

**DRAFT: 5-18-09**

**PASSAIC COUNTY**  
**New Jersey**  
**ANNUAL ACTION PLAN 2009**  
**B-09-UC-34-0112**



**PUBLIC DISPLAY DOCUMENT FOR THE PERIOD**

**May 20 – June 22, 2009**

**Passaic County Planning Dept.**  
**Michael La Place Director**  
**930 Riverview Drive, Suite 250**  
**Totowa NJ 07512**

**(973) 569-4040**

**May 2009**

## **Executive Summary**

During FY 2009, Passaic County will receive federal community Development Block Grant funds. The fiscal year runs September 1 to August 31.

### **i. Priorities and Actions**

During the year, Passaic County will fund activities in furtherance of the objectives and priorities identified in the Strategic Plan for the five years from 2008 to 2012. These include:

#### **a. Support improvements to public facilities and services**

- 1) Recreation Center Improvements
- 2) Public Library improvements
- 3) Homeless shelter improvements
- 4) Special needs services

#### **b. Improve, maintain, and expand infrastructure**

- 1) Various sidewalk improvements
- 2) Handicapped curb cut improvements
- 3) Street improvements
- 4) Storm drainage improvements
- 5) Park improvements

#### **c. Support for economic development**

- 1) Support business development activities, i.e. commercial revitalization, façade improvements, new construction and rehabilitation projects
- 2) Support financial counseling and credit repair for companies
- 3) Support sustainable development projects

#### **d. Program Administration**

### **ii. Outcome Performance Measures**

HUD has developed an outcomes performance measurement system to collect information on outcomes of activities and to aggregate that information at the local and national level. Below is a list of Passaic County's proposed 2009 projects as matched with their HUD-approved performance measures.

**PERFORMANCE MEASURES FY 2009**

<b>PRIORITY</b>	<b>PROJECT</b>	<b>OUTCOME MEASURE</b>	<b>OBJECTIVE</b>	<b>OUTPUT</b>
INFRASTRUCTURE	Borough of Hawthorne – ADA curb ramps	Availability/ Accessibility	Create a suitable Living Environment	30 Public facilities
	Borough of Woodland Park (formerly W. Paterson) – Street improvements	Availability/ Accessibility	Create a suitable Living Environment	People
	Borough of Bloomingdale - sidewalk construction	Availability/ Accessibility	Create a suitable Living Environment	People
	Township of Little Falls – ADA Curb ramps	Availability/ Accessibility	Create a suitable Living Environment	31 Public facilities
	Borough of Prospect Park – Park improvements	Availability/ Accessibility	Create a suitable Living Environment	People
	Borough of Wanaque-Second Ave. Storm Drainage	Availability/ Accessibility	Create a suitable Living Environment	People
	Township of West Milford – Marshall Hill Road sidewalk improvements	Availability/ Accessibility	Create a suitable Living Environment	1,233 disabled people
PUBLIC FACILITIES	Strengthen Our Sisters	Availability/ Accessibility	Create a suitable Living Environment	People
	Borough of Haledon – Recreation Center improvements	Availability/ Accessibility	Create a suitable Living Environment	8,252 People
	Borough of Pompton Lakes – Library Historic Preservation (slum/blight)	Availability/ Accessibility	Create a suitable Living Environment	1 facility
PUBLIC SERVICES	Catholic Family and Community Services – LINC program	Availability/ Accessibility	Sustainability	People

**iii. Geographic Distribution:**

Passaic County will provide CDBG funds to activities serving the nine participating jurisdictions. Each of the nine municipalities that requested funding in 2009 received funding for one project. The handicap curb ramp projects are non-site specific within the municipalities.

As such **assistance is not directed to any specific geographic area.** The 2009 Consolidated Action Plan map shows the location of the site-specific activities. The areas of Passaic County that have a concentration of Non-

White and Latino populations are very limited. Only Census Block Groups in Haledon and Prospect Park have higher concentrations of Non-White and Latino households. Each of these communities is receiving funds for community-wide activities.

These areas also have a higher percentage of low-income households. Other communities with low-income households that have requested funding are receiving grants to undertake community-wide activities.

**iv. Evaluation of Past Performance:**

The County is working to get the first year activities underway. Operating procedures, sub-recipient agreements and other processes have been developed to enable the municipalities to begin to bid and contract for the activities.

At the end of the County's first fiscal year, ending August 31, 2009, Passaic County's Consolidated Annual Performance and Evaluation Report (CAPER) will provide an evaluation of the County's performance, including spending accomplishments and housing rehabilitation accomplishments. The first CAPER will be completed by November 30, 2009, ninety days following the completion of the 2008 fiscal year and on display for public comment by early November.

The County will be timely at the conclusion of its first year as it will meet the standard of 1.5 times the annual allocation available at the end of the program year.

**v. Citizen Participation**

The citizen participation process evidence is included in Appendix 2.

In agreement with 24 CFR 91.115(e) Passaic County has adopted a Citizen Participation Plan describing the citizen participation requirements of its CDBG program. The Citizen Participation Plan is on file at the Passaic County Department of Planning and on the web site.

On March 19, 2009, a public hearing was held at the Planning Department, 930 Riverview Drive – Suite 250, Totowa, to solicit input from social service agencies, housing providers, local municipalities, County agencies, and the general public. Training on the completion of an application for funding was provided.

On May 20, 2009, a summary of the Action Plan was published in the *Herald News* alerting interested persons as to the availability of the plan. The plan was placed at the following location in Passaic County for public review:

- Planning Department, 930 Riverview Drive– Suite 250, Totowa New Jersey 07512;
- County Administration Building at 401 Grand St, Paterson, NJ, 2<sup>nd</sup> Floor, Office of the Clerk to the Board
- Passaic County Housing Authority: 100 Hamilton Plaza, Paterson

- Passaic County website: [www.passaiccountynj.org](http://www.passaiccountynj.org)

The public review period was from May 20, 2009 to June 22, 2009. A public hearing will be held on June 9, to allow for review and discussion of the Annual Plan and proposed use of FY 2009 Program Funds. The Board of Freeholders of Passaic County is expected to approve submittal of the Action Plan on June 23, 2009. Documentation of the Citizen Participation process is included in the appendix of this document.

Citizen comments to be inserted if received during the comment period.

### C. Resources and Objectives

#### i. Federal Resources

The table below shows the County’s anticipated HUD entitlement for FY 2009.

<b>FUNDS AVAILABLE IN FY 2009</b>	
Funding Source	Amount
Community Development Block Grant Program FY 2009 Entitlement	\$874,945
American Recovery and Reinvestment Act (ARRA) of 2009 funds	\$234,670

The County expects to receive on-going Section 8 Rental Assistance funding from HUD to continue to provide 835 vouchers to low income renters in Passaic County, outside the entitlement cities.

The county is not aware of any Low Income Housing Tax Credit applications. However, the County would support, with a Certification of Consistency, proposals for affordable housing that may arise.

Passaic County administers the Continuum of Care (CoC) program serving all homeless persons in the County. The CoC expects to apply for funding under the 2009 CoC Program later this summer.

#### ii. Other Resources

The “Consolidated Plan Listing of Projects” (HUD Table 3) forms contained in this Action Plan reports that all of the CDBG Program funds are allocated to the projects.

That said, during the fiscal year other federal resources will likely be available in Passaic County, but administered by other agencies. These funds include McKinney Continuum of Care Grant, Section 8 Public Housing Choice Voucher Program, Community Services Block Grant (CSBG), Department of Energy Weatherization funds, and Housing Opportunities for

Persons with AIDS Program (HOPWA) and Federal Low-Income housing Tax Credits.

Passaic County has accumulated loan repayments from a DCA funded housing rehabilitation program in the approximate amount of \$200,000. These funds will be used to re-start the owner-occupied housing rehabilitation program. This program will focus on major system rehabilitation.

**iii. Annual Objectives**

The following list includes those priorities identified in the Strategic Plan for the five years from 2008 to 2012, which the County expects to achieve during the forthcoming program year of 2009.

**a. Support improvements to public facilities and services**

- 1) Recreation Center Improvements
- 2) Public Library improvements
- 3) Homeless shelter improvements
- 4) Special needs services

**b. Improve, maintain, and expand infrastructure**

- 1) Various sidewalk improvements
- 2) Handicapped curb cut improvements
- 3) Street improvements
- 4) Storm drainage improvements
- 5) Park improvements

**c. Support for economic development**

- 1) Support business development activities, i.e. commercial revitalization, façade improvements, new construction and rehabilitation projects
- 2) Support financial counseling and credit repair for companies
- 3) Support sustainable development projects

**d. Program Administration**

**D. Activities to be Undertaken**

The following table provides a summary of the activities to be undertaken, the priority it achieves, and the amount of funding by funding source.

**ACTIVITIES TO BE UNDERTAKEN**

<b>Project</b>	<b>Priority Need Level</b>	<b>CDBG \$</b>
Borough of Hawthorne – ADA curb ramps	H	50,000
Borough of Woodland Park (formerly W. Paterson) – Street improvements		100,000
Borough of Bloomingdale - sidewalk construction		64,800
Township of Little Falls – ADA Curb ramps		32,950
Borough of Prospect Park – Park improvements		48,406
Borough of Wanaque- Second Ave. Storm Drainage	H	83,800
West Milford – Marshall Hill Road sidewalk improvements –	H	100,000
<b>TOTAL INFRASTRUCTURE</b>		<b>479,956</b>
Strengthen Our Sisters – Septic system replacement	H	30,000
Haledon Boro – Recreation/Senior Center renovations	H	100,000
Pompton Lakes – Historic Preservation of Library (Slum/Blight)	H	50,000
<b>TOTAL REHABILITATION</b>		<b>180,000</b>
Catholic Family and Community Services – LINC Program	H	40,000
<b>TOTAL PUBLIC SERVICES</b>		<b>40,000</b>
Administration		174,989
<b>TOTAL PLANNING AND ADMINISTRATION</b>		<b>174,989</b>
<b>PROGRAM TOTAL</b>		<b>874,945</b>

The following pages are HUD activity forms (HUD Table 3C / Consolidated Plan Listing of Projects) for each of the activities to be funded. The forms provide detail on the activities including location, eligibility, fundability, and accomplishments.

The County's CDBG entitlement amount is \$874,945. Of this sum, approximately 20% is budgeted for administration, \$174,989. The funding available for specific activities is \$699,956. Of this amount, 93% is budgeted for activities that benefit persons of low- and moderate-income.

The public services cap is calculated based on the Entitlement grant of \$874,945 times 15%, which equals \$131,241. Public services are funded at 4.57% of the grant amount.