



HAWTHORNE

Shade Tree Commission

BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

February 15, 2011 Agenda

Start Time: 7:30PM

End Time: 10:30PM

Attendance:

Chairperson Pieter Slump (PSL) - yes

Vice chair John Terry (JT) - yes

Commissioner Rick Hockenberry (RH) - yes

Commissioner Phil Savoie (PS) - yes

Commissioner Dave Sailer (DS) - yes

Alternate Jack Fannin (JF) - yes

Alternate Declan Madden (DM) – arrived at 8:30pm

Council Liaison Joe Wojtecki (JW) – arrived at 7:45pm, left at 8:30pm

RH Motion to open Feb. 2011 meeting, seconded JT, approved unanimously.

1. Public session (if needed).

PSL Motion to open public portion of Feb. 2011 meeting, seconded RH, approved unanimously.

Vic Giovanniello from 10 2nd Ave came to speak to us about the tree in front of his house. The HSTC will review, vote, and notify the resident by March 2, 2011.

PSL Motion to close public portion of Feb. 2011 meeting, seconded JT, approved unanimously.

2. Review of January 2011 Meeting notes.

JF Motion to accept Jan. 2011 meeting notes, seconded RH, unanimous approval to accept Jan. 2011 meeting notes.

3. Budget review.

A. 2011 Budget discussion. Temporary budget.

1. Boro employees to take tree pruning class. *Mention only.*

2. PSL to take hazard tree ID class on March 3, 2011. *Mention only.*

3. Invoice received from Tode for oak planting on Rea Ave. *Mention only.*

4. Old Business items.

- A.** Letters to be written / calls to be made to residents, property owners, etc.

None at this time.

- B.** General Borough planting for Fall 2010 planting.

1. Final inspections for Scanlon finished on January 23.
2. Scanlon to come back in the spring to transplant incorrectly planted trees and to replant in the same sites, approx. 15 locations. *PS has worked out with Scanlon that Scanlon will transplant the shrub katsuras at no charge and replant the sites with trees at the contract price. PS motion to encumber up to \$3500 from 2011 planting budget to replant 15 trees at contract price of \$225 and transplant 15 incorrectly planted trees to new locations at no cost in the spring of 2011, seconded DS, unanimous approval. PS to write letter to Scanlon.*

- C.** Enforcement & follow up activities:

1. 48 Lee Ave. Illegal tree removal, state planting. Following payments schedule. *Mention only.*
2. 113 9th Ave.-Letter dated June 30, 2010. Tree removal request received via DPW. Review performed. Prune only, letter to resident. *Mention only.*
3. 179 4th Ave. Illegal tree pruning incident. Following payments schedule. *Mention only.*
4. 18 Barker Ave.-Letter dated August 22, 2010, PSE&G gas line issue. *PSL to write letter to PSEG.*
5. 10 Cornell Avenue-Letter dated August 20, 2010, regarding new sidewalk issue and hairline crack. Waiting on response from Administrator & Borough Engineer. *PSL to follow up with John Bertollo and Joe Wojtecki.*
6. 138 May St.-Illegal root cutting on large, mature maple tree. Hazard tree determination and emergency removal. Summons issued to property owner & contractor. Court date reset for January 27, 2011. Update. *Case held on Jan. 27 and was resolved.*

- D.** Patriot Development project, Goffle Rd.

1. Meeting held on January 17, 2010. Update PS. *HSTC attended the meeting and testified. Final judgment to be made in March.*

- E.** Public Borough tree work. Report of work pending from DPW. Update.

1. DPW says that we have about 14 removals to be done. PS to ask DPW for updated removal, pruning, and stump list.

PS got the lists and forwarded them to Boro Arborist Steve Schuckman.

2. Status of 117 Maitland Ave.

Steve Schuckman to review.

F. Forestry grant for tree inventory update. Green Communities Grant application for next (3rd) CFMP submitted to NJDEP-Div. of Parks & Forestry.

1. We got this grant! See letter from Forestry. \$3000 grant

G. Sidewalk policy. JT to give update. *JT spoke with John Bertollo and this will be addressed once the budget is voted on.*

H. Request for secretary for Commission's official business correspondence and meeting documents, follow up from last month's meeting.

1. JF to look up salary information. *JF has already gone home.*
2. Review secretary's anticipated duties. *PS and PSL to work on this.*

I. End of year reports:

1. Tree City USA (due Jan. 31, 2011). *Completed, mention only.*
2. Annual State of New Jersey Report for 2010 (Due February 15, 2011). *Completed, mention only.*

J. State Cool Cities tree planting project update. Waiting on contractor Aspen Landscaping to remove stakes and possibly replant dead trees. *PSL spoke with Aspen LS and they will be coming in the spring to remove the stakes. Also, we need to get Aspen a list of dead trees, and they will be replaced.*

6. New items

A. Enforcement cases. *None at this time.*

B. Letters from residents.

1. 10 Second Avenue- Request from resident to have Borough tree removed in regard to a sidewalk replacement. Letter dated 12/22/2010. Resident provided documentation to HSTC on January 20 as opposed to January 6 as originally required by the court. Update. *Resistograph will be done on Friday Feb 18th.*
2. 97 Franklin Ave – Request from Almstead Tree Service to prune pear tree. Update from Steve Schuckman. *Steve not available, PSL will call.*

C. 2011 Goals.

1. Inventory
2. 3rd CFMP
3. work processes plan & documentation, etc.
4. Friends of Trees group / email contact list

Mention only.

D. Spring planting 2011.

1. Tode awarded spring planting for approximately 25 trees.

2. Field work & follow up with contractor.

Mention only.

E. Earth Day 2011 – April 9, 2011. *PS motion to appropriate money to order 98 tublings of Douglas Fir, 98 White Oak, and 98 tublings of Eastern Redbud, PSL seconded, unanimous approval. RH to donate a kwanaan cherry for this event.*

F. Arbor Day 2011 – April 29

1. Where should we plant the space shuttle white pine?

G. Anything else?

How are we going to water the newly planted trees? Discussion re. purchase of tank, pump, and trailer.

JT motion to close, seconded RH, unanimous approval to close meeting.

TIME ENDED: 10:30pm