

Hawthorne Planning Board Minutes of September, 2013 Work Session

The September 3, 2013 meeting of the Hawthorne Planning Board was called to order at 7:30 P.M. by Vice Chairman Lucibello. After recital of the Pledge of Allegiance, Board Secretary William A. Monaghan, III called the roll. All members and alternates except Chairman Garner were present as well as Board attorney/secretary William A. Monaghan, III, Esq. Chairman Garner announced that notice of the meeting had been published and posted in accordance with the Open Public Meetings Act.

CORRESPONDENCE – None

CERTIFICATE OF COMPLIANCE PLAN REVIEW

1. With regard to the application of **Chimney Design Solutions, Inc.**, Brian Ryglewicz, president, and Antonella Lia, director of operations, appeared on behalf of the applicant. After being sworn, they testified that the applicant proposes to lease Suites 2 and 3 at the subject premises to be utilized as a single office space for the applicant's chimney design business. The applicant acts as a manufacturer's representative and consultant in the design and sale of chimneys for large apartment buildings and institutions. The premises would be used solely as an office for clerical and sales staff as well as engineers. Three employees would work at the premises on a full time basis. No manufacturing would take place at the site and no products or equipment would be stored on the premises. No exterior changes to the premises are proposed. A motion was then made by Mayor Goldberg, seconded by Mr. DeAugustines and approved by a vote of 7-0 to grant the application for certificate of compliance plan review subject to preparation of a memorializing resolution by the Board attorney.

OLD BUSINESS

1. With regard to the Visioning Report dated January, 2013 prepared by the Passaic County Planning Department, after discussion, a motion was made, seconded and unanimously approved to accept the report and direct the Board secretary to forward a letter to the County Planning Department regarding the Board's action and thanking the members of the Planning Department for their efforts in preparing the Report and receiving the input of the community during the visioning process.

NEW BUSINESS

1. Mr. Monaghan reported the receipt of a notice from the Passaic County Planning Board of a hearing to be held on October 3, 2013 at 5:00 P.M. on the Heritage Tourism Plan proposed as an additional element of the Passaic County Master Plan. Mr. Monaghan received a copy of the draft Heritage Tourism Element which he will make available to Board members. The Board requested that Mr. Monaghan review the draft for any potential impact on the Borough of Hawthorne.

PUBLIC

The meeting was then opened for public comment without response.

The meeting was then adjourned at 8:15 P.M.

Respectfully submitted,

William A. Monaghan, III
Board Attorney/Secretary