



**BOROUGH OF HAWTHORNE
MUNICIPAL BUILDING**

445 LAFAYETTE AVENUE, HAWTHORNE, NEW JERSEY 07506
PHONE: 427-5555 EXT. 318

March 1, 2011 Meeting Notes

Start Time: 7:30PM

End Time: 10:15PM

Attendance:

Chairperson Pieter Slump (PSL) - yes

Vice chairperson John Terry (JT) - yes

Commissioner Rick Hockenberry (RH) - no

Commissioner Phil Savoie (PS) - yes

Commissioner Dave Sailer (DS) - no

Alternate Jack Fannin (JF) - yes

Alternate Declan Madden (DM) – yes

Council Liaison Joe Wojtecki (JW) – no

Borough Arborist Steve Schuckman (SS) – yes, left at 8:45pm

JF Motion to open March HSTC 2011 meeting, PS seconded, approved unanimously.

1. Public session if needed.

No public in attendance, no public session.

2. Review of February 2011 Meeting notes.

PS Motion to accept February 2011 meeting notes, JF seconded , unanimous approval to accept February 2011 meeting notes.

3. Budget review.

A. 2011 Budget discussion. Temporary budget.

1. PS and PSL attended budget meeting Tuesday March 1 @ 5:30pm. Discussion. *Some money was cut from contracted services (tree services and professional services).*

2. Possible purchase of tank, pump and trailer? *The commissioners will look into various options.*

4. Old Business items.

B. General Borough planting for Spring 2011 planting.

1. PS to be in contact with Scanlon. Phil will issue PO. *Phil to walk Dave through the PO process.*

C. Enforcement & follow up activities:

1. 48 Lee Ave. Illegal tree removal, state planting. Following payments schedule. *Mention only.*
2. 113 9th Ave.-Letter dated June 30, 2010. Tree removal request received via DPW. Review performed. Prune only, letter to resident. *Mention only.*
3. 179 4th Ave. Illegal tree pruning incident. Following payments schedule. *Mention only.*
4. 18 Barker Ave.-Letter dated August 22, 2010, PSE&G gas line issue. *PSL to write letter to PSEG.*
5. 10 Cornell Avenue-Letter dated August 20, 2010, regarding new sidewalk issue and hairline crack. Waiting on response from Administrator & Borough Engineer. *PSL to follow up with John Bertollo and Joe Wojtecki.*

D. Patriot Development project, Goffle Rd.

1. Waiting for final judgment to be made in March. *Mention only.*

E. Public Borough tree work. Report of work pending from DPW. Update from Steve Schuckman and PS. *Steve has reviewed the trim and removal lists. There were some duplicates. Steve will give his information back to HSTC and DPW.*

F. Forestry grant for tree inventory update. Green Communities Grant application for next (3rd) CFMP submitted to NJDEP-Div. of Parks & Forestry.

1. \$3000 grant awarded, Borough Council will need to accept the grant and send in paperwork to Forestry Division. *PSL to follow up with Sue Witkowski.*

G. Request for secretary for Commission's official business correspondence and meeting documents, follow up from last month's meeting.

1. PS found salary ordinance in Hawthorne press. *This information was passed along to the Budget Committee.*

2. Review secretary's anticipated duties. Review handout. *PS and PSL to work on this.*

H. State Cool Cities tree planting project update. Waiting on contractor Aspen Landscaping to remove stakes. Also, we need to get Aspen a list of dead trees, and they will be replaced.

6. New items

A. Enforcement cases. *Nothing at this moment.*

B. Letters to be written/calls to be made to residents, property owners, etc.

1. 10 Second Avenue- Review of resistograph readings from Feb. 18th. Discussion and vote. *Steve Schuckman reviewed the 4 resistograph readings and finds no reason to recommend removal since the tree is healthy and shows no major signs of decay. JT motion to deny homeowner's request to remove borough tree at this location, seconded PSL, unanimous approval. PS recused himself from this vote.*
2. 117 Washington Ave, tree / sidewalk conflict. *Mention only.*
3. 48 Robertson Ave, stakes broken, tree leaning into street. *Mention only. Tree has been removed. Add to planting list.*
4. 97 Rea Ave, Borough should handle pruning, County should handle removal and stump grinding. *PS sent Joe Clementi an email with information.*
5. 87 Elberon, water line to be replaced, resident asking for guidance from Borough/HSTC. *Steve Schuckman recommends removal of this tree since the water box is right next to the tree.*
6. 97 Franklin Ave, pruning on pear done by Almstead. *Mention only.*
7. 416 Lafayette Ave, water line replacement. *Zelkova will need to be taken down after the water line excavation work is done.*
8. PSEG – line replacement from North Haledon to Dunkin Donuts. *Meeting scheduled for Wednesday March 2 @ 10am (changed from 8am), but PS has asked for postponement until Friday March 4.*

C. 2011 Goals.

1. Tree Inventory *Mention only.*
2. 3rd CFMP *Mention only.*
3. Work processes plan & documentation, etc. *Mention only.*
4. Friends of Trees group / email contact list. *Mention only.*

D. Spring planting 2011.

1. Tode awarded spring planting for approximately 25 trees. *PS to work on updating planting list.*

2. Scanlon to move 14 bush katsuras to new locations. Discussion. *PSL and PS to review planting site at pool with Dan Tedeschi.*

E. Earth Day 2011 – April 9, 2011. PS ordered 98 tublings of Douglas Fir, 98 White Oak, and 98 tublings of Eastern Redbud. RH to donate a kwanzaan cherry for this event. What else can we do for Earth Day?

F. Arbor Day 2011 – April 29

1. Where should we plant the space shuttle white pine? Discussion.

G. Anything else?

What should we do with available funds – prune trees, and/or plant trees in the fall?

JT motion to close, seconded DM, unanimous approval to close meeting.

TIME ENDED: 10:15pm