



**BOROUGH OF HAWTHORNE  
MUNICIPAL BUILDING**

**445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506  
PHONE: 427-5555 EXT. 318**

**September 7, 2011 Meeting notes**

Start Time: 7:30PM

End Time: 10PM

Attendance:

Chairperson Pieter Slump (PSL) – yes  
Vice chairperson John Terry (JT) - yes  
Commissioner Rick Hockenberry (RH) - yes  
Commissioner Phil Savoie (PS) – yes  
Commissioner Dave Sailer (DS) - yes  
Alternate Jack Fannin (JF) – no  
Alternate Declan Madden (DM) – no  
Council Liaison Joe Wojtecki (JW) – yes  
Borough Arborist Steve Schuckman (SS) – no

PSL Motion to open September 2011 HSTC meeting, RH seconded, approved unanimously.

**1. Public session if needed.**

*No public in attendance.*

**2. New items**

**A.** Tree review / crown cleaning plan for Phase 2 of London Planes (Arlington / Buena Vista / Parmalee / Warren / McKinley). Steve Schuckman is going to inspect the trees and give the go-ahead to DPW to issue the PO's. *Mention only. We need to put an announcement on the boro website re. pruning.*

**B.** Hawthorne Day in October – Should we reserve a table? *PS to review with other commissioners and Steve Schuckman.*

**C.** Independent HSTC website. Develop a list of 12 monthly tree-related actions (January – prune trees and shrubs, February – protect bark from sunscald, etc)? *PS to give DS and PSL a poster from US Dept of Agriculture that has some good ideas.*

Priorities: PR, News, Rules / borough code, Photo gallery, history, cross-marketing with “Friends of Trees” group, sidewalk diagram, educational links (Arbor Day Foundation)

Goals: Get positive PR, increase public awareness.

**D.** PS bought a 3 TB external hard drive in order to scan all documents and store in one or two locations. Update. *PS has already started storing documents on the hard drive. DS recommends looking into a service that would do all the document scanning.*

**E.** ARRA/BSF grant deadline September 30. *PSL is doing this.*

**F.** DPW pruning trees near stop signs? *A sapling at the corner of Utter and 9<sup>th</sup> Ave was severely pruned and a resident complained.*

**G.** 42 Horton – large white oak in fair condition, suffering from wet wood and as a result has bad-smelling sap oozing out. Has resident been contacted? *PSL to call resident.*

**H.** Missing Tree City USA sign on Diamond Bridge Ave, near Lincoln Ave. *PS to file a police report.*

**I.** Format for residents to arrange for tree planting on borough ROW’s. PSL to work on.

**J.** 853 Lafayette Ave Ext. – Small tree from Borough planting was cut down. Summons was to be issued. Update. *PSL to write letter to property owner.*

### **3. Review of August 2011 Meeting notes.**

*PS Motion to approve August 2011 meeting notes, RH seconded, unanimous approval.*

### **4. Budget review.**

A. 2011 Budget discussion.

1. Review available funds for fall 2011 planting. We anticipate planting about 60 trees this fall. We encumbered \$10,563 for fall planting with Tode Landscaping, tree species to be determined at a later date. *Mention only.*

2. Any surprise charges made to our accounts? *No.*

3. Shade Tree Federation meeting October 21 – 22. Determine who plans on going. PSL will attend on Friday, PS possibly the both days. *DS might go for one day. PSL to check in with DM.*

4. Any encumbrances to be made? *Not at the moment.*

### **5. OLD ITEMS / Mention only:**

A. HSTC secretary/assistant position – when does this person start? Meeting with Ellen? PSL to reach out to Ellen and Joe Clementi. Update on discussion held at meeting with Mayor, various council members, Eric Maurer and Joe Clementi. *Mention only, put this item in the budget.*

2. PS and PSL to get the updated planting list to Tode for fall planting.

3. Parking around tree area at the end of the service road at the ball field by the town pool. Signs were put up prohibiting parking but enforcement seems to be sporadic. We need all commissioners to keep an eye on how many cars are parking there! *Continue to monitor and work on in conjunction with Water Dept., in order to protect our water supply.*

4. PSL talked with Mike Tode re. replacement of dead oak at high school from Arbor Day 2010 planting. He will do either this fall or next spring. *Mention only.*

5. Update on condition of the planting we did for Arbor Day. Write letter to Mrs. Roughgarden thanking her for letting us use her water. *PSL to do.*

6. Declan has treated the white pines from Arbor Day 2011 for scale. *Mention only.*

*PSL motion to close, JT seconded, unanimous approval to close meeting.*

TIME ENDED: 10:00PM