

The Regular Meeting of the Municipal Council of the Borough of Hawthorne was held on the above date at 7:00pm in the Council Meeting Room of the Municipal Building, 445 Lafayette Avenue, Hawthorne, New Jersey, with the following present:

Mayor .....	Richard S. Goldberg
Council President.....	Frank E. Matthews
Councilman .....	John Lane
Councilman .....	Bruce Bennett
Councilman .....	Dominic Mele
Councilman .....	Garret Sinning
Councilman .....	Joseph Wojtecki
Borough Administrator .....	Eric Maurer
Borough Attorney .....	Michael J. Pasquale
Borough Engineer.....	Dr. Stephen T. Boswell
Borough Clerk .....	Lori DiBella
<b><u>ABSENT:</u></b>	
Council Vice President.....	John N. Bertollo

### **FLAG SALUTE**

Council President Matthews invited all present to join him in the flag salute and a moment of silence for the passing of former Mayor Fred Criscitelli.

### **STATEMENT**

Adequate notice of this meeting has been provided by the Annual Schedule of Regular Meetings heretofore adopted and posted on the Public Bulletin Board at the Municipal Building, emailed to the Hawthorne Press, Herald News, The Record, The Gazette and all persons who have requested the mailing of such schedule, and a copy of said schedule has remained on file in the office of the Borough Clerk from and since December 7, 2017.

### **APPROVAL OF MINUTES**

Minutes for the Regular Meeting of September 17, 2018 and Bid Minutes for the Revaluation of Borough Properties Project; moved by Councilman Wojtecki, seconded by Councilman Sinning. On roll call, all voted yes, motion carried.

### **PUBLIC COMMENT** (Agenda Items Only)

Council President Matthews opened the meeting to the public. He stated if anyone desired to be heard, please raise your hand to be recognized, come forward to the microphone state your name and address for the record. He stipulated this be for agenda items only. Seeing none, Council President Matthews entertained a motion to close public comment, moved by Councilman Sinning, seconded by Councilman Bennett. Carried on voice vote.

### **ADOPTION OF ORDINANCES**

#### **BOND ORDINANCE 2215-18**

BOND ORDINANCE PROVIDING FOR INSTALLATION OF A NEW SURFACE AND RELATED IMPROVEMENTS TO THE MUNICIPAL TENNIS COURTS AT THE POOL COMPLEX, ALL IN AND BY THE BOROUGH OF HAWTHORNE, IN THE COUNTY OF PASSAIC, NEW JERSEY, APPROPRIATING ONE HUNDRED EIGHTY THOUSAND (\$180,000) DOLLARS THEREFOR AND AUTHORIZING THE ISSUANCE OF BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE SAME.

The Municipal Council of the Borough of Hawthorne, in the County of Passaic, New Jersey (not less than two-thirds of all members thereof affirmatively concurring), do hereby ORDAIN as follows:

Section 1. The improvement described in Section 3 of this Bond Ordinance is hereby authorized as a general improvement to be made or acquired by the Borough of Hawthorne, in the County of Passaic, New Jersey. For the said improvement or purpose stated in Section 3, there is hereby appropriated the sum of \$180,000, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$3,000 as the down payment for said improvement or purpose required by law and now available therefor in the Capital Improvement Fund of the Borough by virtue of provision in a budget or budgets of the Borough previously adopted. In addition, the sum of \$50,000 being provided through a grant from the Open Space Fund of the County of Passaic.

Section 2. For the financing of said improvement or purpose and to meet the part of said \$180,000 appropriation not provided for by application hereunder of said down payment and grant, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$127,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$127,000 are

hereby authorized to be issued pursuant to and within the limitations prescribed by said Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which said obligations are to be issued is the installation of a new surface and related improvements at the Municipal Tennis Courts located at the Municipal Pool Complex, together with all work and materials necessary therefor or incidental thereto, all as shown on and in accordance with plans therefor prepared by Boswell, McClave Engineering, P.E., now on file in the office of the Borough Clerk, and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$127,000.

(c) The estimated cost of said purpose is \$180,000, the excess thereof over the said estimated maximum amount of bonds or notes being the amount of the said \$3,000 down payment and \$50,000 Open Space Fund grant.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8(a). The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this Bond Ordinance is not a current expense and is a property or improvement which the Borough may lawfully acquire or make as a general improvement.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, and according to the reasonable life thereof computed from the date of the said bonds authorized by this Bond Ordinance is 15 years.

(c) The supplemental debt statement required by said Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Finance in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Law is increased by the authorization of the bonds and notes provided for in this Bond Ordinance by \$127,000 and that the said obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Law.

(d) An aggregate amount not exceeding \$35,000 for items of expense mentioned in and permitted under Section 40A:2-20 of said Law may be included in the foregoing estimate of the cost of said improvement or purpose.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this Bond Ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitations of rate or amount.

Section 7. The capital budget of the Borough is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. Resolutions in the form promulgated by the Local Finance Board showing all detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This Bond Ordinance shall take effect 20 days after the first publication thereof after final adoption as provided for in said local bond law.

The Ordinance published herewith was introduced and passed upon first reading at a meeting of the Municipal Council of the Borough of Hawthorne, in the County of Passaic, New Jersey, held on September 5, 2018. It will be further considered for final passage after public hearing thereon, at a meeting of said Municipal Council to be held in the Municipal Building, 445 Lafayette Avenue, in said Borough on October 3, 2018, at 7:00 p.m., at which time and place all interested members of the public who desire will be given an opportunity to be heard in connection with said Ordinance, and during the week prior to and up to and including the date of such meeting, copies of said Ordinance will be made available at the Borough of Hawthorne website, [www.hawthornenj.org](http://www.hawthornenj.org) and at the Clerk's Office in said Municipal Building during regular business hours at no cost to the members of the general public who shall request the same.

### **Public Hearing**

Council President Matthews opened the meeting to the public. He stated if anyone desires to be heard regarding this ordinance please raise your hand to be recognized, come forward to the microphone and state your name and address for the record.

Seeing none, Council President Matthews entertained a motion the public hearing be closed and be it resolved that this ordinance was posted on the bulletin board on which public notices are customarily posted, published in the Hawthorne Press and available on the borough website. Copies of said ordinance were made available to the general public. Now, therefore, be it resolved this ordinance be adopted and the Clerk is authorized to advertise the same according to law, moved by Councilman Lane, seconded by Councilman Bennett. Councilman Mele stated we received a \$50,000 Open Space Grant for this ordinance, and an additional \$50,000 from the Columbia Bank Foundation. On roll call, all voted yes, motion carried.

### **OLD BUSINESS**

Councilman Wojtecki reported 19 Elberon Avenue still has an upside down No Parking sign, it was noted that it would be fixed the next day.

Councilman Bennett asked the status with the baseball fields in the park on the corner of Diamond Bridge and Goffle Road. Mayor Goldberg stated they were told they were going to lose a full season. Councilman Wojtecki also commented, "It is my understanding that there are changes to the plan which include irrigation and drainage".

Councilman Lane asked Engineer Boswell to give the Council a completion schedule for the DPW garage. Engineer Boswell stated the Council approved a change order at no extra cost with a completion date of November 1<sup>st</sup>. The garage door installation will start tomorrow, the lighting will be installed next week and we are still resolving the need for ventilation. Councilman Lane asked if the existing structure with the alarms and sprinklers would be finished by November 1<sup>st</sup>; Engineer Boswell stated the entire building will be completed. He then asked if there is an area where they will be able to make brine; it was stated by DPW Director Scully they will make it work.

Council President Matthews asked Administrator Maurer if there could be a small dumpster at the recycling center for bottle caps due to the recent changes to the recycling rules. Administrator Maurer stated we are looking to find markets to take the items to.

### **NEW BUSINESS**

Councilman Lane asked Administrator Maurer to send property maintenance to Goffle Road and Ivan Place where a resident has taken down a concrete wall and has the sidewalks blocked off, for about a month now. Administrator Maurer stated he would have someone take a look.

Councilman Wojtecki asked who is responsible for the clean-up of the pocket park on Lafayette & Diamond Bridge Avenue and stated Rick Hockenberry would like to volunteer to do some trimming there. Attorney Pasquale stated it is the Borough's responsibility and is done through volunteers. Councilman Wojtecki asked for approval for Rick to handle; all agreed it was a kind and generous offer and thank you.

### **ADMINISTRATIVE AGENDA PRESENTED BY MAYOR GOLDBERG**

Mayor Goldberg remembered former Mayor Fred Criscitelli who passed away Monday evening and served as the Mayor of Hawthorne for two terms. Hawthorne Day was a great success, the new setup this year worked well. He thanked all of the sponsors and his Hawthorne Day Committee for making the day possible. Many thanks to Joe Ross, the Police Department, DPW, Ambulance Corps., Fire Department, Board of Education and the Hawthorne Boys & Girls Club. Next year's date is Saturday September 22<sup>nd</sup>, forms will be available on our website after January 1<sup>st</sup>. I was honored to attend the DVRT vigil that was held last Wednesday night at Borough Hall, October is Domestic Violence Awareness Month and Breast Cancer Awareness Month. The 4<sup>th</sup> Annual Taste of Hawthorne took place at Macaluso's, he thanked the Rotary Club for a wonderful event. The Chamber of Commerce' Restaurant Week starts this Saturday October 6<sup>th</sup>. October 7<sup>th</sup> through the 13<sup>th</sup> is Mental Illness Awareness Week by the National Alliance on Mental Illness. This year's theme is Cure Stigma, more information can be found on their website CureStigma.org. This Saturday October 6<sup>th</sup>, the Passaic County Board of Chosen Freeholders together with the Passaic County Sheriff's Office Friends of Passaic County Parks will host the 3<sup>rd</sup> Annual Paws in the Park from 10am to 3pm in Goffle Brook Park. The rain date is October 7<sup>th</sup>. For more details go to their Facebook page Passaic Paws in the Park. The Mayor's Halloween parade is scheduled for Tuesday, October 30<sup>th</sup> at 7pm at the Roosevelt School gym.

### **Borough Attorney Michael J. Pasquale**

Attorney Pasquale offered his condolences to the Criscitelli family and shared thoughts on the passing of the former Mayor.

Affordable Housing – Mr. Pasquale reported that additional conference calls and email exchanges have taken place regarding both the 204 Wagaraw Road property and the Borough as a whole. A further conference has been set for November 8th.

Revaluation – Mr. Pasquale reported that two proposals were received by the Borough Clerk last week for performing the revaluation scheduled to take place in 2019. The proposals will be reviewed by Tim Henderson

and together with the Administration a recommendation for award of contract will be presented, most likely at the next meeting. In the coming months details for the residents about what is entailed in a revaluation will be provided.

**Borough Engineer Dr. Stephen T. Boswell**

Arlington Avenue – Final payment documents were prepared and submitted to the Borough, a deduct change order for \$585.95 was submitted for as-built quantities Borough funded, and a deduct change order for \$6,747.44 for as-built quantities resident assessments, were submitted.

Band Shell Restrooms – B. Puntasecca addressed the door frame issue. Quotes from both Montone and Ruta were requested for the revised ADA viewing pad and pathway design.

Goffle Hill Water Storage Tank Drainage Improvements – John Garcia Construction is a few weeks out and probably will not start the drainage improvements until November. A pre-construction meeting was held on Thursday, September 20<sup>th</sup>.

Water Storage Tank LSRP Services – A complete horizontal and vertical delineation of the area surrounding the tank was performed. A cost estimate to remediate the area is being prepared.

2017 Road Program – Deduct change orders for as-built quantities were included for the following funding sources; \$92,053.46, Borough funded, \$5,991.80, resident assessments and \$25,539.08, CDBG

DPW Building – Council President Matthews asked Engineer Boswell why we needed to reconfigure the oil water separator. When the oil water separator was being installed, the invert of the sewer pipe was not the same as indicated on the plan, so it had to be cut down in order to meet the grade.

Municipal Pool – Final payment documents were prepared and submitted to the Borough. A leak was observed at one of the elbow pipes that will be addressed when the pool is operating.

2018 Road Program – A revised punch list was provided to America Asphalt on October 2<sup>nd</sup>, a site meeting is scheduled for next week.

Lafayette Avenue Streetscape – A recommendation letter to award the base bid in the amount of \$339,280 to Zuccaro Inc. was submitted to the Borough.

Roof Repairs for Sewer and Water Dept. Structures – Roof repairs have all been completed on all six structures. Payment documents will be submitted before the next meeting.

Mary Street Water Storage Tank Painting – The pre-construction meeting was held on the 20<sup>th</sup>. The Water Department has begun draining the tank. The rehabilitation was expected to begin in November however, Brave Industrial would like to begin in October.

Municipal Pool Improvements – Various improvements associated with the municipal pool were discussed with the administrator and will be a project for next year.

Royal Avenue Drainage Improvements – The estimate has been given to the grant writer.

2019 NJDOT Municipal Aid Application – Arlington Avenue, Phase 2 and Alexandria Avenue – The 2019 NJDOT Municipal Aid Application for Arlington Avenue, Phase 2, and Alexandria Avenue is prepared and will be submitted electronically, via SAGE, the week of October 1<sup>st</sup>. The borough has already provided our office with the appropriate resolution for the application.

Library Roof Leaks – The section of roof associated with the leaks in the loft area has not been replaced for over 20 years. Replacement costs were originally requested from both Paino and Pfister Roofing. The Library director, Mary Ellen, has been informed of the situation.

Wagaraw Road Tennis Courts – Our proposal for design and inspection for the new tile surface for the Wagaraw Road tennis courts was submitted to the Borough, once authorized, bid documents can be prepared in two weeks.

Mayor Goldberg stated he has started a Mayor's advisory committee for the pool to make recommendations on improving the pool. Our first meeting was on Monday, we will be having another one in a couple of weeks.

**Borough Administrator Eric Maurer**

Our application to the New Jersey EEA for Hazardous Discharge Site Remediation Fund Grant for Pyrolac has been submitted by our consultant EWMA. Last week we sold \$5,083,000 in bond anticipation notes to cover our 2017 and 2018 Capital Programs. We received a net interest cost of 2.248% which is a higher rate than



previous years, this reflects increasing market interest rates. We received a notice from the City of Newark seeking a reduction in its apportionment from the Passaic Valley Sewerage Commissioners. A hearing is being held next Tuesday which I will be attending in order to oppose this proposal.

Clerk DiBella reported the online auction was held last month on govdeals.com, there were two dump trucks, two pickup trucks and a Crown Victoria that netted about \$14,000 from the DPW department. There are some miscellaneous DPW items going up for auction in the next couple of weeks. We have netted \$80,000 over the years using govdeals.com.

### **QUESTIONS FOR THE ADMINISTRATION**

Councilman Wojtecki asked the status on “dead tree” replacements. Administrator Maurer stated he would look into it. Councilman Wojtecki reported that at the Shade Tree Commission meeting they had discussed a tree near the intersection of Goffle Hill Road and Union that is leaning over the retaining wall and appears to be a hazard. He asked if the ordinance committee would consider an ordinance in regards to removing a tree that is in a hazardous state. He also asked the administrations plan for grass clippings and yard waste pick-up due to the extended warm weather. Mayor Goldberg stated in the past we have asked residents to cut it and leave it, but stated they would look into it.

Council President Matthews entertained a motion to record the Administrative Agenda, moved by Councilman Sinning, seconded by Councilman Lane. Carried on voice vote.

### **INTRODUCTION OF ORDINANCES**

#### **ORDINANCE NO. 2216-18**

AN ORDINANCE TO AMEND 2200-18, FIXING THE 2018 SALARIES, WAGES AND COMPENSATION OF THE EMPLOYEES OF THE BOROUGH OF HAWTHORNE, COUNTY OF PASSAIC AND STATE OF NEW JERSEY

The Municipal Council of the Borough of Hawthorne in the County of Passaic and the State of New Jersey, do ordain as follows:

Section 1. Ordinance No. 2200-18 of the Borough of Hawthorne, an Ordinance to Fix the Salaries, Wages and Compensation of the Employees of the Borough of Hawthorne, County of Passaic and State of New Jersey, is hereby amended as follows:

<u>Position/Title</u>	<u>2018</u>
Borough Clerk/Election Official	82,000.00
Sub Code Official/Plumbing	24,000.00
Expedited Inspection/Review Plumbing (per hour)	35.00
Sub Code Official/Plumbing (interim per hour)	45.00

Section 2. Except as herein amended, Ordinance No. 2200-18 remains in full force and effect.

Section 3. All ordinance and parts of ordinances inconsistent with the provision of this ordinance be and the same are hereby repealed, but only to the extent of such inconsistencies.

Section 4. This ordinance shall take effect twenty (20) days after final passage, provided notice of the same has been duly published all as required by law.

### **NOTICE OF PENDING ORDINANCE**

The ordinance published herewith was introduced and passed upon first reading at the regular meeting of the Municipal Council of the Borough of Hawthorne, in the County of Passaic, New Jersey, held on October 3, 2018. It will be further considered for final passage after public hearing thereon, at a meeting of said Municipal Council to be held in the Municipal Building, 445 Lafayette Avenue, in said Borough on November 7, 2018, at 7:00 P. M. at which time and place all interested members of the public who desire will be given an opportunity to be heard in connection with said Ordinance, and during the week prior to and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk’s Office in said Municipal Building to the members of the general public who shall request the same.

Council President Matthews made a motion to approve Ordinance No. 2216-18; moved by Councilman Mele, seconded by Councilman Sinning. On roll call, all voted yes; motion carried.

**RESOLUTIONS**

**CONSENT AGENDA: R 160-18 through R 166-18**

**R 160-18 Introduced by Councilman Bennett**

Borough of Hawthorne payroll dated September 28th, 2018.

CURRENT FUND	WT 888889	\$	270,484.25
WATER OPERATING FUND	WT 888889	\$	45,948.57
OTHER TRUST II FUND	WT 888889	\$	76,849.41
GRANT FUND	WT 888889	\$	421.63
DOG DEDICATED FUND	WT 888889	\$	-
TOTAL PAYROLL		\$	<u>393,703.86</u>
CURRENT FUND TO PAYROLL/FICA	WT 888889	\$	16,419.56
WATER OPERATING FUND TO PAYROLL/FICA	WT 888889	\$	-
TOTAL FICA		\$	<u>16,419.56</u>

**R 161-18 Introduced by Councilman Bennett**

WHEREAS, the Municipal Council of the Borough of Hawthorne, by duly adopted resolution, awarded a contract to Cipriano Enterprises, Inc., for performance of improvements at the DPW Garage in total sum of \$786,537; and

WHEREAS, four prior change orders were submitted for approval to the Borough as follows:

- Change Order 1 – No net contract increase
- Change Order 2 – \$4,665 (Reconfigure Oil/Water Separator)
- Change Order 3 - \$5,144.11 (Underpinning, Building)
- Change Order 4 - \$3,411.31 (Underpinning Garage Door)

said change orders increasing the contract sum to \$799,757.42; and

WHEREAS, the said contractor has submitted to the Borough Engineer a request for an additional change order, dated September 7, 2018, reflecting various as-built conditions, all as set forth in such request, and seeking an increase in the contract amount of \$53,037.80; and

WHEREAS, the Borough Engineer has reviewed the requested change order and has approved of the same as the work was not part of the original contract, not known at the time the bid was submitted, necessary to complete the project, and reasonable as to price; and

WHEREAS, the Chief Financial Officer has certified availability of funds in the Municipal Budget under Department of Public Works, Streets and Roads, 01-2010-26-2901-072 as to \$39,778.35 and under Water Utility, Overhead and Expense, 05-2010-55-5020-072 as to \$13,259.45 so as to allow for the award of a change order in total certified amount of \$53,037.80;

NOW THEREFORE, BE IT RESOLVED, that the Municipal Council of the Borough of Hawthorne does affirm all prior change orders as set forth herein and approves an additional change order in the sum of \$53,037.80 to Cipriano Enterprises, Inc.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement of law, I Laurie A. Foley, Chief Financial Officer of the Borough of Hawthorne, have determined that there are available, sufficient funds, not committed to any other purpose, provided in the Municipal Budget of the Borough of Hawthorne under Department of Public Works, Streets and Roads, 01-2010-26-2901-072 as to \$39,778.35 and under Water Utility, Overhead and Expense, 05-2010-55-5020-072 as to \$13,259.45, so as to allow for the award of a change order in total certified amount of \$53,037.80 to Cipriano Enterprises, Inc., for improvements to the DPW Garage, increasing the total contract to \$852,795.22.

**R 162-18 Introduced by Councilman Bennett**

WHEREAS, the Borough of Hawthorne Water Department requires replacement of the pump at well number 10 of its municipal water supply system; and

WHEREAS, the Borough solicited quotations from contractors who can provide such equipment and complete installation, receiving two written proposal for such work; and

WHEREAS, the lowest such quotation was received from Samuel Stathoff, Co., Inc., dated September 10, 2018, in total sum of \$24,200; and

WHEREAS, the price submitted is in line with the expectation of the solicitation and the contractor was deemed capable of performing the work, resulting in a recommendation by the DPW Director to make an award of contract; and

WHEREAS, the price quoted is below that set forth in the Local Public Contracts Law but above the threshold set forth in the New Jersey Pay to Play law; and

WHEREAS, the Borough Attorney has advised that a contract may nevertheless be awarded as the entity in question has certified in writing to the Municipal Clerk that it is in compliance with the Pay to Play Law; and

WHEREAS, the Chief Financial Officer has certified availability of funds pursuant to the Water Utility Budget, Capital Outlay, Line Item 05-2010-55-5120-098, so as to allow for the award of a contract in total certified amount of \$24,200;

NOW THEREFORE, BE IT RESOLVED, by the Municipal Council of the Borough of Hawthorne that it does award a contract to:

Samuel Stathoff, Co, Inc.  
P.O. Box 306  
State Highway 31  
Flemington, New Jersey 08822

For pump replacement at well number 10 in total sum of \$24,200.

#### CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement of law, I Laurie A. Foley, Chief Financial Officer of the Borough of Hawthorne, have determined that there are available, sufficient funds, not committed to any other purpose, provided in the Water Utility Budget, Capital Outlay, Line Item 05-2010-55-5120-098, so as to allow for the award of a contract in total certified amount of \$24,200 to Samuel Stathoff, Co., Inc. for replacement of pump number 10.

#### **R 163-18 Introduced by Councilman Bennett**

WHEREAS, the Borough of Hawthorne on two occasions received and rejected bids for installation of stamped concrete and related work on Lafayette Avenue as Phase II of its Downtown Revitalization Project; and

WHEREAS, in each instance the Borough rejected the bids submitted as being in excess of the estimate prepared in connection with the project and in excess of the funding available by way of duly adopted bond ordinance; and

WHEREAS, the Borough of Hawthorne thereafter, through its Borough Engineer, solicited quotations for the work by way of negotiation in accordance with the Local Public Contracts Law; and

WHEREAS, the Engineer reached out to three contractors including those submitting a bid in connection with the Borough's last bid solicitation, receiving quotations for the work from two contractors; and

WHEREAS, the lowest quotation received was from Zuccaro, Inc., with a price of \$339,280 as to the base solicitation and \$24,825 as to Alternate A; and

WHEREAS, the lowest bid previously received from any bidder was \$383,800 as to the base bid and \$26,950 as to the Bid Alternate, meaning the negotiated price for the base bid work was nearly \$45,000 less than the price of the lowest bid received; and

WHEREAS, the price submitted by Zuccaro as to the base bid, being nearly \$45,000 lower than the lowest bid received, is within the expectation of the solicitation and within the budget for the project as provided for in bond ordinances duly adopted by the Municipal Council; and

WHEREAS, the Administration, based upon recommendation of the Engineer, has recommended an award of contract to Zuccaro in accordance with its quotation; and

WHEREAS, the Borough Attorney has given an opinion that the Council may award a contract as the process followed is consistent with the Local Public Contracts Law; and

WHEREAS, the Chief Financial Officer has certified availability of funds pursuant to Bond Ordinance 2102-14 as to \$98,000 and Bond Ordinance 2209-18 as to \$241,280, so as to allow for the award of contract in total certified amount of \$339,280;

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the Borough of Hawthorne, that it does award a contract to Zuccaro, Inc., for the work entailed in the base bid for the installation of stamped concrete and related work on Lafayette Avenue as Phase II of the Borough's Downtown Revitalization Project in total sum of \$339,280, and does authorize the Mayor and the Clerk to execute and deliver a contract to the said entity upon approval as to form by the Borough Attorney.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

As required by NJSA 40A:4-57, NJAC 5:30-14.5 and any other applicable requirement of law, I Laurie A. Foley, Chief Financial Officer of the Borough of Hawthorne, have determined that there are available, sufficient funds, not committed to any other purpose, provided by Bond Ordinance 2102-14 as to \$98,000 and Bond Ordinance 2209-18 as to \$241,280, so as to allow for the award of contract in total certified amount of \$339,280 to Zuccaro, Inc., for installation of stamped concrete and related improvements on Lafayette Avenue as part of Phase II of the Downtown Revitalization Project of the Borough.

**R 164-18 Introduced by Councilman Bennett**

BE IT RESOLVED by the Mayor and Council of the Borough of Hawthorne that application is made to the Commissioner of Transportation for aid under the Transportation Alternatives Funding program for:

**Hawthorne Downtown Revitalization Project – Phase 3**

WHEREAS, the Council has determined that such application(s) should be prepared by Capital Alternatives Corporation, the grants specialists engaged by the Borough for assistance in such matters.

RESOLVED, that Capital Alternatives Corporation is authorized to prepare, assemble, and submit the necessary documentation on behalf of the Borough of Hawthorne for the stated project(s).

BE IT FURTHER RESOLVED that as consideration for providing the Borough of Hawthorne with an approved grant application, the Borough shall owe a Grant Fulfillment Fee to Consultant equivalent to a percentage of the amount of each grant awarded:

- a. 10% of the amount of award up to \$500,000
- b. 8% of the amount of award over \$500,000

**R 165-18 Introduced by Councilman Bennett**

WHEREAS, the Municipal Council of the Borough of Hawthorne, by duly adopted resolution, awarded a contract to Marini Brothers Construction for performance of certain road, curb, driveway apron and sidewalk improvements to Arlington Avenue; and

WHEREAS, a change order in the amount of \$10,210.52 was previously approved increasing the contract from \$220,010 to \$230,220.52; and

WHEREAS, the said contractor has submitted to the Borough Engineer a proposal for an additional change order, dated September 18, 2018, reflecting various as-built conditions and quantities, all as set forth in such request, and setting forth a decrease in the sum of \$585.95; and

WHEREAS, the Borough Engineer has reviewed the requested change order and has approved of the amounts set forth as to quantity and price, finding the request reasonable as to value;

NOW THEREFORE, BE IT RESOLVED, that the Municipal Council of the Borough of Hawthorne does affirm and accept the change order set forth by Marini Brothers Construction in the amount specified, with resultant decrease in the contract for the Arlington Avenue Improvement Project to \$229,634.57.

**R 166-18 Introduced by Councilman Bennett**

WHEREAS, the Municipal Council of the Borough of Hawthorne, by duly adopted resolution, awarded a contract to 4 Clean-Up, Inc., for performance of certain road, curb, handicapped ramp, driveway apron and sidewalk improvements as part of the 2017 Municipal Road Program and the 2017 Local Improvement Program in total sum of \$514,297.50 as to the Road Program, \$81,900 as to the Local Improvement Program and \$107,405 as to the CDBG Project portion thereof; and

WHEREAS, a change order was previously approved increasing the contract for the road program to \$568,597.50; and



WHEREAS, the said contractor has submitted to the Borough Engineer a proposal for an additional change order, dated September 18, 2018, reflecting various as-built conditions and quantities, all as set forth in such request, and setting forth a decrease for each contract in the respective amounts of \$92,053.46 as to the Road Improvement Program, \$5,991.80 as to the Local Improvement Program, and \$25,539.08 as to the CDBG portion; and

WHEREAS, the Borough Engineer has reviewed the requested change order and has approved of the amounts set forth as to quantity and price, finding the request reasonable as to value; and

NOW THEREFORE, BE IT RESOLVED, that the Municipal Council of the Borough of Hawthorne does affirm and accept the change order set forth by 4 Clean-Up, Inc. in the amounts specified, with resultant decreases in the contracts for the Road Improvement Program to \$476,544.04, the Local Improvement Program to \$75,908.20 and the CDBG portion to \$81,865.42.

Council President Matthews entertained a motion to approve consent agenda resolutions R 160-18 through R 166-18, moved by Councilman Bennett, seconded by Councilman Sinning. On roll call, all voted yes, motion carried.

**REPORTS OF SPECIAL COUNCIL COMMITTEES**

Councilman Wojtecki reported the Shade Tree Commission met on October 1<sup>st</sup>. Kevin Downes, Dria Lobosco and Alex from Boswell Engineering have reviewed 89 trees of which 55 were marked for possible removal for the 2019 Road Program. 17 trees are going to be removed, they will try to save 18 and 20 will be saved. Hawthorne Day was a success, thank you to the Mayor and the Committee. 15 residents rejected a tree for the Fall planting. Councilman Mele asked who determines if a tree will be a problem with the road construction. Engineer Boswell stated they go out with the arborist and make the decision.

Councilman Sinning reported the Ordinance Committee is still looking for a date to clear up some items, it was decided the 23<sup>rd</sup> would be a good date.

Councilman Bennett reported the next Public Works Committee meeting is October 15<sup>th</sup>.

Councilman Mele reported the Municipal Alliance met last week, next year’s grant is being worked on by Lori and Joanne, committee members. The Peer Leader Club from the High School is working on a new project.

Councilman Lane asked if the Arborist could take a look at a tree at the dead end of Pasadena Place.

Council President Matthews reported the Planning Board met last night and a gas station application for the old Shell Station was presented to us. The Board deferred it to the Zoning Board due to possible abandonment. The annual Chamber of Commerce Fishing Derby was held last Saturday, over 140 fish were caught. The 7<sup>th</sup> Annual Restaurant Week starts this Saturday, October 6<sup>th</sup> through October 13<sup>th</sup>. There will be craft shows at the Farmers Market on October 7<sup>th</sup> and 14<sup>th</sup>.

**CORRESPONDENCE None.**

**BILLS**

Vendor Name	Description	Amount	Check Id
AAA EMERGENCY SUPPLY CO INC	SCOTT PACK REPAIRS	304.49	24970
AAA EMERGENCY SUPPLY CO INC	GAS DETECTOR REPAIRS/TESTING	240.00	24970
AARIKA WILL	NORTH JERSEY COURT ADMIN CONF	40.00	24971
ACCLAIM INVENTORY LLC	ASSET INVENTORY	2,700.00	24972
ACTION DATA SERVICES	PR#19 09/14/18	433.88	24973
ACTION DATA SERVICES	PR#19 09/14/18	108.47	11726
ADVANCED GRAPHIX, INC	NEW VEHICLE STRIPPING	1,530.00	24974
AGRA ENVIRONMENTAL SVC	MONTHLY - WATER LAB TESTING	206.25	11727
AGRA ENVIRONMENTAL SVC	MONTHLY - WATER LAB TESTING	318.75	11727
ALBERT AGNES	LEADERSHIP CAMP INSTRUCTOR	2,200.00	2
AMERICAN HOSE & HYDRAULICS CO	EMERGENCY C-4 HYDRAULIC REPAIR	176.61	24975
AQUARIUS IRRIGATION SUPPLY,INC	WATER	8.26	11728
AQUATIC DISTRIBUTORS INC.	EMERGENCY FIX - POOL GEMINI	500.00	24976
ATLANTIC CRANE INSPECTION SERV	T-1 ANNUAL INSPECTION-BUCKET	330.00	24977
ATLANTIC CRANE INSPECTION SERV	T-1 ANNUAL INSPECTION-DIELECTR	185.00	24977
ATLANTIC CRANE INSPECTION SERV	T-1 ANNUAL INSPECTION-MILEAGE	144.00	24977
ATLANTIC CRANE INSPECTION SERV	T-1 ANNUAL INSPECTION-TOLLS	21.00	24977
ATLANTIC CRANE INSPECTION SERV	SIGNAL 1 ANN INSPECTION-BUCKET	330.00	24977
ATLANTIC CRANE INSPECTION SERV	SIGNAL 1 ANN INSPECTIO-DILECTR	185.00	24977

ATLANTIC CRANE INSPECTION SERV	SIGNAL 1 ANN INSPECTIO-MILEAGE	144.00	24977
ATLANTIC CRANE INSPECTION SERV	SIGNAL 1 ANN INSPECTIO-TOLLS	21.00	24977
ATLANTIC CRANE INSPECTION SERV	RETEST UNIT #T1	185.00	24977
BEST CLEANING SERVICES	MUNICIPAL BUIDLING RESO 52-18	1,350.00	24978
BOB'S TIRES & WHEELS INC	2018 TIRE REPAIR DRAWDOWN	99.00	24979
BOB'S TIRES & WHEELS INC	W-1 TIRES-COOPER AT3 OVVL 17"	548.00	11729
BOB'S TIRES & WHEELS INC	W-1 TIRES-EXCHANGE & BALANCE	60.00	11729
BOB'S TIRES & WHEELS INC	W-1 TIRES-WHEELALIGNMENT	50.00	11729
BOLTZER LANDSCAPING INC	MONTHLY LANDSCAPING	1,965.24	24980
BOSWELL ENGINEERING, INC	ENGINEERING SERVICES	606.00	5407
BOSWELL ENGINEERING, INC	ENGINEERING SERVICES	404.00	5407
BOSWELL ENGINEERING, INC	ENGINEERING SERVICES	840.00	5407
BOSWELL ENGINEERING, INC	ENGINEERING REVIEW	173.00	5408
BOSWELL ENGINEERING, INC	ENGINEERING REVIEW	1,502.00	5408
BOSWELL ENGINEERING, INC	ENGINEERING REVIEW	966.00	5408
BOSWELL ENGINEERING, INC	ENGINEERING REVIEW	202.00	5409
BOSWELL ENGINEERING, INC	ENGINEERING REVIEW	980.50	5409
BOSWELL ENGINEERING, INC	ENGINEERING REVIEW	295.00	5410
BOSWELL ENGINEERING, INC	ENGINEERING REVIEW	990.00	5411
BOSWELL ENGINEERING, INC	ENGINEERING REVIEW	340.00	5411
BOSWELL ENGINEERING, INC	ENGINEERING REVIEW	728.00	5411
BOSWELL ENGINEERING, INC	ENGINEERING SERVICES	202.00	5412
BOSWELL ENGINEERING, INC	ENGINEERING SERVICES	836.50	5413
BOSWELL ENGINEERING, INC	ENGINEERING REVIEW	396.00	5414
BOSWELL ENGINEERING, INC	ENGINEERING REVIEW	1,212.00	5414
BOSWELL ENGINEERING, INC	PRO ENGINEERING SVC	5,248.00	24981
BRAEN STONE INDUSTRIES, INC	ROAD SUPPLIES	86.24	24982
BRAEN STONE INDUSTRIES, INC	ROAD SUPPLIES	56.56	24982
BROADHURST SHEET METAL INC	SOUTH STATION GRATE SUPPORT	145.00	11730
BROWN'S JANITORIAL SUPPLY	32 GL BLUE RECYCLING CANS	365.90	3
CANON FINANCIAL SVCS INC	DPW WATER COPIER MAINTENANCE	43.00	11731
CANON FINANCIAL SVCS INC	DPW ROAD COPIER MAINTENANCE	43.00	24983
CHRISTOPHER DREW	LEADERSHIP CAMP INSTRUCTOR	1,200.00	4
CINTAS CORP	BI-WKLY RUGS SERVICE AT DPW	50.35	11732
CITY WIDE TOWING	R-12 TOW TO HAWTHORNE AUTO LAB	100.00	24984
CMRS-FP	FUND TO REIMB POST METER	6,000.00	24985
CMRS-FP	FUND TO REIMB POST METER	4,000.00	11733
D FANTAUZZI	W-1 REPAIR DRIVERS SEAT	140.00	11735
D FANTAUZZI	CAR SEAT REPAIR 302	180.00	24987
DAVID MAHER	LIC RENEW W-2 T-2 C-2	50.00	24986
DAVID MAHER	LIC RENEW W-2 T-2 C-2	100.00	11734
DOWNES TREE SERVICE, INC.	TREE PRUNING VARIOUS LOCATIONS	2,875.00	24988
DOWNES TREE SERVICE, INC.	MAIN WATER TANK TREE REMOVAL	6,550.00	11736
ELLEN BROGNO	GIFT CARDS HAWTHORNE DAY CONTE	175.00	24989
ENVIRONMENTAL RENEWAL, LLC	PALLET DISPOSAL / RECYCLING	150.00	5412
ERIC PENSA	MUSIC AT GREEN FAIR	400.00	24990
FIRE SAFETY SERVICES	ENGINE 1 VALVE PUMP REPAIRS	114.00	24991
FIREFIGHTER ONE LLC	E4 LIGHT TOWER CONTROL BOX	638.00	24992
FIREFIGHTER ONE LLC	57/CASCADE COMPRESSOR REPAIR	160.00	24992
GO ORGANIC LAWN CARE	HAWTHORNE DAY 2018 TICK-SPRAY	425.00	5413
HARRIS UNIFORMS	NEW HIRE UNIFORM TRANSFER	1,120.60	24993
HAWTHORNE AUTO LAB	VEHICLE MAINTENANCE - ROAD	549.80	24994
HAWTHORNE AUTO LAB	VEHICLE MAINTENANCE - SEWER	710.69	24994
HAWTHORNE AUTO LAB	VEHICLE MAINTENANCE - ROAD	248.65	24994
HAWTHORNE AUTO LAB	2018 AUTO REPAIR DRAW DOWN	4,429.41	24994
HAWTHORNE FIRE DEPT	CAR WASH 5-0	18.44	24995
HAWTHORNE FIRE DEPT	REFRESHMENTS TRAINING	26.97	24995
HAWTHORNE FIRE DEPT	CAR WASH 5-0	58.90	24995
HAWTHORNE FIRE DEPT	BJ'S SUPERFRESH PICNIC	315.26	24995
HAWTHORNE PRESS INC	ENVELOPES	68.50	24996
HAWTHORNE PRESS INC	LEGAL NOTICE	23.40	24996
HAWTHORNE PRESS INC	AD POLL WORKERS	50.00	24996

HAWTHORNE PRESS INC	CEL-EARTH BRATION THANK YOU	104.16	24996
HAWTHORNE PRESS INC	LEGAL NOTICE	49.14	24996
HAWTHORNE PRESS INC	LEGAL NOTICE	10.92	24996
HORIZON BLUE CROSS BLUE SHIELD	OCTOBER	188,020.47	24997
IDVILLE	RIBBON ID PRINTER POOL	115.35	24998
IDVILLE	RIBBON ID PRINTER POOL	10.50	24998
JAMES HAYES	ACE WATCH DOG SUBSCRIPTION	168.00	24999
JERSEY ELEVATOR INC	MONTHLY ELEVATOR SERVICE	159.50	25000
LORCO PETROLEUM SERVICES	OIL DISPOSAL / RECYCLING	50.00	5414
LOWES HOME IMPRV BUSINESS ACCT	SUPPLIES	98.10	25002
M & B SEPTIC SERVICE, LLC	HAWTHORNE DAY 2018	375.00	5415
M & B SEPTIC SERVICE, LLC	HAWTHORNE DAY 2018	220.00	5415
MAIN POOL & CHEMICAL CO, INC	POOL - CHLORINE/CHEMICALS	342.50	25003
MGL PRINTING SOLUTIONS	DOG/CAT LICENSE	927.00	6212
MGL PRINTING SOLUTIONS	LASER PET FORMS 2000 PKG	344.00	25004
MGL PRINTING SOLUTIONS	SHIPPING	23.00	25004
MGL PRINTING SOLUTIONS	INSPECTION FORM 8054-08 500 PK	186.00	25004
MGL PRINTING SOLUTIONS	INSPECTION FORM 8054-08 500 PK	19.00	25004
MICHAEL J. PASQUALE, ESQ	SAY WATT SOUND LLC HAW DAY	300.00	5416
MONTONE REMOD & CONS CO, INC	287 CENTRAL AVE CATCH BASIN	450.00	25005
MONTONE REMOD & CONS CO, INC	43 HAWTHORNE AVE CATCH BASIN	450.00	25005
MONTONE REMOD & CONS CO, INC	42 HAWTHORNE AVE CATCH BASIN	150.00	25005
MONTONE REMOD & CONS CO, INC	9TH & UTTER CATCH BASIN	450.00	25005
NATIONAL CONSTRUCTION RENTALS	HAWTHORNE DAY BARRICADES 2018	557.76	25006
NJ SPORTS & EXPOSITION AUTH	2018 DUMPING FEES	3,683.58	25007
NORTH JERSEY MEDIA GROUP INC	NOTICE OF SALE	27.00	25008
NORTH JERSEY TIRE DIST	2018 TIRE PURCHASE DRAWDOWN	1,192.00	25009
OCCUPATIONAL MEDICAL ASSO	NEW MEMBER TESTING	1,360.00	25010
P & A AUTO PARTS, INC	EMEGENCY BATT MAIN SEWER ST	454.48	25011
P & A AUTO PARTS, INC	BATTERY CORE RETURN CREDIT	-72.00	25011
PABCO INDUSTRIES	CLEAR RECYCLING/GARBAGE BAGS	455.00	25012
R & R PUMP & CONTROL	GOFFLEHILL SEWER WEDGE BELTS	62.52	25015
R & R PUMP & CONTROL	GOFFLEHILL SEWER LABOR	405.00	25015
R & R PUMP & CONTROL	GOFFLEHILL SEWER MILEAGE	28.80	25015
RC ADVERTISING	SUPPLIES FOR MA EVENTS	2,125.00	5417
RC ADVERTISING	SUPPLIES FOR MA EVENTS	168.32	5417
RIDGEWOOD PRESS	BINDER BOOKS 152 PAGES	525.00	25013
RIO SUPPLY, INC	TURBINE ENCODER R900I METER	1,080.00	11737
RIO SUPPLY, INC	TURBINE ENCODER R900I STRAINER	470.00	11737
ROSANNE ZAGATTA	ITEMS GREEN FAIR & HAWTH DAY	416.93	25014
RT OFFICE PRODUCTS	SUPPLIES FOR TAX OFFICE	55.00	25016
SITEONE LANDSCAPE SUPPLY, LLC.	YRLY FIELD MAINTENANCE SUPPLS.	373.18	25001
STATE OF NJ - PWT	3RD QTR WATER TAX	1,787.67	11738
SUPERIOR DISTRIBUTORS	TANK LOCABLE DUSK CAPS 1 1/2"	264.48	25017
SUPERIOR DISTRIBUTORS	TANK LOCABLE DUSK CAPS 2 "	285.24	25017
SUPERIOR DISTRIBUTORS	TANK DUST CAP SEALS 2 "	12.90	25017
TANIS HARDWARE	SUPPLIES	97.70	25018
TIRE MANAGEMENT, LLC	TIRE RECYCLING / DISPOSAL	156.00	5418
TOTAL MAILING SOLUTIONS INC	BRUSHES FOR FORMAX	131.85	11739
TOTAL MAILING SOLUTIONS INC	SHIPPING	10.00	11739
TREASURER, STATE OF NJ	GOFFLE HILL WATER PUMP STATION	890.00	1179
US MUNICIPAL SUPPLY, INC.	SWEEPER NOZZLE	205.03	25019
US MUNICIPAL SUPPLY, INC.	SWEEPER TIP FAN RED	9.81	25019
US MUNICIPAL SUPPLY, INC.	SWEEPER CAP BAYONET	17.01	25019
US MUNICIPAL SUPPLY, INC.	SWEEPER PARTS FREIGHT	15.50	25019
US MUNICIPAL SUPPLY, INC.	R-11 SWEEPER PARTS PLASTIC HOS	24.66	25019
US MUNICIPAL SUPPLY, INC.	R-11 SWEEPER PARTS HOSE CLIP	5.67	25019
US MUNICIPAL SUPPLY, INC.	R-11 SWEEPER PARTS FREIGHT	26.54	25019
V.E. RALPH & SON, INC	MEDICAL GLOVES	125.55	25020
VERIZON	201VO224334205Y 9/16-10/15/18	247.16	25021
VITAL COMMUNICATIONS, INC.	MOD IV TAPE TAX BILLS	100.00	25022
VITAL COMMUNICATIONS, INC.	OCTOBER 2018	301.00	25022

VITAL COMMUNICATIONS, INC.	OCTOBER 2018	301.00	25022
WALDWICK PRINTING COMPANY	CFO SIGN COUNCIL MEETINGS	24.00	25023
WALDWICK PRINTING COMPANY	BUSINESS CARDS/SIGNS	190.00	25023
WINDSTREAM	SVC TO 9/10/18	1,665.87	25024
WINDSTREAM	SVC TO 9/10/18	555.29	11740
YANKEE PROPANE, INC	TANK MAINTENANCE	38.39	25025
ZAK MAGIC ENTERTAINMENT GROUP	MAGIC SHOW	500.00	5419
	TOTAL	\$276,351.15	

Council President Matthews entertained a motion to approve the bills and forward them to the Treasurer for payment, moved by Councilmen Mele, seconded by Councilman Sinning. On roll call, all voted yes with the exception of Councilman Wojtecki who abstained from bills pertaining to the Fire Department and Councilman Lane who abstained from bills pertaining to the Fire Department and Ambulance Corps. Motion carried.

Councilman Lane took the opportunity to congratulate the Class of '68 who celebrated their 50<sup>th</sup> anniversary this past weekend in Cape May.

**PUBLIC COMMENT**

Council President Matthews opened the meeting to the public. He stated if anyone desired to be heard, please raise your hand to be recognized, come forward to the microphone and state your name and address. Seeing none, Council President Matthews entertained a motion to close the public portion of the meeting, moved by Councilman Wojtecki, seconded by Councilman Bennett. Carried on voice vote.

**ADJOURNMENT**

At 8:08pm Council President Matthews entertained a motion to adjourn the regular meeting, moved by Councilman Wojtecki, seconded by Councilman Sinning. Carried on voice vote.

**THE NEXT REGULAR MEETING OF THE MUNICIPAL COUNCIL IS**

**WEDNESDAY, OCTOBER 17, 2018 at 7:00 PM**

PERSONS WITH DISABILITIES WHICH REQUIRE AIDES SUCH AS: SIGN LANGUAGE INTERPRETER, TELECOMMUNICATIONS, BRAILLE, TAPES OR LARGE PRINT, SHOULD NOTIFY THE BOROUGH CLERK'S OFFICE TEN DAYS PRIOR TO ATTENDANCE AT A MEETING SO ACCOMMODATIONS MAY BE MADE.

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Frank E. Matthews  
Council President

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Lori DiBella, RMC, CMC  
Borough Clerk