



HAWTHORNE

Shade Tree Commission

BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

January 6, 2009 Meeting Notes

1. Public session (if needed).

Held on January 6, 2009 by Pieter Slump (PSL). No members of the public attended. Public session closed.

WORK SESSION January 7, 2009.

In attendance: Philip Savoie (PS), Rick Hockenberry (RH), Declan Madden (DM), John Terry (JT), Pieter Slump (PSL)

Absent: Patrick Allen (PA), Council Liaison Joe Wojtecki (JW)

07:30PM-10:00PM

PS motion to open work session, seconded by RH.

2. Reorganization. Election for Chair & Vice-Chair.

Motion by PSL for PS to remain as chairperson, 2nd by RH. Votes for approval: PSL, RH, JT & DM. PS abstained from vote.

JT motion for PSL to remain as vice-chairperson, 2nd by RH. Votes for approval: JT, RH, DM & PS. PSL abstained from vote.

3. Review & approve December 2008 meeting notes.

PSL motion to approve Dec 2008 meeting notes, 2nd by DM. Unanimous vote to approve meeting minutes.

4. Budget review.

A. 2009 Budget. Not yet approved. Working off temporary budget.

PSL to ask Ellen Brogno (DPW Finance) to put all Shade Tree PO's in one file in order to make our review more easy.

JT will work with PS to pick up some of the work on the budget and PO's.

B. File cabinet delivered & installed at Borough Hall. Open for use shortly. *Mention only.*

C. Spring 2009 training choices. Paperwork to be submitted shortly.
1. Rutgers classes. PS asked the commissioners which courses they are interested in for the Spring Rutgers classes.

PS will take care of PO to take advantage of reduced pricing for early registration.

2. CORE training.

PS will invite Joe Wojtecki and Rich Goldberg to take CORE training.

5. Old Business items.

A. Letters still to be written to residents, property owners, etc.

MENTION ONLY – letters still to be written by PS and PSL.

1. 4 Washington Ave. Property owner.
2. 84 Buena Vista Ave., Resident & Contractor.
3. 151 First Ave. Resident. Additional question: Based upon PA's two inspections of this tree, should the previous response proposal be reconsidered?
4. Mill Loft project guidance. Property owner & Mayor/Council. Letter written 8/6/08 to developer. No response yet.
5. 187/183 Third Ave. removal/pruning request.
6. 218 Westervelt Ave. regarding removal request to Borough Hall.

B. Letters completed to residents, property owners, etc.

Items below are mention only, matters closed out.

7. 9/4/08 letter for 549 Goffle Hill Rd. *Letter sent out , approval granted, no further follow up required. Dated December 5, 2008.*
8. 9/9/08 e-mail from DPW regarding removal at 159 Mountain Ave. Resident unhappy w/removals. Response? Letter also received by Mayor. Ask resident if a replacement tree is requested? *Letter sent out with explanation and offer to replant tree in area, no further follow required. Dated December 29, 2008.*
9. 53 Florence Ave. Mason contractor failure to notify issue. Letter still to be written. *Warning letter sent out with explanation, no further follow up required. Dated December 10, 2008.*
10. 17 Dogwood Drive. Request for removals. *Letter sent out , approval granted for hickory tree but not for locust tree, no further follow up required. Dated December 29, 2008.*
11. Street rebuilding issues with Borough Engineer & contractors. October 13, 2008 letter from resident regarding Tuxedo Ave. issue. Response requested from resident. Letter still to be written. *Letter sent out with explanation, no further follow up required. Copy faxed to Boswell Engineering. Dated December 29, 2008.*

C. General Borough planting planned for Spring '09. Planting meeting needed soon.

DM will be heading the planting responsibilities. DM to call both contractors to arrange meetings in the near future for initial planting discussions. Additional suggestion to have a meeting in February 2009 in order to map out final preparations for Spring'09 planting.

D. Ordinance Committee. No action, still to be pursued. Start with Chapter 54 to make process easier.

*PSL head of ordinance committee, PS to help.
PSL needs to email Mike Pasquale a document with our suggestions to change Chapter 54 (# of HSTC commissioners).*

E. Enforcement follow up activities:

1. Roughgarden replanting issue. Still to be done, Spring'09.

2. Revisit Lafayette Ave. Ext. case? Home not sold, trees never replanted. Lien put on property but not resolving issue. Still to be pursued. Followed up with Code Enforcement. No lien on property. Not clear if further enforcement action can be taken. Check files for digital photos. Not clear if this can go back to court.

The Commission has decided not to pursue this any further.

3. 163 10th Ave. PS went to court Nov. 20, 2008. Guilty plea, fine and agreement for cambistat treatment in Spring '09.
4. 229 Van Winkle Ave. Court Date Dec. 4, 2008. Settlement proposal provided to property owner. Guilty plea, fine and agreement for replacement planting of 2 trees in Spring'09.
5. 8 Cider Mill Rd. Clearview Landscaping. Court Date Dec. 22, 2008. Guilty plea, fine and agreement for replacement cost assessment for replanting. Insurance claim being filed, arborist tree condition statement being written by PA.

Items 1,3,4 &5 to be followed up, mainly in Spring'09 after freezing period has passed. Item # 2, no further action.

- F. Proposal for shared services lease agreement of aerial truck to Borough of Pompton Lakes. Letter completed and submitted to Administration. Mayor & Council copied. Letter dated December 29, 2008. *Mention only, no further action at this time.*

- G. 280 9th Ave.(6th Ave.) PSE&G 9th Ave. substation. Any activity yet?

JT says that PSE&G has been busy at the site, but has not noticed any work on the trees.

- H. 2009 proposed meeting dates. Final proposal for published in 1/1/09 edition of the Hawthorne Press. *Mention only.*

- I. NJDEP 2008 CSIP Grant. Application submitted timely. Waiting for response.

Mention only. PSL to call NJDEP Forestry Service by the Jan. 15, 2009 for results if no contact from State.

5. New items

A. Enforcement cases.

None at this time. *Mention only.*

B. Letters/request for removal/other, discussion & action:

1. 5 Karl Ave. Request for removal dated Oct. 2008. Inspection required, if not already done.

PS ask PA to check work order system for previous inspection results. Commissioners encouraged to observe condition of tree. Follow up letter, PS.

**C. Progress on Eight-Acre Wood identification/information project?
(For Environmental Commission)**

PA not at meeting, no progress report.

D. Work Committees proposal by PSL.

Committees proposed – Finance, Planting, Ordinance. Assignments:

Finance: PS & JT

Planting: DM, RH

Ordinance: PS, PSL

**E. 2009 Education events planning: Cel-Earth-Bration & Arbor Day.
Start planning events. Envir. Committee Meeting on 1/8/09.**

PS to attend Hawthorne Environmental Commission meeting on 1/8/09 for Cel-Earth-Bration event.

PS to oversee Cel-Earth-Bration event organization.

PSL to oversee Arbor Day with potential to plant @ Washington School or Lincoln Middle School. PSL to contact Bd. Of Ed.

F. 2008 reports: 2008 Tree City USA & Annual State report. Due shortly.

PS is working on these, might need help getting the numbers tallied. Request final production work sheets from DPW.

G. Anything else?

PSL recommends reviewing the CFMP and 5-year plan, so that we can work towards accomplishing these goals.

RH motion to close, 2nd by JT, unanimous vote to approve closing of work session.