



Hawthorne Green Team Committee Minutes: April 29, 2019

Call to Order: Rayna Laiosa, Rosanne Zagatta, Pat MacDonnell, Mary Mahon, Holly Cowen, Lisa DeVos, Carol Robertson, John Maene, Mike Mariana, Alex Vetlov, Charles Stebbins, Marie Albin and Karen & Grace Young

Green Team Purpose

- Making community life sustainable in a way that minimizes environmental harm and depletion of natural resources
- Framework is based on the Sustainable Jersey Certification

Topics Discussed on March 25, 2019:

- a. Review March 25, 2019 Green Team Minutes - Approved
- b. Community Garden- 7 out of the 16 garden bed – gardeners participated
 - i. Community Garden Clean Up - Mulch Delivery – May
 - ii. Water Shut On – End of April/May; Weather Dependent DPW
- c. Bird Walks 2019 – Topics
 - i. Bird Walks & Hawthorne History Identification – Confirmed/Booked Dates – 8:30 am start time; April 13, 2019 (Saturday April 6, 2019 – Cel Earth Bration), May 11, 2019, May 25, 2019, and June 1, 2019
- d. 27th Annual Cel-Earth-Bration – Saturday April 6, 2019 10:00 am to 2:00 pm
 - i. Theme – Live. Act. Think. Love the Earth
 - ii. Thank You Ad – Hawthorne Press – Complete and Submitted
 - iii. Photos – Cel Earth Bration – Mike Mariani to provide Rayna next Env Com meeting May 9, 2019
- e. Annual June Environmental Program – Monday June 10, 2019 – Hawthorne High School
 - i. Discussion on recognizing Citizens and local Businesses - Please think about “potential nominations of people and a green business” to Recognize at the June Environmental Program.
 1. Team discussed on Citizens: Holly Cowen, Lisa DeVos, and Liana Romano
 2. Tam discussed on Green Business: Value City, Then & Now, John P Fischer Tile (1096 Goffle Road; electric vehicle charger station); Premi; Craig will contact John P Fischer
 - ii. School Application for Use of the HHS to BOE – Completed by Rosanne – Approved by BOE
 - iii. Letters to Teachers – sent to all teachers; Kayse Daniels is our school liaison – Will be distributed by May 1, 2019; Rosanne is preparing the letters
 - iv. Special Invitations – Mayor, Council, and BOE – Rosanne will prepare and distribute
 - v. Cell-Earth-Bration Powerpoint Presentation – Rayna

- vi. Picture Frames for the Certificates – Citizens and Green Business awardee
 - vii. Certification – Signature of Chair, Vice-Chair, and Mayor; Rayna will provide blank certifications for the Mayor to sign. We have enough signed certificates from last year. We are good.; Mike will bring paper for the certificates to be reprinted; Rayna will update the Certificate file and provide it to Karen Young.
 - viii. Publicity – Press Releases & Facebook
- f. “Gateway to the Passaic River” Project - 2018 ANJEC Open Space Stewardship Grant and 2018 Sustainable Jersey Grant for Environmental Commissions
- i. 2018 ANJEC Sandy Batty Grant Awarded to Hawthorne Environmental Commission on Friday May 11, 2018 for \$1,500 grant.
 - ii. **ANJEC Interim Report due Monday October 29, 2018** – Discuss draft interim report; All agree with the interim report progress on the Gateway project; Please send comments to Rayna by Friday October 26, 2018; Interim Report sent to ANJEC on Saturday October 27, 2018
 - iii. **ANJEC Final Report due June 14, 2019**
 - iv. **Sustainable Jersey Interim Report due January 31, 2019 – Completed and Submitted**
 - v. **Rutgers Next Step:** April 2019 implement rain gardens **Next Step:** Rayna will follow up with Rutgers on the delivery of the native plants and the additional costs for the milkweed and native plants around the Trail Map sign; **Confirmed** Rutgers will bring the native plants the day of the Planting; Working on pricing for the native plants around the Trail Sign and woody area adjacent to the Trail Sign.
 - vi. **Downes Tree Service Next Step:** April 2019 implement rain gardens –Scheduled the week of April 8th, 2019
 - vii. 2019 Grand Opening Idea – Work with local Dick’s Sporting Goods, Ramsey Outdoor, or Campmour for kayak or canoe demonstrations-Discussion; Suggestion - REI in Paramus NJ – recreation equipment; conducts existing training program at facility; Bring Rain Garden Brochures to distribute to participants; **Target Date: TBD**
 - viii. **Trail Sign** - Final Design – Canoe, Duck, Fish – Boxes around the wood the words “Gateway to the Passaic River” - Length of Trail Sign – 5 feet; Width of the Trail Sign – 2 feet
 - 1. Wood maker selected – Hawthorne resident, Paul Whelan, of Lucky Wood will build our Trail Sign. Next Step: Need to double check if Paul is installing the Trail Sign and the posts. Confirmed – Yes, Paul will be installing the sign. He will need assistance from the Green Team/Commission – Downes to install. 4-29-19 - Team Discussed “white paint around the lettering of “Gateway to the Passaic River”; Team agreed - Leave as is; no white paint
 - 2. Native Plants – Purchase Milkweed plants to surround the Trail Sign (3 x 3 plants) and area (approximately 72 feet in length bu 6 feet wide) along the woody area adjacent to Stevenson Brook; Plants will be planting in a Cut out from the grassy lawn – mow area; Rayna will follow up with Rutgers on the costs and the amount of plants needed; In-progress
 - ix. **Tree Tags** –Carol will purchase the 13 to 14 tree tags for identified trees – Silver Maple (Acer Saccharinum – 3), American Sycamore (Platanus Occidentalis), White Ash (Fraxinus Americana), Black Cherry (Prunus Serotina), American Elm (Ulmus Americana), White Mulberry (Morus

- Alba – 2), Catalpa (Catalpa), Boxelder (Acer Negundo), Pin Oak (Quercus Palustris – 3), and Black Locust (Robina Pseudoacacia) - Rayna approved the final proof of tree tags on February 24, 2019; Completed and Delivered; **Next Step:** Install tree tags during the installation of the rain garden or Trail Sign
- x. **Nesting Boxes** – Installation Complete - Sunday February 17, 2019 at 1:00 pm Boy Scout Troop 30 installed the nesting boxes and conducted a Clean Up of the Area; It was a huge success!
 - xi. **Trail Map** –Received Draft Trail Map Concept on February 14, 2019; On February 17, 2019 at Clean Up – discussed and verified the draft Trail Map; Mary will follow up with Marc on the revisions.; Discussed at Environmental Commission meeting on March 14, 2019 – additional proposed changes; **Next Step:** Mary is working with Marc to finalize the trail map for Final Review
 - xii. **Rain Garden Sign** – Will purchase a 2nd Rain Garden sign ; In-process of creating a new vendor record in the Borough’s System for Vacker Sign; then a Purchase Order can be issued for the Rain Garden sign, and review final proof of Rain Garden Sign; Completed Next Step: Tentatively Install Rain Garden Sign TBD
- g. Sustainable Jersey – Recertification Cycle – June 2019
- i. Council Meeting March 20, 2019 – Env Com Chair will present to Mayor and Council “Hawthorne’s Re-Certification Program” – Silver Level – went very well
 - ii. Action Plans – Municipality/Borough Council – On January 29, 2019, Rayna is meeting with the Municipality – Mayor Goldberg, Eric Maurer, Lori DiBella, and Ellen Brogno to discuss their Action Plans
 - 1. Public Information & Engagement -
 - 2. Animals in the Community – Resolutions/Pledges – Completed and Uploaded
 - 3. Emergency & Resiliency – Received checklists and summaries from the Police Chief; Rayna sent a follow-up question – Received response
 - 4. Energy – 2018 Energy Audit- Energy Efficient and LED Lighting – Ambulance, Municipal Bldg, Fire House, and DPW building; Grace will get the Energy reports (
 - 5. Land Use & Transportation – Effective Parking Management – Not pursuing this Action Plan at this time
 - 6. Grounds & Maintenance Policy (Resolution/Council), Efficient Landscape Design, and Recycled Materials & Composting
 - 7. Prescription Drug Safety & Disposal - Received summary from the Police Chief; Rayna sent a follow-up question; Received response
 - 8. Recycling & Waste Reduction Education & Compliance – Need Annual 2018 Tonnage Report submitted to NJDEP; Request additional years – 2016 and 2017; Need 2019 Shredding Day Tonnage Numbers
 - iii. Action Plans - Environmental Commission/Green Team
 - 1. Brownfields – Completed and Uploaded
 - 2. Green Team – Completed and Uploaded
 - 3. Animals in the Community – Completed and Uploaded
 - 4. Pledge Supporting NJ Wildlife Action Plan – Completed and Uploaded
 - 5. Community Partnership & Outreach – Completed and Uploaded

6. Hold a Green Fair – Completed and Uploaded
7. “Green” Your Green Fair – text box and quantitative assessment complete, and prepare back up documentation
8. Sustainable Land Use Pledge – Re-distributed to all stakeholders; Need to finalized documentation and upload
9. Mayor’s Wellness Program – Sustainable Jersey updated this Action Plan; Multiple sustainable jersey points can be awarded; Sent updated Action Plan to Carol to review and update Hawthorne’s activities; Received documentation from Carol
10. Anti Idling & Enforcement Program – John Maene – discussed the importance of educating the public on the Anti-Idling Laws; Would like to see an Educational Communication Campaign – Nixel, Channel 77, Electronic Board, Facebook, Council, Letter to Editor and Press Releases; John will prepare information for the Educational Communication Campaign **STATUS UPDATE:** John prepared Nixel alert statements and Channel 77 and Facebook messages; Saturday May 18, 2019 Corner of Warburten and Lafayette Avenue – Anti Idling Tagging Day. – Pat MacDonald will request safety vests from Rob Meier for Tagging Day; Pat will prepare the Press Release and distribute to the local newspapers;
11. Green Business Recognition Program – Need to Register - New Jersey Sustainable Business Registry Program - at least 2 “Green” businesses; Business is Committed to the Five (5) Action Steps below: 1) Share information on at least 5 Sustainable Practices in Place at your facility. Find ideas by searching the list below. 2) Provide one (1) measureable result related to at least 1 of these activities. 3) Provide cost savings that have resulted from at least one of these activities; 4) Complete the online application form to the Recognized as a NJ Sustainable Business; and 5) Re-Register once every 2 years and show continual improvement by adding one additional sustainable practice at your facility, and one additional measurable result. Hawthorne’s Green Business – Puzo’s, Browning Forshay, Magic Carousel, Well Read Bookstore, Paul’s Motor, Home Supply & Lumber, Learning Tree, Kohler Distributors, and B. Witching Bath Co. – Karen Young, Patty Elwood and Craig Cayetano will review this Action Plan and the NJ Sustainable Business Registry Program documents on line and report back to the Commission/Green Team
12. Community Asset Planning – Hawthorne Green Map - Assigned to Veronica – Veronica is updating the Open Green Map System; Rayna & Veronica met on Jan 13, 2019 to update the Open Green Map; Updated Pump House, Eight Acre Woods, Hawthorne Recycling Center, Hawthorne Community Garden, Municipal Building information/web links, etc.; Added Pool Monuments, Added Municipal Hall Plaque and monuments & photo; Added People’s Bank (now Subway) information & photo, and Rea Mansion added the Name “John W Rea House” Veronica will update the Text Box Information; Jan 29, 2019 Rayna sent previous submittals as a guide; Received updated information from Veronica on Feb 2 and 4, 2019; Need to review and finalize the Action Plan documentation; **Note:** Hawthorne received additional comment to the 2013 SJ

recertification submittal in November 2013 that will be required to be addressed in the 2019 submittal; Apparently, Hawthorne was not awarded the 10 sustainable jersey points for this Action under the 2013 SJ Re-Certification Program

13. Buy Local Campaign – Text box completed; need to prepare back up documentation
 14. Support Local Campaign – Text box completed; need to prepare qualitative assessment and back up documentation
 15. Community Garden - Text Box is updated; need to prepare back up documentation
 16. Hawthorne Environmental Commission - Assigned to Carol – Prepare Text Box Information; Feb 1, 2019 Rayna sent previous submittals as a guide; Received information from Carol; Rayna has reviewed and updated the information for the submittal.
 17. Hawthorne Environmental Commission Site Plan Review – Rayna will prepare summary update and back-up documentation; Text Box is updated
 18. Environmental Resource Inventory – Approved by SJ – No additional information must be submitted
 19. Water Conservation Educational Programs – Not pursuing this Action Plan at this time
 20. Grounds & Maintenance – Policy – Council passed resolution; distribution sent to all appropriate departments
 21. Efficient Landscape Design
 22. Recycled Materials & Composting
 23. Recycling & Waste Reduction Education & Compliance
 24. Rain Gardens – Approved by SJ – No additional information must be submitted.
 25. Hawthorne Environmental Commission – Internship Program
 26. Gateway to the Passaic River project
 27. Native Plant Project
- iv. Action Plans – Hawthorne Shade Tree Commission – received comments back from the Shade Tree
1. Tree & Woodlands – Community Forestry Plan & Canopy Goal
 2. Tree Hazard Inventory
 3. Tree Maintenance Program
 4. Tree Planting Program
- v. Action Plans – Hawthorne Chamber of Commerce
1. Farmers’ Market
 2. Accessible to Farmers’ Market
- h. Open Discussions:
- i. Environmental Intern – Grace Young – Paramus Catholic High School – Work with Rayna on our Re Certification Program and various Env Com/ Green Team Projects; 4-29-2019 – Grace will meet with the Municipality to review and finalize their assigned Action Plans – week of April 29, 2019

VISION STATEMENT

Hawthorne is committed to protecting our natural resources while meeting the needs of the present generation without compromising those of future generations.

Sustainability means:

- Protecting our open spaces, and conserving our natural resources with waste reduction and recycling
- Promoting environmental education, and energy efficiency to residents and businesses alike

- Considering environmental, economic, and social impacts to future development
- Improving community health and quality of life for every citizen

**Next Green Team Meeting
June 10, 2019 at 7:30 pm
Annual June Environmental Program
Hawthorne High School Auditorium**

Note: May 20, 2019 Green Team Cancelled