

BOROUGH OF HAWTHORNE

Block Party Permit Application

Name of Block Party Coordinator: _____

Street Address: _____

Home Phone # _____ Alt. Phone # _____

Email Address: _____

Note:

Please submit your application to the Office of the Administration at least
30 days prior to Proposed Block Party

Date of Block Party: _____

Application submitted by: _____

Hours of Proposed Street Closure: _____

Street to be closed: _____

Intersections: _____

UPON COMPLETION, PLEASE SUBMIT THIS APPLICATION TO
THE OFFICE OF THE ADMINISTRATION

445 LAFAYETTE AVENUE, HAWTHORNE, NJ 07506

OR FAX: 973-427-2320

OR EMAIL: ebrogno@hawthornenj.org

FOR OFFICE USE ONLY

Notification Made To:

Police Dept.

Road Dept.

Fire Dept.

Ambulance

HPD Approval

BOROUGH OF HAWTHORNE

Block Party

Rules and Regulations

1. Written application to the Administration and approval by the Chief of Police must be given before any block party may be held which utilizes public thoroughfares. Submit a completed Block Party Permit Application at least 30 days prior to your proposed date.
2. One member of the group should be named as Block Party Coordinator.
3. The coordinator will be responsible for notifying, in writing, all residents living on the block of the date and time of the block party at least one week before the scheduled date. Block Party permits will not be issued for personal parties that do not include the other residents living on the block.
4. All activity on the public roadway must be terminated at dusk.
5. Barricades will be placed at the corners of the intersections to be blocked. The coordinator is responsible for erecting and dismantling the barricades. No major intersections or major streets may be blocked.
6. No street shall be completely blocked by any block party. Street access must be available for persons wishing to use the public right-of-way for pedestrian or vehicular access to their property on the block and for emergency vehicles.
7. The Hawthorne Police Department may order the party ended and the street opened should the above rules be violated, should a safety hazard be recognized, or in the event the party becomes unruly.