



BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

March 2, 2010 Meeting Notes

Attendance: Philip Savoie (PS), Declan Madden (DM), John Terry (JT), Pieter Slump (PSL), Rick Hockenberry (RH), Jack Fannin (JF), David Sailer (DS) and Arborist Patrick Allen (PA)
Absent: Council Liaison Joe Wojtecki (JW)
Meeting 07:30PM-10:30PM

1. Public session (if needed).

Motion to open public portion PS, seconded RH, unanimous approval to open public portion of meeting.

Guests: Michael Gensch, 139 Parmalee Ave. No questions or comments at this time. PSL commented that Mr. Gensch has volunteered to assist the Commission and the Board of Education in designing a landscape plan for the front of the High School, for future consideration and potential use by the Board of Education.

Motion to close public session PS, seconded JT, unanimous approval to close public portion of meeting.

2. Review of February 2010 Meeting notes.

Motion to approve February 2010 meeting notes by PS, seconded DM, unanimous approval to accept meeting notes.

NOTE: Errata-February 2010 meeting notes reported the review, approval and acceptance of the February 2010 meeting notes. This was a mistake and should have reported the review, approval and acceptance of the January 2010 meeting notes.

3. Budget review.

A. Budget meeting with Council Finance Committee planned for March 15, 2010 @ 4:45PM at Borough Hall. Commissioners are invited to attend. *Mention only.*

B. Cel-Earth-Bration 2010 expenses.

A discussion was held regarding the purchase of materials and services for upcoming public outreach events. In specific, both events require advertisement. Additionally, the possible need for more peat moss "jiffy pots" was discussed. Finally, the matter of a donation of a raffle tree was discussed as well. RH will obtain the tree donation and perform the planting. The Commission will pursue paid advertisements and review the need for the peat pots. Tree tublings have already been ordered from the State of New Jersey.

C. Arbor Day 2010 expenses. *See above comments. A suggestion was also made to invite the Regional State Forester Jack Shuart, if his schedule would permit attendance at the Arbor Day Event.*

Additional mention was made of educational opportunities at ISA Day, March 18, 2010 @ Rutgers University. This day is specifically devoted to arboricultural issues and subjects.

A motion was made by PS to use funds to purchase paid advertisements for Cel-Earth-Bration and Arbor Day, as well as any other materials as previously discussed above as needed for these events. 2nd by JT, unanimous vote to approve funds for these items. An additional motion was made to appropriate training monies as needed for Commissioners & the Arborist to attend ISA Day at Rutgers, within proposed annual training funding for the Commission for the current budget year (2010). 1st PS, 2nd PSL, unanimous vote to approve funds for ISA Day training for Commissioners interested in attending.

4. Old Business items.

A. Letters to be written to residents, property owners, etc.
None at this time. Mention only.

B. General Borough planting for Spring 2010. Field work discussion.
Field work to be completed to fill in information in current planting spreadsheet. DM to give assignments to Commissioners for field inspections, paying particular attention to overhead wires. A request for DPW to provide plant staging for the planting was also discussed to be followed up upon with DPW Administration. The planting

contractor also requested several additional plant species for large tree sites due to the inability to obtain all requested species from the planting bid. Japanese Katsura and black tupelo were recommended.

A discussion was also held regarding the re-planting and inventory of current tree species on Lafayette Ave. Currently 14 to 15 open tree wells exist on this street and part of the Spring 2010 planting will be to re-plant these open spaces as conditions for proper planting exist. The street inventory was decided to be pursued to answer the following questions;

- 1. What species are currently planted on the street?*
- 2. What future species should be planted, giving consideration to truck/vehicle clearance, heat tolerance, salt tolerance, plant shape (vase/columnar?)?*

One other future planting possibility in regard to Lafayette Ave. is the Chamber of Commerce's street scape Project Pride.

C. Enforcement follow up activities: Review list.

1. 45 Summit Ave. As weather permits.
2. McFarlan Ave. Generation X Towing company hit three trees that had to be removed on an emergency basis. Replacement cost assessment to be paid over the next one to two months as per Don Turner.
3. Car /tree accident-44 MacFarlan Ave. Replacement cost assessment received and deposited.
4. Car /tree accident-213 Lafayette Ave. Replacement cost assessment received and deposited.

All above items, mention only.

D. Patriot Development project, Goffle Rd. Tree plan submitted by property owner, testimony not yet complete. Applicant willing to change tree species in landscape plan, would like recommendations from Commission. Issue of buffers and tree protection plan not resolved.

Next meeting date at the Zoning Board of Adjustment scheduled for Monday March 15, 2010. Commissioners are encouraged to attend if this application is continued at this meeting. To be determined.

Tree removal plan provided by applicant reviewed. Total of 401 trees on site and 239 planned to be removed. Questions regarding buffer areas and the new zoning and tree removal ordinances were discussed. It is not clear if the applicant is aware of these new requirements. Follow up with the applicant and the Zoning Board may be required.

E. Public bid Borough tree work. New bid being released this month, due to expiration of current contract.

New request for services includes emergency work as well as the previous services in the expiring contract. Bids to be opened March 26, 2010.

F. Tree City USA & Growth Award submitted Jan. 25, 2010 for 2009. Community Forestry State report submitted February 8, 2010 for 2009. *Mention only.*

G. Forestry grant for tree inventory update. Discussion. *PS and PSL are working on this project currently. The state requires significant paperwork since the grant is federally funded.*

H. Cel-Earth-Bration Saturday April 17, 2010. *Already discussed above in item 3.B.*

I. Arbor Day 2010 plans. *Already discussed above in item 3.C.*

J. Memorial Day Parade participation? *Unclear at this time. PS & DS to look into ideas for float.*

5. New items

A. Enforcement cases. None at this time.

B. Letters from residents. None at this time. *Neither item to be addressed.*

C. Organizational continuity documents. *Annual activity calendar and Tree City USA sign location documents produced and briefly reviewed.*

D. Anything else?

Magnatrol Valve Co. Horton Ave. & 6th Ave. Company is expanding manufacturing capability and needs to have additional electrical power brought to the facility. This may impact street trees located on 6th Avenue. PSE&G's engineer for this project indicated he would have a proposal to address this issue. The Commission is waiting to hear from the engineer to consider the proposal.

Motion to close meeting JT, seconded RH, unanimous approval to close the meeting.