



**BOROUGH OF HAWTHORNE  
MUNICIPAL BUILDING**

**445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506  
PHONE: 427-5555 EXT. 318**

**October 4, 2011 Meeting notes**

Start Time: 7:30PM

End Time: 10PM

Attendance:

Chairperson Pieter Slump (PSL) – yes

Vice chairperson John Terry (JT) - yes

Commissioner Rick Hockenberry (RH) - no

Commissioner Phil Savoie (PS) – yes

Commissioner Dave Sailer (DS) - yes

Alternate Jack Fannin (JF) – no

Alternate Declan Madden (DM) – no

Council Liaison Joe Wojtecki (JW) – Councilman John Bertollo attended in place of Joe Wojtecki

Borough Arborist Steve Schuckman (SS) – no

PSL Motion to open October 2011 HSTC meeting, PS seconded, approved unanimously.

**1. Public session if needed.**

*No public in attendance.*

**2. New items**

**A.** Budget news / review. *The Finance Committee met yesterday Oct. 3, but we do not have new information as to how much of the planting budget for 2011 will be funded.*

**B.** 2012 budget requested by Eric Maurer. We need to budget for secretarial help, archiving services, and what other new items? *DS' hosting of website, Adobe Acrobat Pro, Shade Tree Signs, increase ad budget to have more regular appearances in the Hawthorne Press.*

**C.** Hawthorne Day recap. *We had a good afternoon with a lot of public outreach.*

**D.** 3<sup>rd</sup> CFMP – discussion. *PS to make appointment with Paul Cowie.*

E. Borough Master Plan and Shade Tree's connection to Master Plan revision. *PSL to review Borough website and get in touch with Rayna Laiosa of the Environmental Commission.*

F. Request by resident at 229 Van Winkle Ave to fertilize and treat borough tree(s). *The HSTC will allow the resident to treat the tree at his expense, but will remind the resident that he needs to get permission from us any other time he wants to have tree work done.*

G. Pasadena Ave – tree damage recap, pear tree damage at 117 Pasadena. Remove Pear? *The Borough Engineer will be including HSTC in pre-con meetings, and HSTC will work with Eric Maurer regarding the wording on the specs, so that the winning contractor(s) know in advance their responsibilities towards the trees. We will leave the pear tree for the time being.*

### **3. Review of September 2011 Meeting notes.**

*PSL Motion to approve September 2011 meeting notes, JT seconded, unanimous approval.*

### **4. Budget review.**

A. 2011 Budget discussion.

1. Review available funds for fall 2011 planting. We anticipated planting about 60 trees this fall. We encumbered \$10,563 for fall planting with Tode Landscaping, tree species to be determined at a later date. *Mention only. Funds that had been planned for planting this year have been spent on emergency tree work due to Hurricane Irene.*
2. Any surprise charges made to our accounts? *Nothing new.*
3. Any encumbrances to be made? *Not at this time.*

### **5. OLD ITEMS / Mention only:**

A. Shade Tree Federation meeting October 21 – 22. PSL will attend on Friday, PS for both days.

B. Independent HSTC website. Develop a list of 12 monthly tree-related actions (January – prune trees and shrubs, February – protect bark from sunscald, etc)? *PS to give DS and PSL a poster from US Dept of Agriculture that has some good ideas.*

Priorities: PR, News, Rules / borough code, Photo gallery, history, cross-marketing with “Friends of Trees” group, sidewalk diagram, educational links (Arbor Day Foundation)

Goals: Get positive PR, increase public awareness.

C. Tree review / crown cleaning plan for Phase 2 of London Planes (Arlington / Buena Vista / Parmalee / Warren / McKinley). Steve Schuckman is going to inspect the trees and give the go-

ahead to DPW to issue the PO's. *Mention only. We need to put an announcement on the boro website re. pruning.*

D. HSTC secretary/assistant position – when does this person start? Meeting with Ellen? PSL to reach out to Ellen and Joe Clementi. Update on discussion held at meeting with Mayor, various council members, Eric Maurer and Joe Clementi. *Mention only, put this item in the budget.*

E. PS and PSL to get the updated planting list to Tode for fall planting.

F. Parking around tree area at the end of the service road at the ball field by the town pool. Signs were put up prohibiting parking but enforcement seems to be sporadic. We need all commissioners to keep an eye on how many cars are parking there! *Continue to monitor and work on in conjunction with Water Dept., in order to protect our water supply.*

G. Update on condition of the planting we did for Arbor Day. Write letter to Mrs. Roughgarden thanking her for letting us use her water. *PSL to do.*

H. ARRA/BSF grant paperwork has been submitted.

I. 42 Horton – large white oak in fair condition, suffering from wet wood and as a result has bad-smelling sap oozing out. Has resident been contacted? *PSL to write letter.*

J. Missing Tree City USA sign on Diamond Bridge Ave, near Lincoln Ave. *PS to file a police report; update from PS.*

K. Format for residents to arrange for tree planting on borough ROW's. PSL to work on.

L. 853 Lafayette Ave Ext. – Small tree from Borough planting was cut down. Summons was to be issued. Update. *PSL to write letter to property owner.*

*JT motion to close, DS seconded, unanimous approval to close meeting.*

TIME ENDED: 10PM