



BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

MEETING MINUTES

December 3, 2013

ATTENDANCE

Chairperson Paul Giardino – Y
Commissioner Rick Hockenberry - Y
Commissioner Al Ianacone - Y
Commissioner Dria Lobosco Stauss Y
DPW Liaison Joe Clementi– N
Secretary Gina Brown– Y

Vice Chairperson Tom Dwyer– Y
Commissioner Brian VanHook - N
Commissioner David Sailer - N
Council Liaison Joe Wojtecki – N
Boro Arborist Steve Schuckman - N

Meeting began at 4:35 pm

1. Public Session:

None in attendance.

2. Approval of November Meeting Minutes.

Unanimously approved.

New Business:

1. Eric Mauer, Borough Administrator, attended the meeting in the absence of Joe Clementi. He reported that there are currently 9 prunings and 5 removals on the list, which are waiting to be completed. Downes Tree Service has completed the small tree pruning.
2. *2014 Budget Meeting:* Paul reported on the budget meeting that was held on November 15th. For the most part the requested 2014 budget amount will remain the same as 2013, in the area of \$80,000. The elimination of repair items that were in the budget last year will be replaced by an increase need for DPW expenses with regards to removals and prunings.
3. *Reorganization for 2014:* Paul reminded the Commission that at the next meeting we will be electing our 2014 Chair and Vice Chair for the HSTC. If anyone is interested in either of these positions please feel free to nominate yourself.

4. *Arbor Day & Cel-Earth-Bratton Day*: Preliminary discussion began for these two April events. Dria Lobosco Stauss will take the lead in the event planning. A location will need to be determined for the Arbor Day Planting. At this point Jefferson School seems to be a good option. Dria will speak with the Principal to get her input.
5. HSTC will run an ad in the Hawthorne Press for the holidays. Gina will coordinate.
6. Two Citizen Requests were made regarding Borough trees. Rick reported that the homeowner at 90 Cider Mill Road would like his tree inspected by our Arborist and Paul reported that the tree which was planted two years at 132 Grand Avenue has since died and needs to be removed by DPW.
7. There was only one public bid for the Certified Tree Expert (CTE) Contract. Stephen Schuckman. The commission agreed to recommend Mr. Schuckman as our Borough Arborist.

Old Business:

B. *Fall Planting*: The utility mark-outs were made and Scanlan Landscaping will begin planting next week unless the ground freezes and the weather takes a turn. Steve Shuckman will be marking the spots for the actual tree planting. The trees should be dormant now which will work fine with planting this late in the season.

Meeting adjourned at 5:30pm

****HAPPY HOLIDAYS****