



## Hawthorne Environmental Commission Minutes September 5, 2019

Call to Order: Rayna Laiosa, Rosanne Zagatta, Mike Mariani, Mary Mahon, Robert Meier, Liana Romano, Mary Lou DiMattia, and Pat MacDonnell  
Guests/Green Team Members: Maureen Cook, Lisa DeVos, Grace Young, Patty Elwood, Charles Stebbins, and Craig Cayetano

- I. Attendance and Acceptance of Meeting –
  - a. Environmental Commission Minutes – August 15, 2019  
Motion by: Rosanne Zagatta Second by: Robert Meier
  
- II. Zoning Board of Adjustment
  - a. 53 Braen Avenue LLC – 10 Sotnick Street Application – Hearing July 2019; Preliminary discussed the revised plans for two (2) family homes in a R-1 Zone; Highlighted past environmental Commission’s concerns (letter dated November 7, 2013); Chair will prepare written report for July meeting; Discussed “draft written report” with the Commission; All agreed with the Environmental Commissions comments; July meeting was postponed until the August 19, 2019 at 6:45 pm. Encourage all to attend the Zoning Board meeting – Postponed to September 16, 2019 meeting at 6:45 pm
  
- III. Sustainable Jersey Re-Certification – Submittal – Annual SJ Luncheon Tuesday November 19, 2019 – Atlantic City, NJ
  - a. Received Comments Thursday July 18, 2019 – Deadline September 1, 2019 – Re- submitted and address all appropriate comments – **COMPLETED**
  - b. Must Revise the following Action Plans
    - 1.(20 points) Community Outreach & Education – must submit Checklist (mandatory) – Completed 8/9/2019
    - 2.(15 points) Emergency Communications Planning – Sent to the Police Chief – Completed 8/4/2019
    - 3.Energy Efficiency for Municipal Buildings – Approved for 15 points, encourage to apply for Energy savings of all your municipal buildings combined; SJ encourage to submit intensity energy efficient spreadsheet for all buildings; Completed for 40 Points.
    - 4.(10 points) Farmers Market & Making Farmers Market Accessible (5 points) – Update to the 2019 Market (submitted 2018) – Completed 8/4/2019
    - 5.(25 points) Building Healthier Communities – must submit Checklist (mandatory); Grace Young will assist Rayna in completing the required checklists. Completed
    - 6.(10 points) Sustainable Land Use Pledge – Must Re-Adopt Resolution at Council (Action plan submission updated Spring 2019); Re-submitted Council Resolution for upcoming Council meeting August 14, 2019 Agenda. Completed

7. (10 points) Green Business Recognition Program – Must submit (2) Green Businesses – Achieved in June 2019 after submission of Application – Completed 8/4/2019
8. (10 points) Environmental Commission (EC) Site Plan Review – Must submit a Report that lists all applications sent to EC and action taken – Completed 8/4/2019
9. (10 points) Community Forestry Management Plan & NJUCF Accreditation – Remove Canopy Goal document for approval of 10 points – Completed 8/5/2019
10. (10 points) Tree Maintenance Program – Further additional questions were raised regarding the 2018 Annual Report submitted Sent to Hawthorne Shade Tree Commission, - Completed 8/5/2019
11. (10 points) Tree Planting Programs – Further additional questions regarding the budget. showing the project funding sources and in-kind contribution of materials and volunteer labor, if utilized. – Sent to Hawthorne Shade Tree Commission- Completed 8/5/2019
12. (15 points) On-Line Municipal Public Service Systems – Question regarding on-line website or mobile device for residents to communicate non-emergency issues. Worked with the Administration on Friday July 26, 2019 – Hawthorne does not have an on-line website or mobile device for residents. Unfortunately, we will not be able to submit a Revised checklist to address this issue.
13. (10 points) Municipal Communications Strategy – Request additional clarification on Checklist questions; Worked with the Administration on Friday July 26, 2019 on Revising the Checklist to address Sustainable Jersey comments. – Completed 8/9/2019
14. (10 points) Prescription Drug Safety & Disposal – Remove all information prior to 2016. It must be within 18 months of submittal of the Certification. – Completed 8/4/2019
15. (10 points) Commercial & Institutional Recycling – Action targets to address and increase recycling in the commercial/institutional sector. – Rayna will work with Maureen to address SJ’s comments - Discussed at recent Green Team Mtg Aug 26, 2019 - Hawthorne does not have an active educational recycling campaign to the commercial and institutional businesses. We meet the ordinance in place requirement, but Sustainable Jersey is requiring additional work is required. Therefore, we will not be able to submit a Revised documentation to address this issue
16. (40 points) Non-Mandated Materials Recycling – Provide promotional materials for Non-Ferrous Scrap metal, tires, oil contaminated soil, cooking oil (tonnage & promotional items not submitted - This is “Food Waste” on the Annual Tonnage Report), wood waste, textiles, CDs, DVDs, etc., and Styrofoam (must be ongoing drop off or at least a twice a year collection in order to quality). Completed

IV. 9<sup>th</sup> Annual Green Fair Sunday September 8, 2019 (rain date Sunday September 15, 2019)

- a. Time of Event 9 am to 2 pm; set-up 8:00 am
- b. Men of Horse Band – 10:30 am to 1:30 pm with (2) 15 minute breaks – Confirmed Men of Horse Band booked; Reminder to bring Purchase Order
- c. Vendors – **Create the Green Fair Layout Map**
  1. Amy Rowe – Rain barrel/green infrastructure/ water conservation/native plant booth – Rayna to check – Confirmed; 9/4/19 notified  
Commission/Green team unable to participate

2. Hawthorne Recycling – Maureen Cook – Confirmed
  3. “Animals Need You” non-profit organization Tom – Confirmed
  4. BEAR Management – Rayna’s contact – Confirmed
  5. City Green -Pat M to check –By the end of August they will respond to Pat – confirmed unable to participate
  6. Hawthorne Garden Club -Pat M to check – Confirmed
  7. Passaic County 4-H Club (Bike Smoothie Demonstration – Rutgers Nutrition) -Rayna – Confirmed; 9/4/19 notified Commission/Green team unable to participate
  8. NJ Clean Energy Program – Promote programs
  9. Green Team/Environmental Commission Booth –Community Garden, Rain Garden, Native Plant Projects, Anti-Idling (Alex will led)
  10. Hawthorne Birds-Lisa, Holly, Liana - Confirmed
  11. Project Medicine Box – Get literature/information for Green Team booth – Maureen Cook
  12. Hawthorne School of Dance -Rosanne to check with Erin – Confirmed
  13. The Learning Tree Rosanne to check – Confirmed
  14. Chet Scents – Soy Candles Liana to check – Confirmed; will bring table and chairs
  15. Electric Car - Park Ave BMW- Check with Craig - Confirmed
  16. Hawthorne Shade Tree Commission Rayna to contact Ms. Lobosco – Confirmed
  17. Lincoln Landscaping – Rayna – Confirmed
  18. Reimagined Design Rayna – Confirmed
  19. PCSPCA – Confirmed
  20. A Rock Solid History of Hawthorne NJ Rosanne to check - Confirmed
  21. Bee Habitat – Mary Kostus Liana to check – Confirmed
  22. Yoga with Gianna – Holly to contact – Confirmed – Will perform a Demonstration
  23. Hawthorne Fire Department – Rosanne to check – Confirmed
  24. Wildbird Unlimited – Charles to contact – Confirmed
  25. Farmer’s Market Vendors –Rob Meier
  26. Elisabeth Barker – Promote/educate plant based diet; Rayna will follow up with her and further discuss exactly what she would like to do. Team agreed good idea and topic; focus on environmental impact and environmental conscious eating/lifestyle
  27. Paws in Hand – Pat will follow up – Confirmed
  28. New Jersey Beekeeper Association – Rosanne – Confirmed
  29. World Paper USA – local hawthorne business owner
  30. Cub Scot Pack 30 – Yes
  31. Girl Scouts – unable to participate
- d. Schedule of Events/Times – Band (10:30 to 11:15 am; 11:30 to 12:15 pm; and 12:30 to 1:15 pm), Yoga (10:00 to 10:30 am), Sakura Judo (11:15 to 11:30 am) – not coming, and Hawthorne School of Dance (12:15 to 12:30 pm) – Confirmed
- e. Tables and Chairs for event – Hawthorne Board of Recreation (Maureen/Bob Scully- tables – drop off at before 8:00 am and pickup around 2:00 pm) and Boys & Girls Club (John – chairs) – Confirmed for delivery; Total Tables – 16; (12- LMS Board of Recreation) and (4 from Borough Hall)
- f. Hold Harmless Agreement - Rayna
- g. Publicity
1. Press Release – Hawthorne Press, Gazette, and TapANet
  2. Social Media - Facebook, Borough’s Website, Nixel

3. Green Fair Ad – Hawthorne Press – Needs Update with 2019 Dates – Complete – Sent to Mike to update dates; Week of September 2, 2019 Ad will run in the Hawthorne Press
  4. Green Fair Lawn Signs – Mike will distribute throughout town – Total of 10 signs
  5. Green Fair Flyers – Completed, Rayna distributed to Lisa (Facebook) and Borough (website, Nixel, etc.)
  6. Special Invitations – Mayor and Council – Rayna will send to Ellen/Lori
  7. Schedule of Events – Poster (2) – Mary
- h. Giveaways -Paper Straws discussed - - Will wrap the straws in the Hawthorne’s Recycling Requirements; Green Footballs; Recycled Tire Materials – Jar Openers and Dog Tags will be given out to participants
  - i. Contact Police in advance for signs and traffic control – Maureen/Rob Meier
- V. Hawthorne Day – September 21, 2019 –
- a. Rosanne will submit the application/form for the Environmental Commission/Green Team participation. Lisa/Holly will host Hawthorne’s Bird table
  - b. Budget of \$150 for giveaways – necklaces/bracelets glow in the dark;
  - c. Need volunteers for 2 hour shifts for Hawthorne Day; Pat will send out an email requesting volunteers for Hawthorne Day
    1. 10:00 am to 12:00 pm – Setup – Mary, Rosanne, Liana, and Rayna
    2. 12:00 to 2:00 pm – Pat, Patty, Mary Lou DiMattia
    3. 2:00 to 4:00 pm
    4. 4:00 to 6:00 pm
- VI. Municipal Building – Native Plant Project Update – In Review of the proposal and will set up a meeting with the Administration, DPW, and Mayor – Meeting held on Friday August 2, 2019 – went very well; DPW will begin the removal of the Arborvitae; Rayna will follow up with Mike – regarding pricing for the pots.; Received Final Proposal; Submitted Paperwork for Processing to the Borough August 26, 2019
- VII. Update on Issues and Commissioners Concerns, Next Steps
- a. Library – Outside contractor cut the Milkweed and Joe Pye Weed at the Rain Garden; Outside contractor will replace and replant milkweed in the area.
  - b. Municipal Building - Outside contractor removed the Asters located at the entrance of the Municipal Building. Outside contractor will replace and replant asters in the area.
  - c. Styrofoam Collection/Deposit – Saturday - Fall 2019 potential combined with Shredding Day; Issue is storage of Styrofoam prior to Monday’s delivery to facility.-
    1. Confirmed Saturday October 19, 2019 from 9:00 am to 12:00 pm Rain or Shine – Municipal Building parking lot. – Request Volunteers to work Event
    2. Reviewed and discussed draft Styrofoam flyer; made suggestions; Rayna will send to Maureen for final approval of the flyer; Craig will prepare a colorful flyer for our Social Media; Press Release (Rayna)

**Hawthorne Environmental Commission  
October 10, 2019 at 7:30 PM  
Municipal Building**