



BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

January 4, 2011 Meeting Notes

7:30PM-10:00PM

Attendance:

Chairperson Phil Savoie (PS) - yes
Vice chair Pieter Slump (PSL) - yes
Commissioner Rick Hockenberry (RH) - yes
Commissioner John Terry (JT) – yes
Commissioner Declan Madden (DM) - yes
Alternate Jack Fannin (JF) - yes
Alternate Dave Sailer (DS) - yes
Council Liaison Joe Wojtecki (JW) - no

PS – Motion to open Jan. 2010 meeting, seconded JF, approved unanimously.

1. Public session (if needed).

No public in attendance.

2. Annual reorganization. Meeting procedure comments.

PS nominated PSL as Chairperson, seconded JT, unanimous approval to elect PSL as Chairperson for 2011, PSL abstained.

PSL nominated JT as Vice chair, seconded JF, unanimous approval to elect PSL as Chairperson for 2011, JT abstained.

DM will be switched over to Alternate Commissioner status, and DS will be a full Commissioner in 2011.

3. Review of December 2010 Meeting notes.

PS motion to accept Dec. 2010 meeting notes, seconded DS, unanimous approval to accept Dec. 2010 meeting notes.

4. Budget review.

A. 2011 Budget discussion. Temporary budget.
DS to begin work as financial liaison. PS to introduce DS to the Finance Department so that he can start obtaining the monthly budget data.

One item discussed and voted upon on January 7, 2011, was the approval of monies for Rutgers courses for Borough employees for a tree pruning class and a Hazard Tree ID course for PSL. All courses are occurring this winter and the registrations need to be submitted now in order to obtain discounts for the classes. The training will also be used for 2011 CEU's and legal liability requirements.

Motion to approve monies for the training courses by PS, seconded by PSL, yes vote to approve monies disbursement: PS, PSL, DS, JT & RH. Motion approved.

5. Old Business items.

A. Letters/calls to be written to residents, property owners, etc.

1. 64 Warburton Ave. *PSL to take care of.*
2. 890 Lafayette Ave. *Matter resolved.*
3. 113 9th Ave. *PS to send out letter.*
4. PSE&G 6th Ave. & 9th Ave. Substation inspection. *Matter resolved.*
5. 107 5th Ave. Tree removal request, letter dated August 16, 2010. *PS to send out letter.*

B. General Borough planting for Fall 2010 planting. Final inspections for Scanlon still to be finished.

PS to do about a dozen more inspections of Scanlon's planting. Scanlon to come back in the spring to rectify some situations that we've encountered.

C. Enforcement & follow up activities:

1. 48 Lee Ave. Illegal tree removal, state planting. Following payments schedule.
2. 113 9th Ave.-Letter dated June 30, 2010. Tree removal request received via DPW. Review performed. Prune only, letter to resident.
3. 179 4th Ave. Illegal tree pruning incident. Following payments schedule.
4. 18 Barker Ave.-Letter dated August 22, 2010, PSE&G gas line issue.
5. 10 Cornell Avenue-Letter dated August 20, 2010, regarding new sidewalk issue. Waiting on response from Administrator & Borough Engineer.
6. 138 May St.-Illegal root cutting on large, mature maple tree. Hazard tree determination and emergency removal. Summons issued to property owner & contractor. Court date reset for January 13, 2011.

Mention only.

D. Patriot Development project, Goffle Rd. Testimony not yet complete. Applicant willing to change tree species in landscape plan, would like recommendations from Commission. Issue of buffers and tree protection plan not resolved. Recommendations on species to be provided to Zoning Board of Adjustment and applicant. **Next and FINAL meeting scheduled for January 17, 2010.** Tree issues and Borough updated zoning ordinance discussion / decision to be made at this meeting as well as vote on applicant's variance requests.
PS to attend meeting after reviewing plans & species with DM.

E. Public Borough tree work. Report of work pending from DPW. Update.
DPW says that we have about 14 removals to be done. PS to ask DPW for updated removal, pruning, and stump list, and check on status of 117 Maitland Ave.

F. Forestry grant for tree inventory update. Green Communities Grant application for next (3rd) CFMP submitted to NJDEP-Div. of Parks & Forestry. Still waiting for results of application, e-mail sent to state.
State will notify us of results of grant once funding has been determined.

G. Sidewalk policy. Follow up from last month's meeting. Waiting to hear from Council and DPW.
JT to review with John Bertollo.

H. Request for secretary for Commission's official business correspondence and meeting documents, follow up from last month's meeting.
JF to look up salary information.

I. End of year reports: Tree City USA (due Jan. 31, 2011), Annual State of New Jersey Report for 2010 (Due February 15, 2011).
PS will be working on these reports on Friday Jan 7, 2011. JT and JF should be able to help out.

J. State Cool Cities tree planting project update. Waiting on contractor.
Mention only – PSL to review with Aspen.

6. New items

A. Enforcement cases. *No new cases at this time.*

B. Letters from residents.

1. 10 Second Avenue- Request from resident to have Borough tree removed in regard to a sidewalk replacement. Letter dated 12/22/2010.

PSL to contact resident to find out status. Resident was required by Borough judge to have a report for Shade Tree Commission by approx. Jan. 6.

C. 2011 Goals. Inventory, 3rd CFMP, work processes plan & documentation, etc.
Mention only.

D. Spring planting 2011. Field work & follow up with contractor.
Tode awarded spring planting for approximately 25 trees.

E. Earth Day 2011 & Arbor Day 2011.
Earth Day in early April, Arbor Day on April 29.

F. Anything else?
*Find suitable location for space shuttle white pine.
Create a "Friends of Trees" group.*

DM motion to close, seconded JT, unanimous approval to close meeting.