HAWTHORNE
Shade Tree Commission

BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

May 6, 2008 Meeting Notes

Attendance: Philip Savoie (PS), Rick Hockenberry (RH), John Terry (JT), Pieter Slump (PSS), Joe Wojtecki (JW), Declan Madden (DM)
Absent: Patrick Allen (PA)-Borough Arborist 07:30PM-10:00PM

7:45 pm - PS motion to open meeting, RH seconded, unanimous approval
9:00 pm – Declan Madden (DM) arrived, with guest Todd Mastrobuoni

1. Review & approve April 2008 meeting notes.
JT motion to approve, seconded by PSS, unanimous approval.

2. Budget review.

A. 2008 Budget. Still waiting, Council and Administration to review and hopefully approve this month. State aid issue held up budget approval.

B. March 2008 storm. Bill from Downes $1550.00. However, one tree was private tree off roadway 20-30 feet as per J. Scarmazzo. Recouped monies, $500.00. in printout. Also received $300.00 for a sign pole damage during storm.

Items 2.A. & 2.B., mention only.

C. 5/1/08 history.

1.53 Rea Ave. Ext. No payment received yet for replacement assessment from court agreement. Phil called Cirino's attorney again on 5/6/08 to ask about the status of the insurance

company review. No answer, left phone message. Also stated to attorney that this is the fourth or fifth call without a response. Will have to contact client or court if an answer is not received shortly.

PS will call tomorrow Wednesday May 7 and if there is no response, will send this matter back to court.

2. 43 Kenwood Rd.-Cohen/Cuono. Checks received from court and turned in to Finance. Issue of checks going into Shade Tree account. Memo to Finance February 26, 2008, follow up on progress. Not clear what has happened after memo, waiting for budget approval to determine outcome of this matter. Called Finance again 5/6/08 for follow up, expecting call back.

PS will review with Mary Jeanne Hewitt regarding these checks going into HSTC account.

3. PO#43020-General Parts Group, LLC. Chipper parts.
Mention only. Parts bought by DPW for chipper.

No other issues noted.

3. **Old Business items.**

A. Letters/request for removal/other, discussion & action:

1. 34 Sylvester Ave. Sidewalk poured with round outs as requested on 5/5/08. No further action.
Mention only.

2. 48 Ekings Ave. Waiting for removal, possibly on 5/7/08 Borough crew w/Downes employee. Other trees on removal list to be removed as well.
Mention only.

B. Mill Loft Condominiums project on Westervelt Ave. Field work performed, approximately 16 trees belong to Borough. Report to developer & Mayor / Council needed. Alternative species selection still needed. Discussion.

We would like to suggest arborvitae, holly, and perhaps other varieties to form a buffer in the 5' that is allotted. The borough code should be followed, i.e .replacement assessment of $100 per tree, notification of neighbors.

C. Brookside Place replanting. Request for proposal to be generated now that April events are past. Follow up needed.

We need to put in 17 large trees, preferably within two months. PS will write up specs, PSS will contact three companies to get their quotes.

D. National Arbor Day Growth Award plaques. Follow up for location still needed.

PS and PSS to follow up.

E. Additional $500. appropriated to remove the remaining trees on removal list. Supposedly work to begin 5/7/08.

F. 2008 Event schedule. Volunteers, assignments.

1. Cel-Earth-Bration & Arbor Day April 2008. Thanks to all for jobs well done. Thank letters and tree raffle picture to Hawthorne Press still to be done. Note: Still have dogwood tree from Shemin's. Where to plant? Need location shortly to get tree in ground-pool?

Order of preference for planting: Library, Washington School, Courtyard of HS, Pool.

2. Memorial Day Parade 2008? Joe Osbourne cannot help, already has commitments.

JW suggested getting in contact with Field Of Dreams owner.

G. Follow up with Administration about replacement plantings at pool. Species selection determined, ask Administration how this is to be handled.

JW mentioned that 4 new trees have been planted in front of the tennis courts. PSS will call Eric Maurer to determine whether he knows who planted them. Maybe it was PSEG's replacement trees for the Wagaraw Road incident of last year?

H. Planting for Spring 2008. Update, planting completed. Letters for after care generated and sent out. New file for planting locations started at Borough Hall for future reference.

Mention only.

I. Ordinance Committee. Sub-committee must start to meet to begin process with the Ordinance Committee and bring recommendations to the HSTC as well for approval. Background documents to be generated for Ordinance Committee and HSTC Commissioners. Discussion.

PSS suggests having a subcommittee meeting in 2 weeks to hammer out specific issues.

4. **New items**

A. Enforcement cases ongoing:

None at this time.

B. Letters/request for removal/other, discussion & action:

1. Letter dated 4/11/08 for 65 Pasadena Place. Request for removal. Inspection and response needed.

2. 100 Goffle Hill Rd. Request for hazard tree assessment by M.J. Hewitt. Landscaper demonstrated void in tree at base. Further assessment needed and response.

Please inspect both locations with recommendations **no later than May 16, 2008.** Responses need to be made.

C. Begin planting plans for Fall '08.

How much money do we have for fall planting? DM will recommend tree species. We hope to plant approx 25 trees in the fall, and plan for the spring planting.
JW suggested asking Eric Maurer if we could get less expensive trees through the Morris County Cooperative Agency, which Hawthorne is joining.

D. Van Winkle Ave, rebuilding project for 2008. Field work done by Phil. Rebuilding is only to be done from Lafayette Ave, to the Rt. 208 overpass on Van Winkle Ave. Results of inspection determined that only four trees are currently in the Right-of-Way, two to three of which should probably be removed. Bigger issue of planning planting spaces and replacement trees for the future. See field work recommendations, discussion.

Eric Maurer should be able to explain if there is money to plant new trees from the grant money. PS has identified 23 spaces where trees could be put in. However at this point only 2 or 3 trees are getting removed.

E. Records and call in issue discussion. Discussion of Shade Tree archived documents review. Proposal to Administration for Patrick's duties for his pending return.

PS suggests Patrick Allen be responsible for trimming and catching up on closing old PO's, some of which date back to 2005. Patrick could potentially work with Robin McKeown regarding cleaning up open work orders.

F. Shared services proposal with Prospect Park, Prospect Park Shade Tree Commission and Administration response. Alternative proposal discussion.
Discussion with Joe Wojtecki, who suggested reaching out to Glen Rock, Ridgewood, or other communities with whom we already have a relationship.

G. Anything else?

Call in issues to the shade tree hotline. Some residents are making multiple phone calls.

RH motion to close meeting, seconded by DM, unanimous vote approval.