



~ BOROUGH OF HAWTHORNE ~

# AGENDA

## ∞ REORGANIZATION MEETING ∞

**MONDAY, JANUARY 4<sup>th</sup>, 2016 – 6:00 P.M.**

**OPEN MEETING:** Call to Order

**ROLL CALL:**

- Councilman Bennett \_\_\_\_\_
- Councilman Bertollo \_\_\_\_\_
- Councilman Lane \_\_\_\_\_
- Councilman Matthews \_\_\_\_\_
- Councilman Mele \_\_\_\_\_
- Councilman Sinning \_\_\_\_\_
- Councilman Wojtecki \_\_\_\_\_

**FLAG SALUTE:** Council President John Bertollo

**STATEMENT:** Adequate notice of this meeting has been provided by the Annual Schedule of regular meetings heretofore adopted and posted on the Public Bulletin Board at the Municipal Building, e-mailed to the Hawthorne Press, Herald News, Record, The Gazette and all persons who have requested the mailing of such schedule, and a copy of said schedule has remained on file in the office of the Borough Clerk from and since November 17, 2015.

**INVOCATION:** *Pastor Howie Van Dyk*

**INTRODUCTION OF DIGNITARIES.** . . . . . Council President John Bertollo

**ADMINISTERING OATH OF OFFICE**

- Joseph R. Wojtecki, Councilman Ward 1 . . . . . Mayor Richard S. Goldberg
- John N. Bertollo, Councilman Ward 2 . . . . . Mayor Richard S. Goldberg
- Garret G. Sinning, Councilman Ward 3 . . . . . Mayor Richard S. Goldberg
- Frank E. Matthews, Councilman Ward 4 . . . . . Mayor Richard S. Goldberg

**ROLL CALL:**

- Councilman Bennett \_\_\_\_\_
- Councilman Bertollo \_\_\_\_\_
- Councilman Lane \_\_\_\_\_
- Councilman Matthews \_\_\_\_\_
- Councilman Mele \_\_\_\_\_
- Councilman Sinning \_\_\_\_\_
- Councilman Wojtecki \_\_\_\_\_

**COUNCIL PRESIDENT BERTOLLO TURNS MEETING OVER TO BOROUGH CLERK DIBELLA**

**CLERK:** *the next order of business will be the ...*

**NOMINATION & ELECTION OF COUNCIL PRESIDENT:**

The names will be called in the order drawn by lots for nomination of President and Vice President. I now ask for nominations for Council President:

- Wojtecki \_\_\_\_\_ Mele \_\_\_\_\_ Matthews \_\_\_\_\_ Lane \_\_\_\_\_
- Bertollo \_\_\_\_\_ Bennett \_\_\_\_\_ Sinning \_\_\_\_\_

Nomination and second has been made for: \_\_\_\_\_ for Council President.

**ROLL CALL:**

Wojtecki/Mele/Matthews/Lane/Bertollo/Bennett/Sinning

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**NOMINATION & ELECTION OF COUNCIL VICE PRESIDENT:**

I now ask for nominations for Vice President:

Wojtecki \_\_\_\_\_ Mele \_\_\_\_\_ Matthews \_\_\_\_\_ Lane \_\_\_\_\_  
Bertollo \_\_\_\_\_ Bennett \_\_\_\_\_ Sinning \_\_\_\_\_

Nomination and second has been made for: \_\_\_\_\_ for Council Vice President.

**ROLL CALL:**

Wojtecki/Mele/Matthews/Lane/Bertollo/Bennett/Sinning

*ADMINISTERING OATH OF OFFICE: Mayor Richard S. Goldberg*

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**COUNCIL PRESIDENT REMARKS:**

**COUNCIL VICE PRESIDENT REMARKS:**

**COUNCIL MEMBERS REMARKS:**

**APPROVAL OF MINUTES:**

Approval of Minutes for the Regular Meeting of December 16<sup>th</sup>, 2015.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Bennett/Bertollo/Lane/Matthews/Mele/Sinning/Wojtecki

**PUBLIC COMMENT:** (Agenda items only – 5 minute limit)

Motion to close public comment \_\_\_\_\_ Second \_\_\_\_\_

Wojtecki/Sinning/Mele/Matthews/Lane/Bertollo/Bennett

**ADOPTION OF ORDINANCES:** None.

**OLD BUSINESS:**

**NEW BUSINESS:**

**ADMINISTRATIVE AGENDA PRESENTED BY THE MAYOR**

**MAYOR'S ADDRESS:**

Richard S. Goldberg

**SWEARING IN:**

Chief of the Hawthorne Fire Department  
Chief of the Hawthorne Volunteer Ambulance Corps  
Clerk to the Fire Department Board of the Hawthorne Volunteer Fire Dept.

Chief Joseph Speranza  
Chief Kenneth Houtsma  
Bernadette Flowers

**MAYOR'S APPOINTMENTS/ADMINISTER OATH OF OFFICE**

Richard S. Goldberg

*(With Advice & Consent of Council)*

Member/Board of Health  
Member/Library Board of Trustees

Winnifred Kelly  
Dr. Richard Spirito

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_  
Bennett/Bertollo/Lane/Matthews/Mele/Sinning/Wojtecki

Member/Zoning Board of Adjustment  
Member/Zoning Board of Adjustment  
Member/Zoning Board of Adjustment  
Alternate No.1 Member/Zoning Board of Adjustment

John F. Gallagher  
David A. Schroter  
AnnaMarie Sasso  
Curtis Leininger

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_  
Wojtecki/Sinning/Mele/Matthews/Lane/Bertollo/Bennett

**MAYOR'S APPOINTMENTS/ADMINISTER OATH OF OFFICE**

Richard S. Goldberg

Court Administrator

Katherine M. Viger

Prosecutor

Ralph Fava

Public Defender

Joseph DeMarco

*Motion to Record \_\_\_\_\_ Second \_\_\_\_\_**Bennett/Bertollo/Lane/Matthews/Mele/Sinning/Wojtecki*

Member &amp; Chair/Environmental Commission

Rayna L. Laiosa

Member/Environmental Commission

Robert Maggio

Member/Environmental Commission

Michael Mariani

Member/Environmental Commission

Robert Meier

Alternate No. 1 Member/Environmental Commission

Hazel Pinos

Alternate No. 2 Member/Environmental Commission

Patricia MacDonnell Dubois

*Motion to Record \_\_\_\_\_ Second \_\_\_\_\_**Wojtecki/Sinning/Mele/Matthews/Lane/Bertollo/Bennett*

Members/Municipal Alliance Committee

Joanne Graziano

Richard McAuliffe

Therese Bigica

Helen Pasquale

Kelly Clifford

Sherrine Schuldt

Joseph Carr

Monica Smith

Irina Conte

Emily Spina

Matt Corvo

Richard Spirito

Tiffany Della Croce

Jayne Ten Kate

John Meola

Howie Van Dyk

Members/Economic Development Committee

William Carafello

Paul J. Korzinski

Victor Terraglia

Barbara Zakur

Member Shade Tree Commission

Thomas Dwyer

Member Shade Tree Commission

Alexandria Lobosco-Stauss

*Motion to Record \_\_\_\_\_ Second \_\_\_\_\_**Bennett/Bertollo/Lane/Matthews/Mele/Sinning/Wojtecki*

Class IV Member /Hawthorne Planning Board

Walter Garner III

Class II Member/Hawthorne Planning Board

Gene DeAugustines

Alternate No. 2 Member/Hawthorne Planning Board

Barbara Zakur

*Motion to Record \_\_\_\_\_ Second \_\_\_\_\_**Wojtecki/Sinning/Mele/Matthews/Lane/Bertollo/Bennett*

Council Appointment:

Frank E. Matthews

Class III Member/Hawthorne Planning Board

*Motion \_\_\_\_\_ Second \_\_\_\_\_**Bennett/Bertollo/Lane/Matthews/Mele/Sinning/Wojtecki*

Public Agency Compliance Officer

Eric Maurer

Representative to Solid Waste Advisory Council

Robert Scully

Alternate Representative to Solid Waste Advisory Council

Eric Maurer

Risk Management Consultant

David Vozza – Vozza Agency

*Motion to Record \_\_\_\_\_ Second \_\_\_\_\_**Wojtecki/Sinning/Mele/Matthews/Lane/Bertollo/Bennett***COUNCIL APPOINTMENTS:****CA-1** Award of Contract to Robert Swisher, CPA, RMA of Suplee, Clooney & Company as the 2016 Municipal Auditors*Motion \_\_\_\_\_ Second \_\_\_\_\_**Bennett/Bertollo/Lane/Matthews/Mele/Sinning/Wojtecki***ADMINISTERING OATH OF OFFICE:** Mayor Richard S. Goldberg

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**INTRODUCTION OF ORDINANCES:** None.

**RESOLUTIONS:**

**CONSENT AGENDA: R 1-16 through R 16-16:**

- R 1-16 Borough of Hawthorne payroll dated December 24, 2015
- R 2-16 Approval of the 2016 Temporary Budget
- R 3-16 Re-establish Petty Cash Fund
- R 4-16 Debt Service General Serial Bonds Issue of 2012
- R 5-16 Designation of Official Depositories for 2016
- R 6-16 Designation of Legal Newspapers for 2016
- R 7-16 Reaffirm all previously adopted Procedural Rules, Protocols & Resolutions for 2016
- R 8-16 2016 Contract for Professional Services for Borough Engineer
- R 9-16 2016 Contract for Professional Services for Municipal Planning Consultant
- R 10-16 2016 Contract for Professional Services for Labor & Employment Counsel
- R 11-16 2016 Contract Professional Services for Bond Counsel
- R 12-16 2016 Contract for Professional Services for Borough Attorney
- R 13-16 Designation of the Public Agency Compliance Officer for 2016
- R 14-16 2016 Contract for Professional Services for Municipal Auditor
- R 15-16 2016 Contract for Professional Services for Risk Management Consultants
- R 16-16 2016 Contract for Professional Services for Grant Writers

*Motion \_\_\_\_\_ Second \_\_\_\_\_  
Wojtecki/Sinning/Mele/Matthews/Lane/Bertollo/Bennett*

**OFF-CONSENT AGENDA: R 17-16 through R 19-16:**

- R 17-16 Renew Used Car Lot Licenses for 2016  
*Motion \_\_\_\_\_ Second \_\_\_\_\_  
Bennett/Bertollo/Lane/Matthews/Mele/Sinning/Wojtecki*
- R 18-16 Renew Amusement Device Licenses for 2016  
*Motion \_\_\_\_\_ Second \_\_\_\_\_  
Wojtecki/Sinning/Mele/Matthews/Lane/Bertollo/Bennett*
- R 19-16 Renew Massage Establishment Licenses for 2016  
*Motion \_\_\_\_\_ Second \_\_\_\_\_  
Bennett/Bertollo/Lane/Matthews/Mele/Sinning/Wojtecki*

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**BILLS:**

*Motion to approve \_\_\_\_\_ Second \_\_\_\_\_  
Wojtecki/Sinning/Mele/Matthews/Lane/Bertollo/Bennett*

**PUBLIC COMMENT:**

*Motion to close public comment \_\_\_\_\_ Second \_\_\_\_\_  
Bennett/Bertollo/Lane/Matthews/Mele/Sinning/Wojtecki*

**BENEDICTION:**

*Pastor Curtis Leininger*

**ADJOURNMENT:**

*Motion to Adjourn \_\_\_\_\_ Second \_\_\_\_\_  
Wojtecki/Sinning/Mele/Matthews/Lane/Bertollo/Bennett*

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THE NEXT REGULAR MEETING OF THE MUNICIPAL COUNCIL WILL BE

**WEDNESDAY, JANUARY 20, 2016**



THE WORK SESSION WILL BEGIN AT 7:00 P.M. AND THE REGULAR MEETING WILL BEGIN IMMEDIATELY FOLLOWING THE WORK SESSION.

PERSONS WITH DISABILITIES WHICH REQUIRE AIDES SUCH AS: SIGN LANGUAGE INTERPRETER, TELECOMMUNICATIONS, BRAILLE, TAPES OR LARGE PRINT, SHOULD NOTIFY THE BOROUGH CLERK'S OFFICE TEN DAYS PRIOR TO ATTENDANCE AT A MEETING SO ACCOMMODATIONS MAY BE MADE.