 9, 2010  
Tuesday December 7, 2010

**E. Anything else?**

*PA mentioned pricing for resistograph.*

*126<sup>th</sup> 9<sup>th</sup> Ave – Our recommendation is to dig the holes by hand or by augur.*

*JT motion to close the meeting, seconded DM, unanimous approval to close meeting.*