



# HAWTHORNE

## Shade Tree Commission

**BOROUGH OF HAWTHORNE**  
MUNICIPAL BUILDING  
445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506  
PHONE: 427-5555 EXT. 318

### **July 10, 2012 Meeting Notes**

Start Time: 4:30PM

End Time: 7:30PM

Attendance:

Chairperson Pieter Slump (PS) – yes

Vice-chairperson Dave Sailer (DS) - no

Commissioner Rick Hockenberry (RH) - yes

Commissioner Tom Dwyer (TD) – yes

Commissioner Paul Giardino (PG) – yes

Alternate Jack Fannin (JF) - yes

Alternate Declan Madden (DM) – no

Council Liaison Joe Wojtecki (JW) – yes

Contracted Borough Arborist Steve Schuckman (SS) – no

DPW Liaison Joe Clementi (JC) – no. Borough Administrator Eric Maurer attended from 6pm to 6:30pm.

PS Motion to open July 2012 HSTC meeting, PG seconded, approved unanimously.

#### **1. Public session if needed.**

PS Motion to open public session of July 2012 HSTC meeting, JF seconded, approved unanimously.

Vic Terraglia of 50 Ridge Road, regarding 6 Highcrest and the trees in the borough ROW. Steve Schuckman reviewed the trees - one Douglas fir and one hemlock in fair condition. The commission will recommend that the corner tree (Douglas fir) be pruned.

PS Motion to close public session of July 2012 HSTC meeting, RH seconded, approved unanimously.

#### **2. New items**

A. Road Rebuilding Program.

1. 410 Dixie – why was it not recognized as a problem tree and prioritized in the spring? Why was it taken down? *Tree was taken down because the solution to save the tree and move the drainage would have cost \$6500, yet the tree removal cost \$3500.*

2. Replanting on Dixie. *We'll look at this as we plan the fall planting.*

3. Future round-outs on future road rebuilding contracts. *HSTC must push for round-outs on next year's road project.*
  4. Are selected problem sidewalks being taken care of this year? *Eric Maurer confirmed that these are being taken care of this year.*
- B. Parking at Franklin Field / San Guisepe Way. Emergency access and handicapped access are required. *If the chain doesn't go up, boulders should be put all along the road up to the field, to prevent any parking.*
  - C. Proposal for bandshell and restroom facility next to water treatment plant at Franklin Field. Public discussion at Council meeting Wednesday July 11. Discussion. *PG and PS plan on attending the meeting.*
  - D. Pasadena Place tree issue / Councilman John Lane tree inspection request. Discussion re. HSTC not being given information or monthly reports. Information needed for end-of-year reporting: number of inspections done, number of prunings done by DPW staff, number of removals done by DPW staff, number of prunings done by contractor, number of removals done by contractor, number of stump grindings done by contractor. *DS and PS to work on list of information with EM and JC.*
  - E. 202 May Street, Maple tree damaged by October storm after oil tank was removed in September. Discussion. *PS to have tree put on removal list.*
  - F. Removal of zelkovas on corner of Lafayette and Tuxedo. Removal of dead sapling from state planting and Scanlon's planting. *PS to review with DPW.*
  - G. Develop and implement town-wide pruning plan. We have Paul Cowie's complete inventory of Hawthorne sites, on PS's computer.
    1. Run report showing consolidated list of high priority removals and prunings. This report is not yet ready; Paul Cowie will send a "patch" and instructions on how to run report.
    2. Stump list – there are 45 identified stumps in town. We have to run the stump report and then have DPW verify whether they ought to be done at no cost by the contracted tree care company. *Mention only.*
  - H. Fall planting – what varieties do we want to plant? *Mention only.*
  - I. Small tree formative pruning. Waiting on one more planting list from Phil Savoie to finalize small tree list. *PS to get list to EM.*
  - I. Trees at end of Elberon – residents are complaining about the trees behind the bleachers. Whose trees are they? *TD to look at trees.*
  - J. Update HSTC contact list. Who is doing this? Contact information has been gathered. *DS working on this.*

K. Brainstorming re. priorities and activities for 2012. *Mention only:*

1. *9/11 Memorial – tree planting.* – Apparently on hold for funding.
2. *Hawthorne Day on October 6.* – Plant a Hawthorne tree – where? Topics to discuss - Manning the booth, other activity (bean bags at squirrels, leaf collection contest, climbing wall)?

**3. Review of June 2012 Meeting notes.**

*PS Motion to approve June 2012 meeting notes, JF seconded, unanimous approval.*

**4. Budget review.**

A. 2012 Budget discussion.

1. Clerical assistance. Eric Maurer requested and was given an updated list of duties and expected time needs for clerical assistant. *Ad will be in the paper this Thursday.*
2. 21 Alexandria came out of our budget. Discussion. *EM stated that there is nothing we can do in this case, even though the tree was a private tree.*
3. Advertising budget for Hawthorne Press. *TD and PS to work on.*

**5. OLD ITEMS / Mention only:**

A. 30 Forest Ave – sewer line has been replaced.

B. 69 Dixie – work order put in for crown cleaning? *JC put in a work order.*

C. CFMP – Paul Cowie has all the information needed.

D. DPW employee training with Steve Schuckman took place on June 7th. Will Steve take care of filing for CEU's with the state?

E. Independent HSTC website. Develop a list of 12 monthly tree-related actions (January – prune trees and shrubs, February – protect bark from sunscald, etc)? Review poster from US Dept of Agriculture that has some good ideas. Priorities: PR, News, Rules / borough code, Photo gallery, history, cross-marketing with “Friends of Trees” group, sidewalk diagram, educational links (Arbor Day Foundation). Goals: Get positive PR, increase public awareness, get planting list automated/on-line.

F. Second clean-up day of 8-acre Woods with painting of platforms. *Plan to do in the fall.*

*PS motion to close, RH seconded, unanimous approval to close meeting.*

TIME ENDED: 7:30PM