



HAWTHORNE

Shade Tree Commission

BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

September 5, 2012 Meeting notes

Start Time: 4:30PM

End Time: 7:00PM

Attendance:

Chairperson Pieter Slump (PS) – yes

Vice-chairperson Dave Sailer (DS) - yes

Commissioner Rick Hockenberry (RH) - yes

Commissioner Tom Dwyer (TD) – yes

Commissioner Paul Giardino (PG) – no

Alternate Jack Fannin (JF) - no

Alternate Declan Madden (DM) – no

Council Liaison Joe Wojtecki (JW) – yes, 5:30

Contracted Borough Arborist Steve Schuckman (SS) – no

DPW Liaison Joe Clementi (JC) – yes, until 5:30pm

PS Motion to open September 2012 HSTC meeting, RH seconded, approved unanimously.

1. Public session if needed.

No public in attendance.

2. New items

A. Road Rebuilding Program.

1. Selected problem sidewalks being taken care of this year as confirmed by Eric Maurer at July HSTC meeting - review. *DS will contact Eric Maurer.*

B. Fall Planting

1. Replanting on Dixie as part of fall planting. *Also Rea Ave if possible.*
2. Fall planting – what varieties do we want to plant? *Review with Steve Schuckman.*

C. Hawthorne Day October 6

1. Activity / booth. Bean bags at squirrels, sign up for 8-acre Woods clean up, and a list to choose where to plant the 2013 Arbor Day tree.

2. Manning the booth. *DS, RH, TD to man the booth. DS to talk to Paul Giardino.*

D. Develop and implement town-wide pruning and high-priority removal plan. We have Paul Cowie's complete inventory of Hawthorne sites, on PS's computer.

1. Run report showing consolidated list of high priority removals and prunings. This report is not yet ready; Paul Cowie will send a "patch" and instructions on how to run report.

2. Stump list – there are 45 identified stumps in town. We have to run the stump report and then have DPW verify whether they ought to be done at no cost by the contracted tree care company.

Mention only.

E. Small tree formative pruning bid. PS gave information to Eric Maurer mid-July, but Eric has some questions that need to be clarified. *PS to follow up with EM.*

F. Parking at Franklin Field / San Guiseppe Way. Emergency access and handicapped access are required. HSTC recommends that if the chain doesn't go up, boulders should be put all along the road up to the field, to prevent any parking. Update. *Handicapped parking signs need to be put in up near the field.*

G. Proposal for bandshell and restroom facility next to water treatment plant at Franklin Field. Public discussion at Council meeting Wednesday July 11. Discussion / update. *Mention only.*

H. Discussion re. HSTC not being given information or monthly reports. Information needed for end-of-year reporting: number of inspections done, number of prunings done by DPW staff, number of removals done by DPW staff, number of prunings done by contractor, number of removals done by contractor, number of stump grindings done by contractor. DS and PS to work on list of information with EM and JC. *DPW is giving us monthly work orders.*

I. 202 May Street, 19 Grandview – where are these removals on the removal list? *No information was received from DPW yet.*

J. Trees around the three water tanks in the borough are going to be cut back to comply with NJ DEP requirements.

3. Review of July and August 2012 Meeting notes.

Will be done at October meeting.

4. Budget review.

A. 2012 Budget discussion.

1. Clerical assistance. The ad for the clerical assistant has generated several applications. *We have several interested people. Discussion. PS to distribute applications to DS and several people will be invited to interview with us on October 2 at the next Shade Tree meeting.*

5. OLD ITEMS / Mention only:

A. CFMP – Paul Cowie has all the information needed. *PS to follow up.*

B. DPW employee training with Steve Schuckman took place on June 7th. Will Steve take care of filing for CEU's with the state? *PS reviewing with Steve Schuckman.*

C. Second clean-up day of 8-acre Woods with painting of platforms. *Plan to do in the fall. Have sign up sheet at Hawthorne Day.*

D. Update HSTC contact list. Dave has gathered contact information.

E. Advertising budget for Hawthorne Press. *TD and PS to work on.*

F. Brainstorming re. priorities and activities for 2012. *Mention only:*

1. 9/11 Memorial – tree planting. *Ground-breaking ceremony will be held next Tuesday 9/11 @ 7pm.*

G. Independent HSTC website. Develop a list of 12 monthly tree-related actions (January – prune trees and shrubs, February – protect bark from sunscald, etc)? Review poster from US Dept of Agriculture that has some good ideas.

Priorities: PR, News, Rules / borough code, Photo gallery, history, cross-marketing with “Friends of Trees” group, sidewalk diagram, educational links (Arbor Day Foundation)

Goals: Get positive PR, increase public awareness, get planting list automated/on-line.

PS motion to close, DS seconded, unanimous approval to close meeting.

TIME ENDED: 7PM

Hawthorne Day

Fall Planting

Hazard tree removal as per Paul Cowie's inventory information

CFMP

Small tree pruning bid

Secretarial help