



# HAWTHORNE

## Shade Tree Commission

**BOROUGH OF HAWTHORNE**  
MUNICIPAL BUILDING  
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506  
PHONE: 427-5555 EXT. 318

### **November 1, 2011 Meeting notes**

Start Time: 7:30PM  
End Time: 10:00PM

#### Attendance:

Chairperson Pieter Slump (PSL) – yes  
Vice chairperson John Terry (JT) - yes  
Commissioner Rick Hockenberry (RH) - yes  
Commissioner Phil Savoie (PS) – yes  
Commissioner Dave Sailer (DS) - yes  
Alternate Jack Fannin (JF) – yes  
Alternate Declan Madden (DM) – no  
Council Liaison Joe Wojtecki (JW) – yes  
Borough Arborist Steve Schuckman (SS) – no

PSL Motion to open November 2011 HSTC meeting, DS seconded, approved unanimously.

#### **1. Public session if needed.**

JF motion to open public session of meeting, seconded PS, unanimous approval.

Resident Francis McCarthy from 11 Kathy Ave – maple tree in front of her house has a threatening branch and the resident is concerned about property damage should the branch fall on her car. Borough CTE Steve Schuckman has said that the tree is healthy. HSTC needs to review the tree.

#### **2. New items**

A. Shade Tree Federation meeting October 21 – 22. PSL and PS recap. *Pruning small trees needs to be done when the tree is still young, and can be pruned up to 50% if the tree won't get pruned for 6 – 10 years. Avoid girdling roots by slicing open the root ball.*

B. 2011 Fall planting with Tode. Update. *Tode should start planting on November 7. DS, PS, and PSL will take care of specifically marking each planting site.*

C. Proposed 2012 HSTC meeting dates: January 10, February 7, March 6, April 3, May 1, June 5, July 10, August 7, September 11, October 2 or 9, (Wednesday) November 7, December 4. *To be voted on at December meeting.*

D. Budget issues – any information re. October 29 snowstorm costs / tree damages?

E. 3<sup>rd</sup> CFMP – PS and PSL met with Paul Cowie. Discussion. *PS will be getting several items to Paul so that he can complete the CFMP. The anticipated timeline is as follows: Paul gets us the preliminary CFMP by Thanksgiving, which we have to review and get back to him by the 30<sup>th</sup>.*

F. Scanlon – dead sapling removals. *JW spoke with Eric Maurer. Eric reviewed the contract and the contractor followed the terms of the contract, so there is nothing that we can do now except never to use this contractor again.*

### **3. Review of October 2011 Meeting notes.**

*PSL Motion to approve October 2011 meeting notes, PS seconded, unanimous approval.*

### **4. Budget review.**

A. 2011 Budget discussion. *The \$1000 replacement cost assessment for 369 Goffle Road was received from the contractor. Check to be deposited tomorrow.*

*PSL motion to spend the \$1000 to plant trees this fall, JT seconded, unanimous approval.*

1. Any surprise charges made to our accounts? *No.*

2. Any encumbrances to be made? *No.*

### **5. OLD ITEMS / Mention only:**

A. CTE Contract up for renewal.

B. 2012 budget requested by Eric Maurer. We need to budget for secretarial help, archiving services, DS' hosting of website, Adobe Acrobat Pro, Shade Tree Signs, increase ad budget to have more regular appearances in the Hawthorne Press.

C. Borough Master Plan and Shade Tree's connection to Master Plan revision. PSL to review Borough website and get in touch with Rayna Laiosa of the Environmental Commission.

D. Independent HSTC website. Develop a list of 12 monthly tree-related actions (January – prune trees and shrubs, February – protect bark from sunscald, etc)? Review poster from US Dept of Agriculture that has some good ideas.

Priorities: PR, News, Rules / borough code, Photo gallery, history, cross-marketing with "Friends of Trees" group, sidewalk diagram, educational links (Arbor Day Foundation)

Goals: Get positive PR, increase public awareness.

E. Tree review / crown cleaning plan for Phase 2 of London Planes (Arlington / Buena Vista / Parmalee / Warren / McKinley). *Some work was done on Phase 2 but the work was put on hold by the DPW.*

F. 42 Horton – large white oak in fair condition, suffering from wet wood and as a result has bad-smelling sap oozing out. Has resident been contacted? *PSL to write letter.*

G. Format for residents to arrange for tree planting on borough ROW's. PSL to work on.

H. 853 Lafayette Ave Ext. – Small tree from Borough planting was cut down. Summons was to be issued. Update. *PSL to write letter to property owner.*

I. Road re-building specifications – we need to get wording into the specs that will protect town trees.

J. RH – the Norway maples on Horizon Terrace are looking terrible, and a London plane sapling died.

*RH motion to close, DS seconded, unanimous approval to close meeting.*

TIME ENDED: 10PM