



HAWTHORNE

Shade Tree Commission

BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

August 2, 2011 Meeting notes

Start Time: 7:30PM
End Time: 10:00PM

Attendance:

Chairperson Pieter Slump (PSL) – yes
Vice chairperson John Terry (JT) - yes
Commissioner Rick Hockenberry (RH) - yes
Commissioner Phil Savoie (PS) – yes
Commissioner Dave Sailer (DS) - yes
Alternate Jack Fannin (JF) – no
Alternate Declan Madden (DM) – no
Council Liaison Joe Wojtecki (JW) – yes
Borough Arborist Steve Schuckman (SS) – no

PSL Motion to open August 2011 HSTC meeting, RH seconded, approved unanimously.

1. Public session if needed.

No public in attendance.

2. New items

A. Tree review / plan for Norma Terrace / Wagner / Reid in response to last month's HSTC meeting. *Steve Schuckman has inspected the areas and DPW has issued PO's for aerial inspection and pruning.*

B. Christian Macchio – Resident 29 Vreeland – update regarding tree and sewer pipe conflict? *Resident has repaired the sewer and tree was not affected.*

C. Independent HSTC website. How do we want to develop the website? What are our priorities and goals?

Priorities: PR, News, Rules / borough code, Photo gallery, history, cross-marketing with "Friends of Trees" group, sidewalk diagram, educational links (Arbor Day Foundation)

Goals: Get positive PR, increase public awareness.

Who should do what to move this forward? *Dave will be working on this and letting us know what other commissioners should do.*

D. Scanning all documents and storing in one or two locations. Appropriate funds to purchase memory? *PS motion to purchase a portable external hard drive, DS seconded, unanimous approval.*

E. Format for residents to arrange for tree planting on borough ROW's. *PSL to work on.*

F. 853 Lafayette Ave Ext. – Small tree from Borough planting was cut down. Summons to be issued.

3. Review of June and July 2011 Meeting notes.

PSL Motion to approve June 2011 meeting notes, PS seconded, unanimous approval.

PSL Motion to approve July 2011 meeting notes, PS seconded, unanimous approval.

4. Budget review.

A. 2011 Budget discussion.

1. Review available funds for fall planting. *We anticipate planting about 60 trees this fall. RH motion to encumber \$10,563 for fall planting with Tode Landscaping, tree species to be determined at a later date, JT seconded, unanimous approval.*

2. Any surprise charges made to our accounts? *Nothing.*

3. Declan to treat white pines from Arbor Day 2011 for scale. *PS motion to put in PO authorizing Declan Madden to treat the two white pines for White Pine Adelgid at a cost of up to \$200 for two treatments, RH seconded, unanimous approval.*

4. Shade Tree Federation meeting October 21 – 22. Who plans on going? *PSL will attend on Friday, PS possibly the both days.*

5. Vote on encumbering funds for Phase 2 and 3 of Tree Inventory. *PS motion to approve purchase orders for Paul Cowie and Associates to complete Phase 2 (\$500) and Phase 3 (\$7250) of the Tree Inventory, RH seconded, unanimous approval.*

6. *PS motion to hire Paul Cowie and Associates to complete the Borough's 3rd CFMP for \$4250, JT seconded, unanimous approval.*

7. *PS motion to approve the extension of consulting arborist Steve Schuckman's contract to December 31, 2011 as allowed by the current contract, purchase order to be used for draw-down vouchers up to \$5000, DS seconded, unanimous approval.*

5. OLD ITEMS / Mention only:

1. Bouma Tree of Oakland - Court date July 28, case was postponed.
2. PS and PSL to get the updated planting list to Tode for fall planting.
3. 10 Second Avenue- Borough court has given the resident a new deadline of July 28 to have sidewalk repaired. Steve Shuckman assisted contractor Dennis Hockenberry with putting in the roundout and rampover.
4. PO's are being processed for Paul Cowie to finish the 3rd phase of the tree inventory and to initiate the 3rd CFMP.
5. Parking around tree area at the end of the service road at the ball field by the town pool. Signs were put up prohibiting parking but enforcement seems to be sporadic. *PS to write an email to several people alerting them to continued parking under the trees.*
6. HSTC secretary/assistant position – when does this person start? Meeting with Ellen? PSL to reach out to Ellen and Joe Clementi.
7. PSL to talk with Tode re. replacement of dead oak at high school from Arbor Day 2010 planting.
8. Update on condition of the planting we did for Arbor Day. Write letter to Mrs. Roughgarden thanking her for letting us use her water.
9. Hawthorne Day in September – we should reserve a table.

PSL motion to close, DS seconded, unanimous approval to close meeting.

TIME ENDED: 10PM