



Hawthorne Green Team Committee Minutes: March 25, 2019

Call to Order: Rayna Laiosa, Rosanne Zagatta, Pat MacDonnell, Mary Mahon, Holly Cowen, Lisa DeVos, Carol Robertson, John Maene, Mike Mariana, Alex Vetlov, Charles Stebbins, Marie Albin and Karen & Grace Young

Community Gardeners: Rita Pinelli, Victor and Chris Tamburro, Deidre Caso, Barbara Pisacane, Peggy Weber, New Gardeners: Barbara Wagner and Cathy and Sal McCauley

Green Team Purpose

- Making community life sustainable in a way that minimizes environmental harm and depletion of natural resources
- Framework is based on the Sustainable Jersey Certification

Topics Discussed on March 25, 2019:

- a. Review February 25, 2019 Green Team Minutes - Approved
- b. Community Garden- 7 out of the 16 garden bed – gardeners participated
 - i. Welcome the 2019 Gardeners – Newest Members – Steven Bennett, Barbara Wagner, and Cathy McCauley
 - ii. Community Garden Bed Assignments & Keys
 - iii. 2019 Rules & Regulations
 - iv. Community Garden Clean Up - Mulch Delivery – May
 - v. Water Shut On – End of April/May; Weather Dependent DPW Responsibility; Shut Off – Mid October
 - vi. Food Pantry – Hawthorne – Donate excess produce August
 - vii. Communication via email and Facebook
- c. Green Lectures/Bird Walks 2019 – Topics
 - i. Bird Watching 101 – Lisa DeVos, Holly Cowen, and Liana Ramona –Confirmed/Booked **Tuesday March 5, 2019**
 - ii. Green Cleaning - Theresa Moeller – North Haledon – Norwex Products – professional grade microfiber and water is needed to remove 99% bacteria from surfaces; “Chemical Free Cleaning by Norwex; Confirmed/Booked **Tuesday March 19, 2019** - Teresa will prepare Press Release; Rayna will send examples of past Green Lecture Press Releases – Complete; Hands On Demonstration, no power point presentation – Went well.
 - iii. Bird Walks & Hawthorne History Identification – Confirmed/Booked Dates – 8:30 am start time; April 13, 2019 (Saturday April 6, 2019 – Cel Earth Bration), May 11, 2019 (Grand Opening Gateway Project), May 25, 2019, or June 1, 2019; Added Historical Features of Hawthorne will be Pointed Out in the Goffle Brook Park; Meeting Place: Rea Mansion on Goffle Road; Confirmed that Veronica will attend All Bird Walks – Identify Hawthorne Historical Features
 - iv. Publicity – Borough website, Municipal Electronic Board, Nixel, Facebook, local newspapers – ads – In Process

- d. 27th Annual Cel-Earth-Bration – Saturday April 6, 2019 10:00 am to 2:00 pm
 - i. Theme – Live. Act. Think. Love the Earth
 - ii. Focus on Interactive Educational – Demonstrations “Scavenger Hunt or Treasure Hunt” –
 - 1. Need to make Card for Scavenger Hunt – Rayna
 - 2. Garden Tips - Confirmed
 - 3. Bird Watch – Confirmed
 - 4. Green Spaces – 8 Acre Woods & Green Map –Walking and Bicycle Paths on the Green Map Goffle Brook Park – Confirmed – Mike and Charles
 - 5. Recycling Program – Confirmed; Styofom Poster - Craig
 - 6. Native Plants - Confirmed
 - 7. Hawthorne Historical Society – Carol will follow-up - Confirmed
 - 8. Gateway to the Passaic River – Poster – Promote Free Fishing Day June 9th, 2019; Rayna provided information to Carol to make Poster
 - 9. Anti-Idling Pledge Booth – Confirmed
 - 10. Beekeeper – Confirmed
 - 11. How to Make Your Own Bee Habitat – Confirmed
 - 12. Craft Workshop – Flowers made out of Plastic Caps – Confirmed (Must bring crayons and markers)
 - 13. Rocks of Hawthorne – Confirmed
 - 14. Norwex – Confirmed
 - 15. Park Avenue BMW – Electric Vehicle and Plug In Hybrid Vehicle – Confirmed
 - 16. PCSPCA and Reimagined Designs – Liana will follow up with Stephanie – Confirmed
 - 17. Hawthorne Shade Tree Commission – Confirmed
 - 18. Hawthorne High Ecology Club – Dirt Cake – Confirmed
 - 19. Judo – Maureen will follow up – potential Yoga class – Confirmed on March 26, 2019
 - 20. Chet Scents – Rayna will follow up with Donna – Confirmed
 - 21. Stormwater – Alex Vetlov – Confirmed
 - 22. Pappy’s Juice Bar – Confirmed
 - 23. Make Vendor Table Signs – Rayna
 - iii. Green Project Contest
 - 1. Prizes – Local and surrounding businesses; need donation letter
 - 2. Create 2019 Business List – See Excel spreadsheet; waiting on several businesses; deadlkine to get Final List to Mike Saturday March 30, 2019 morning
 - 3. Judges –
 - 4. 1st Place Winners Displayed at the Hawthorne Library – Confirmed
 - iv. Giveaways, tattoos, and facepainting – Rosanne budget of \$275.00
 - v. Pizza – Maureen Cook – Puzos
 - vi. Schedule of Events: Rizzo Reptiles – 11:00 am to 12:00 pm and 12:00 to 1:00 pm; Confirmed Judo at 10:30 am – Need to make Poster
 - vii. Reminder – Bring your Plastic Caps for the Craft Workshop include in the Press Release
 - viii. Electric extension cords and speaker for Cafeteria announcements
 - ix. Publicity – Ad in Hawthorne Press, Borough Website, Nixel, Electronic Board, Channel 77, Facebook, and Press Releases; LAWN SIGNS

- e. “Gateway to the Passaic River” Project - 2018 ANJEC Open Space Stewardship Grant and 2018 Sustainable Jersey Grant for Environmental Commissions
- i. 2018 ANJEC Sandy Batty Grant Awarded to Hawthorne Environmental Commission on Friday May 11, 2018 for \$1,500 grant.
 - ii. **ANJEC Interim Report due Monday October 29, 2018** – Discuss draft interim report; All agree with the interim report progress on the Gateway project; Please send comments to Rayna by Friday October 26, 2018; Interim Report sent to ANJEC on Saturday October 27, 2018
 - iii. **ANJEC Final Report due June 14, 2019**
 - iv. **Sustainable Jersey Interim Report due January 31, 2019 – Completed and Submitted**
 - v. **Rutgers Next Step:** April 2019 implement rain gardens **Next Step:** Rayna will follow up with Rutgers on the delivery of the native plants and the additional costs for the milkweed and native plants around the Trail Map sign; **Confirmed** Rutgers will bring the native plants the day of the Planting; Working on pricing for the native plants around the Trail Sign and woody area adjacent to the Trail Sign.
 - vi. **Downes Tree Service Next Step:** April 2019 implement rain gardens – Tentatively Scheduled the week of April 8th (Saturday April 13, 2019 – Planting Day and Clean Up at 10:00 am); Back Up due to weather week of April 15, 2019 (Saturday April 20, 2019 – Planting Day and Clean Up at 10:00 am)
 - vii. 2019 Grand Opening Idea – Work with local Dick’s Sporting Goods, Ramsey Outdoor, or Campmour for kayak or canoe demonstrations- Discussion; Suggestion - REI in Paramus NJ – recreation equipment; conducts existing training program at facility; Bring Rain Garden Brochures to distribute to participants; **Target Date: Saturday May 11, 2019**
 - viii. **Trail Sign** - Final Design – Canoe, Duck, Fish – Boxes around the wood the words “Gateway to the Passaic River” - Length of Trail Sign – 5 feet; Width of the Trail Sign – 2 feet
 1. John Minicozzi –donate local wood, Birch and two wooden posts for the Trail Sign; re-purpose local wood into products
 2. Wood maker selected – Hawthorne resident, Paul Whelan, of Lucky Wood will build our Trail Sign. Paul is working with John on the selection of the Birch wood; Paul Whelan brought a scaled drawing of the Trail Sign to the Commission meeting at the October 11, 2018 – December 2018 Update – Cut and painted Canoe on the Trail Sign; Duck and Fish need to be updated; Paul will add the words “The” to the Sign in between Gateway to... Passaic River” ; Posts will have the ANJEC Logo; **Next Step:** Need to double check if Paul is installing the Trail Sign and the posts. Confirmed – Yes, Paul will be installing the sign. He will need assistance from the Green Team/Commission – Downes to install.
 3. Native Plants – Purchase Milkweed plants to surround the Trail Sign (3 x 3 plants) and area (approximately 72 feet in length bu 6 feet wide) along the woody area adjacent to Stevenson Brook; Plants will be planting in a Cut out from the grassy lawn – mow area; Rayna will follow up with Rutgers on the costs and the amount of plants needed;
 - ix. **Tree Tags** –Carol will purchase the 13 to 14 tree tags for identified trees – Silver Maple (Acer Saccharinum – 3), American Sycamore (Platanus Occidentalis), White Ash (Fraxinus Americana), Black Cherry (Prunus

- Serotina), American Elm (*Ulmus Americana*), White Mulberry (*Morus Alba* – 2), Catalpa (*Catalpa*), Boxelder (*Acer Negundo*), Pin Oak (*Quercus Palustris* – 3), and Black Locust (*Robina Pseudoacacia*) - Rayna approved the final proof of tree tags on February 24, 2019; Completed and Delivered; Next Step: Install tree tags during the installation of the rain garden or Trail Sign
- x. **Nesting Boxes** – Installation Complete - Sunday February 17, 2019 at 1:00 pm Boy Scout Troop 30 installed the nesting boxes and conducted a Clean Up of the Area; It was a huge success!
 - xi. **Trail Map** –Received Draft Trail Map Concept on February 14, 2019; On February 17, 2019 at Clean Up – discussed and verified the draft Trail Map; Mary will follow up with Marc on the revisions.; Discussed at Environmental Commission meeting on March 14, 2019 – additional proposed changes; **Next Step:** Mary is working with Marc to finalize the trail map for Final Review
 - xii. **Rain Garden Sign** – Will purchase a 2nd Rain Garden sign ; In-process of creating a new vendor record in the Borough’s System for Vacker Sign; then a Purchase Order can be issued for the Rain Garden sign, and review final proof of Rain Garden Sign; Completed Next Step: Tentatively Install Rain Garden Sign in May 2019
- f. Sustainable Jersey – Recertification Cycle – June 2019
- i. Council Meeting March 20, 2019 – Env Com Chair will present to Mayor and Council “Hawthorne’s Re-Certification Program” – Silver Level – went very well
 - ii. Action Plans – Municipality/Borough Council – On January 29, 2019, Rayna is meeting with the Municipality – Mayor Goldberg, Eric Maurer, Lori DiBella, and Ellen Brogno to discuss their Action Plans
 - 1. Public Information & Engagement
 - 2. Animals in the Community – Resolutions/Pledges
 - 3. Emergency & Resiliency – Received checklists and summaries from the Police Chief; Rayna sent a follow-up question
 - 4. Energy
 - 5. Land Use & Transportation – Effective Parking Management
 - 6. Grounds & Maintenance Policy (Resolution/Council), Efficient Landscape Design, and Recycled Materials & Composting
 - 7. Prescription Drug Safety & Disposal - Received summary from the Police Chief; Rayna sent a follow-up question
 - 8. Recycling & Waste Reduction Education & Compliance
 - iii. Action Plans - Environmental Commission/Green Team
 - 1. Brownfields – In process
 - 2. Green Team – Assigned to Carol – Prepare Text Box Information; Feb 1, 2019 Rayna sent previous submittals as a guide
 - 3. Animals in the Community – Educational Workshops - Assigned to Liana – Prepare Text Box Information; Feb 1, 2019 Rayna sent previous submittals as a guide
 - 4. Community Partnership & Outreach – Educational Workshops - Assigned to Liana – Prepare Text Box Information; Feb 1, 2019 Rayna sent previous submittals as a guide; Received information from Liana; Sustainable Jersey updated this Action Plan; Sent updated Action Plan to Liana to review and update Hawthorne’s activities
 - 5. Sustainable Land Use Pledge – Re-distribute

6. Mayor's Wellness Program – Sustainable Jersey updated this Action Plan; Multiple sustainable jersey points can be awarded; Sent updated Action Plan to Carol to review and update Hawthorne's activities
7. Anti Idling & Enforcement Program – John Maene – discussed the importance of educating the public on the Anti-Idling Laws; Would like to see an Educational Communication Campaign – Nixel, Channel 77, Electronic Board, Facebook, Council, Letter to Editor and Press Releases; John will prepare information for the Educational Communication Campaign **STATUS UPDATE:** John prepared Nixel alert statements and Channel 77 and Facebook messages; Saturday May 18, 2019 Corner of Warburten and Lafayette Avenue – Anti Idling Tagging Day.
8. Green Business Recognition Program – Need to Register - New Jersey Sustainable Business Registry Program - at least 2 "Green" businesses; Business is Committed to the Five (5) Action Steps below: 1) Share information on at least 5 Sustainable Practices in Place at your facility. Find ideas by searching the list below. 2) Provide one (1) measureable result related to at least 1 of these activities. 3) Provide cost savings that have resulted from at least one of these activities; 4) Complete the online application form to the Recognized as a NJ Sustainable Business; and 5) Re-Register once every 2 years and show continual improvement by adding one additional sustainable practice at your facility, and one additional measurable result. Hawthorne's Green Business – Puzo's, Browning Forshay, Magic Carousel, Well Read Bookstore, Paul's Motor, Home Supply & Lumber, Learning Tree, Kohler Distributors, and B. Witching Bath Co. – Karen Young, Patty Elwood and Craig Cayetano will review this Action Plan and the NJ Sustainable Business Registry Program documents on line and report back to the Commission/Green Team
9. Community Asset Planning – Hawthorne Green Map - Assigned to Veronica – Veronica is updating the Open Green Map System; Rayna & Veronica met on Jan 13, 2019 to update the Open Green Map; Updated Pump House, Eight Acre Woods, Hawthorne Recycling Center, Hawthorne Community Garden, Municipal Building information/web links, etc.; Added Pool Monuments, Added Municipal Hall Plaque and monuments & photo; Added People's Bank (now Subway) information & photo, and Rea Mansion added the Name "John W Rea House" Veronica will update the Text Box Information; Jan 29, 2019 Rayna sent previous submittals as a guide; Received updated information from Veronica on Feb 2 and 4, 2019; Need to review and finalize the Action Plan documentation; **Note:** Hawthorne received additional comment to the 2013 SJ recertification submittal in November 2013 that will be required to addressed in the 2019 submittal; Apparently, Hawthorne was not awarded the 10 sustainable jersey points for this Action under the 2013 SJ Re-Certification Program
10. Buy Local Campaign
11. Support Local Campaign
12. Community Garden – Text Box is updated

13. Hawthorne Environmental Commission - Assigned to Carol – Prepare Text Box Information; Feb 1, 2019 Rayna sent previous submittals as a guide; Received information from Carol; Rayna has reviewed and updated the information for the submittal.
 14. Hawthorne Environmental Commission Site Plan Review – Rayna will prepare summary update and back-up documentation; Text Box is updated
 15. Environmental Resource Inventory – Approved by SJ – No additional information must be submitted
 16. Water Conservation Educational Programs
 17. Grounds & Maintenance – Policy, Efficient Landscape Design, and Recycled Materials & Composting
 18. Recycling & Waste Reduction Education & Compliance
 19. Rain Gardens – Approved by SJ – No additional information must be submitted.
 20. Hawthorne Environmental Commission – Internship Program
 21. Gateway to the Passaic River project
- iv. Action Plans – Hawthorne Shade Tree Commission
 1. Tree & Woodlands – Community Forestry Plan & Canopy Goal
 2. Tree Hazard Inventory
 3. Tree Maintenance Program
 4. Tree Planting Program
 - v. Action Plans – Hawthorne Chamber of Commerce
 1. Farmers’ Market
 2. Accessible to Farmers’ Market
- g. Open Discussions:
 - i. Environmental Intern – Grace Young – Paramus Catholic High School – Work with Rayna on our Re Certification Program and various Env Com/ Green Team Projects; Grace provided updates/text box information to Rayna; Plan Wednesday March 27 meet and review documents.

VISION STATEMENT

Hawthorne is committed to protecting our natural resources while meeting the needs of the present generation without compromising those of future generations.

Sustainability means:

- Protecting our open spaces, and conserving our natural resources with waste reduction and recycling
- Promoting environmental education, and energy efficiency to residents and businesses alike
- Considering environmental, economic, and social impacts to future development
- Improving community health and quality of life for every citizen

**Next Green Team Meeting
April 29, 2019 at 7:30 pm
Municipal Building**