



HAWTHORNE

Shade Tree Commission

BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

March 3, 2009 Meeting Notes

Attendance: Phil Savoie (PS), Declan Madden (DM), Pieter Slump (PSL),
Arborist Patrick Allen (PA), Council Liaison Joe Wojtecki (JW 20:45-
21:15)
Meeting 07:30PM-10:30PM

Absent: John Terry (JT) & Rick Hockenberry (RH)

DM motion to open, PS seconded, unanimous approval to open meeting.

1. Public session (if needed). *No members of the public in attendance.*
2. Review February 2009 meeting notes.

PS motion to approve notes. Seconded by PSL, unanimous approval.

3. Budget review.

A. 2009 Budget. No change, not yet approved. Working off temporary budget. *Mention only.*

B. 1. Request for funds for publicity for Cel-Earth-Bration, Arbor Day & Cool Cities activities.

PS motion to requisition funds for Hawthorne Press announcements, approx. \$400. DM seconded, unanimous approval.

2. Request for purchase order/voucher for hardware items.

Gator bags for this spring's planting, other safety items. PS motion to appropriate \$350 for safety equipment, seconded by DM, unanimous

approval. PSL will price out the Gator bags and get back to the other members.

4. Old Business items.

A. Letters still to be written to residents, property owners, etc.

6 letters still to be completed. Try to resolve this month. Discussion.

PS and PSL will take care of this as time allows.

B. General Borough planting planned for Spring '09. Update, DM.

*DM spoke with Borst today re: the second under wire tree species for this spring's planting. PS waiting for file from DM re: tree benefits, will put together the letters for the homeowners for notification of Spring '09 planting activities. Tree species chosen as follows for planting: Large(no overhead wires or other obstructions): Swamp White Oak (*Quercus bicolor*) as majority & London Plane (*Platanus x acerfolia*) as minority. Small(under wire): Amur maple (*Acer ginnala*) & lilac tree (*Syringa reticulata*), in equal numbers.*

C. Ordinance Committee. Start with Chapter 54 to make process easier. E-mail contact w/Borough Attorney. Question regarding number of Commissioners and alternates. Follow up required. Discussion.

DM suggests changing the wording of the ordinance re: town planting in the curb strip. PSL will check up with Borough Attorney to find out what progress has been made.

D. Enforcement follow up activities: Monitor for Spring'09 after freeze season passes. To be followed up in March or April 2009.

8 Cider Mill Rd. update. PS spoke with insurance company 3/3/09. Company finalizing position on case and will call PS by end of week.

Mention only.

E. 280 9th Ave.(6th Ave.) PSE&G 9th Ave. substation. Update, PA.

PA attended pre-bid meeting with Director Joe Clementi. Work should start March 23, 2009 for completion end of April'09.

F. NJDEP 2008 CSIP Grant. Follow up by PSL. Update, PSL.

PS and PSL will meet with Division of Forestry on Friday March 6 at the Borough Hall.

G. 2009 Education events planning: Cel-Earth-Bration & Arbor Day.
Planning for events in progress. Updates, PS & PSL.

PS Cel-Earth-Bration planning is going fine. PSL will contact DEP for the tublings. Rick Hockenberry has arranged with Goffle Brook Farms for their tree donation again.

PSL Arbor Day – it is not clear yet where Arbor Day planting will be. PSL will also contact Board of Ed. Regarding planned plantings for this spring.

H. Cool Cities Planting offer from NJDEP State of New Jersey and the New Jersey Board of Public Utilities. Public support resolution approved at the February 18, 2009 Council Meeting. Borough Agreement with State signed and returned to State. Planning phase to be begin. Relationship to general program work load: removals & stumps. Discussion.

PS will contact DPW Director to discuss the plan for tree removals and stump removal, to meet this Friday March 6.

5. New items

A. Enforcement cases.
None at this time.

B. Letters/request for removal/other, discussion & action:

1. 1 Norma Terrace. Letter dated 2/17/09. Request for trimming, removal, sewer lateral issues and general attention to London Plane trees. Review needed, discussion.

Commissioners will look at the tree. PS will follow up with the resident.

C. Borough Hall Cell tower generator pad update, PS. Discussion.

HSTC has to go to the meeting when the plan is discussed. Borough Administrator Eric Maurer will notify us when the meeting will take place.

D. Phone call system duties, recent changes.

At this point it looks like there is no person clearly responsible for taking messages off the phone system. When the system was reviewed recently 23 calls were taken from the line as per PA. We hope to follow up with DPW Director this Friday March 6, 2009.

E. Anything else?

PSL motion to close, seconded by DM, unanimous approval to close meeting.