



HAWTHORNE

Shade Tree Commission

BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

September 8, 2010 Meeting Notes

Attendance: Philip Savoie (PS), John Terry (JT), Declan Madden (DM), Rick Hockenberry (RH), Alternates Jack Fannin (JF), David Sailer (DS), Councilman Joe Wojtecki.

Absent: Pieter Slump (PSL)

Meeting 07:30PM-10:00PM

Motion to open September 2010 meeting PS, seconded JT, unanimous approval to open public meeting. JF voted affirmative to open meeting as alternate commissioner.

1. Public session (if needed). *No public in attendance, no public session.*
2. Review of September 2010 Meeting notes. *Motion to approve September 2010 meeting notes PS, seconded DM, unanimous approval to accept meeting notes.*
3. Budget review.
 - A. NJ Shade Tree Federation Meeting, Oct. 22-24, 2010.
 - B. Hazard Tree evaluation-Rutgers, December 2010.
 - C. 2011 Budget.
 - D. Final 2010 expenditures.

Items 3.A. & 3.B. plans confirmed. Item 3.B. has also added DPW Director J. Clementi to attend Hazardous Tree evaluation training at Rutgers with Commissioners DS & JF.

Item 3.C. process to begin in October 2010 to prepare for FY 2011, mention only.

Item 3.D. reviewed briefly. On track for end of year.

Additional request made by DM for instruction on resistograph training from Sterling Consultants. DM to investigate and obtain potential training dates.

4. Old Business items.

A. Letters to be written to residents, property owners, etc.

1. 64 Warburton Ave.
2. 890 Lafayette Ave.
3. 113 9th Ave.
4. PSE&G 6th Ave. & 9th Ave. Substation inspection.

Letters to be written with final decisions.

Mention only.

B. General Borough planting for Fall 2010 planting discussion continued.

RFP for Borough planting needed for planting beyond Scanlon contract. Needs to be developed and released shortly, more fieldwork may be needed.

C. Enforcement & follow up activities:

1. McFarlan Ave. Generation X Towing Company hit three trees that had to be removed on an emergency basis. Final payment made, matter closed. Not clear if payment is going to tree account or general Borough account. *Mention only.*
2. Magnatrol Valve, Horton Ave. & 6th Ave. Facility to be contacted

regarding follow up planting. *PSL to follow up?*
3. 48 Lee Ave. Illegal tree removal, state planting. Summons issued, court date pending, September 23, 2010. *Mention only.*
4. 113 9th Ave.-Letter dated June 30, 2010. Tree removal request received via DPW. Review performed and resistograph test performed, review pending. *Mention only.*

5. 5. 179 4th Ave. Illegal tree pruning incident. 3 trees illegally & poorly pruned. Summons issued and court date set for September 23, 2010. JT pursuing case. *Mention only.*

D. Patriot Development project, Goffle Rd. Tree plan submitted by property owner, testimony not yet complete. Applicant willing to change tree species in landscape plan, would like recommendations from Commission. Issue of buffers and tree protection plan not resolved. Jackson Twsp. Legal decision for tree removal ordinance.

Still need recommendations on species. Next meeting September 20, 2010. Tree issues and Borough updated zoning ordinance decision to be made at this meeting. *PS to attend meeting, review of new plans to be performed prior to meeting. Possibility of landscape plan to be discussed at this meeting. Meeting also will have environmental report reviewed by author of report as requested by the Environmental Commission.*

E. Public Borough tree work. Current status. *Nothing to report at this time, mention only.*

F. Professional services discussion. Request for Proposal issued to six applicants and listed on the Borough web site. Responses due September 9, 2010 at Borough Hall. *Waiting for results of RFP tomorrow. To be determined.*

G. Forestry grant for tree inventory update. Grant application for next (3rd) CFMP due December 3, 2010. Current CFMP expires December 2011. Proposal received, discussion. *Discussion of grant and intention to apply for grant to offset cost of preparing the 3rd CFMP. PS to prepare documents.*

H. Sidewalk policy discussion. Still to be pursued. *No action at this time.*

5. New items

A. Enforcement cases. None at this time. *No action required.*

B. Letters from residents.

1. 107 5th Ave. Tree removal request, letter dated August 16, 2010. Large oak tree in front of property.

Request reviewed by Commissioners. Circumstances of removal request reviewed with property owners insurance company, not asking for the tree to be removed, just repair driveway. Tree determined to be in good condition and removal request not granted. Recommendation to have further review by professional help when the RFP for professional services is approved shortly. Commission recommends slight rerouting of driveway around root at edge of the driveway.

2. 60 Ridge Rd., North Haledon. Tree top topping request for multiple properties at this location on the Hawthorne, North Haledon border. Evaluation requested by Mayor's office.

Field investigation to be performed. DS & JF to obtain tax maps from both communities for review. PS to write acknowledgement letter to requestor.

C. State & Borough tree maintenance project. Review of 2009 state plantings. Update. *No news at this time, waiting for response from State contact.*

D. Hawthorne Day, October 2, 2010. Any comments? *Raffle suggested again, RH to obtain tree. No other comments.*

E. Anything else?

Request relayed via JT to look at tree at 67 Van Winkle Ave. again, from resident. Concerned about health of tree. DM to look into and JT as well.

PS motion to close meeting, seconded by RH, unanimous approval to close meeting.