



BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

MEETING MINUTES

September 10, 2013

ATTENDANCE

Chairperson Paul Giardino (PG) – Y
Commissioner Rick Hockenberry (RH) - N
Commissioner David Sailer (DS) -N
Alternate Declan Madden (DM) – N
DPW Liaison Joe Clementi (JC) – Y
HSTC Secretary Gina Brown (GB) – Y

Vice Chairperson Tom Dwyer (TD) – Y
Commissioner Brian VanHook (BV) - N
Commissioner Dria Lobosco Stauss (DS) Y
Council Liaison Joe Wojtecki (JW) – N
Boro Arborist Steve Schuckman (SS) N
Administrator, Eric Mauer - Y

Meeting began at 4:35 pm

1. Public Session:

None in attendance.

2. Approval of August Meeting Minutes.

Unanimously approved.

3. New Business:

A. Joe Clementi, DPW Liaison gave his update to the committee. There are 20 items on the backlogged list. He reported on an incident where Downes Tree Service accidentally removed the wrong tree at 23 Grandview Avenue. Downes was suppose to remove a decayed borough tree, and inadvertently took down the homeowners Cherry tree. Downes will be replacing that Cherry tree as soon as possible and has since removed the decayed tree.

B. Borough Council announced the need for active Commissioners and will be recruiting for us.

C. The Certified Tree Expert (CTE) contract is up for renewal. The Commission recommended continuing with Steve Shuckman. Eric Mauer will complete the RFP and it will go out to bid.

D. Pro-Active Pruning. A discussion was had with regards to how to select the area to begin with this year and which trees need pruning, with special attention to the Sycamores. Paul will contact Steve Shuckman (CTE) to make a recommendation. We believe that this will be priced per unit rather than hourly.

E. Braen Avenue Development Project. Paul was presented with a new housing development project off of Braen Avenue. According to the plans, they are proposing 26 trees to be planted on Sotnick Street. These trees will be within the Borough's right of way and as such they are looking to the HSTC to make a species recommendation. Additionally, the HSTC will oversee the removals of a large area of existing trees, which may need to be taken down. The developer asked for a response by September 17, 2013. Paul will follow up.

3. Old Business:

A. Hawthorne Day, October 5th. Dria researched some options for the "hand-outs" for the event and the Committee voted on color-changing cups with the HSTC logo. She will work within the budget we have an order as many as allowed. Paul reminded the Commissioners that they need to help out with the booth the day of the event. Plans for coverage will be finalized at our next meeting.

B. We need two Commissioners to attend the Shade Tree Federation Conference in Cherry Hill in October. This training earns the HSTC CEU credits which are required. This is a two-day event, which includes an overnight stay. Dria will be attending and if we cannot get another Commissioner to volunteer then Paul will need go again this year. Gina will complete the registration forms and reserve the hotel rooms this week.

C. Fall Planting. The compiled listing was given to Eric Mauer and a Request for Proposals (RFP) will be made. Steve Shuckman will recommend species for the locations.

D. 911 Memorial. Tom updated the committee on the progress of the 911 Memorial. Downes Tree Service planted the 4 Cherry Trees and the ceremony is scheduled for tomorrow night at 7pm.

Meeting adjourned at 5:45pm