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Borough of Hawthorne Board of Fire Commissioners

445 Lafayette Avenue, Hawthorne, NJ 07506
www.hawthornefire.org

CALL TO ORDER: Meeting called to Order on January 2nd, 2018 at 7:30pm by Chief Joseph Speranza.

MEMBERS PRESENT:

Joseph Speranza, *Borough Fire Chief*
Christopher DiBella, *CO. 1 Assistant Chief (2017)*; John Arturi, *CO. 1 Assistant Chief (2018)*
Anthony DiVincent, *CO. 2 Assistant Chief*
Joseph Longo, *CO. 3 Assistant Chief*
Peter VanDerrVelde, *CO. 4 Assistant Chief*
Brian Warner, *CO. 5 Assistant Chief (2017)*; David Hughes, *CO. 5 Assistant Chief (2018)*
Amber Hechinger, *Fire Dept. Clerk*
Christopher Mogen, *Fire Dept. Clerk*

MEMBERS ABSENT: All members present.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA: *led by Chief Speranza*

MINUTES: Previous month's minutes have been dispersed. No present who are opposed.

DEPARTMENT BILL LIST OF EXPENSES FOR THE MONTH OF DECEMBER; *provided by Christopher Mogen, presented by Amber Hechinger:*

• 4 th Quarter Rent (Company 1):	\$1,700.00
• 4 th Quarter Rent (Company 2):	\$1,700.00
• 4 th Quarter Rent (Company 3):	\$1,700.00
• 4 th Quarter Rent (Company 4):	\$1,700.00
• Passaic County Community College (Engine 1—Live Burn):	\$200.00
• Micro Center (Anti-Virus Software—HQ Computers):	\$129.98
• AAA Emergency Supply Co. Inc. (PPE Helmets):	\$1,012.00
• Strategic Safety Dynamics, LLC. (Sets of Turn-Out Gear):	\$5,760.00
• FF1 Professional Safety (Helmets/Boots/Gloves—Various Sizes):	\$6,980.00
• Allied 100 LLC./AED Superstore (Electrode Pads):	\$300.00
• Metropolitan Compounds, Inc. (Hose & Hear Cleaner):	\$712.00
• Insurance Restoration Specialists (Clean Turn-Out Gear—Company 1):	\$561.00
• Insurance Restoration Specialists (Clean Turn-Out Gear—Company 2):	\$35.00
• Insurance Restoration Specialists (Clean Turn-Out Gear—Company 4):	\$393.00
• Bill Foxx (Badges):	\$1,000.00
• Somes (Various Service Pins):	\$200.00
• Grainger, Inc. (Hazmat Materials):	\$500.00
• FF1 Professional Safety (Compressor):	\$2,441.00
• FF1 Professional Safety (Engine 4—Repairs):	\$700.00



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- 10-75 Emergency Lightening, LLC. (Weather Tech/Tiger Tough Tactical—5-0): **\$642.40**
- Penguin Management Inc. (E-Dispatch Service): **\$828.00**
- Goosetown Communications Inc. (Radios & Batteries): **\$2,780.00**
- HFD Company #3 (Standby & Travel Reimbursement—Jan/Feb/March 2017): **\$265.01**
- Continental Fire & Safety, Inc (Air Bags- 12x12, 15x15, 20x20, 24x24): **\$6,474.31**

Total Expenses: \$38,713.70

FIRE COMPANY REPORTS FOR THE MONTH OF DECEMBER:

Engine CO. #1; by Assistant Chief Christopher DiBella:

- 23 box alarms; 1 still alarm; 0 mutual aids; 0 drill for a total of 24 alarms. Engine 1 held 1 additional trainings.
- FF Malandrino remains out on medical leave. AC DiBella requests that we please keep him in our thoughts.
- Assistant Chief Christopher DiBella wishes everyone a healthy and Happy New Year. In addition, he believes it has been a pleasure serving on the Board of Fire Commissioners for the past 2 years. He wishes returning Assistant Chief John Arturi the best of luck.

With above mentioned exceptions, all members and equipment are in good working order.

Tower CO. #2; by Assistant Chief Anthony DiVincent:

- 23 box alarms; 2 still alarms; 4 mutual aids; 1 drill for a total of 30 alarms. Tower 2 held 0 additional trainings.
- FF William Seidel is on medical leave effective December 7th, 2017. Doctor's note received by Clerk Amber Hechinger.
- Company 2 voted 16-0 in favor of attending both the Memorial Service and Parade, as per request of Chief Speranza.
- Final LOSAP report for 2017 handed in to Clerk Amber Hechinger.
- Officers for 2018:
 - Assistant Chief: Anthony DiVincent
 - Captain: Ronald Walker Jr.
 - 1st Lieutenant: Travis Lodder
 - 2nd Lieutenant: Rebecca Morton
 - Drivers: Victor Tamburro; Brian Vanderhook; David Maher; John Marsch
 - Alternate Drivers: William Redmon; William Marra; Jason Crawford; William Seidel; Andrew Skae; Mark Lundin; Dennis McCarville; Evan Woods
- Assistant Chief Anthony DiVincent wishes everyone a happy, healthy and safe New Year.

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Engine CO. #3; by Assistant Chief Joseph Longo:

- 24 box alarms; 0 still alarms; 2 mutual aids; 0 drills for a total of 26 alarms. Engine 3 held 0 additional trainings.
- FF. Troy Greer Jr. has request a three (3) month leave of absence. A letter was given to the Fire Clerks.
- Engine 3 will be scheduled for service at the Fairlawn DPW on January 3rd, 2018 at 8:30AM.
- Engine 3 used ten (10) bags of Speedy Dry at the recent fuel spills which need replacing. Chief Speranza approves of the replacements being purchased and the bill being submitted.

With above mentioned exceptions, all members and equipment are in good working order.

Engine CO. #4; by Assistant Chief Peter Van Derr Velde:

- 23 box alarms; 10 still alarms; 0 radio calls; 1 drills for a total of 34 alarms. Not included in this total are 8 mutual calls to Glen Rock. Engine 4 held 0 additional trainings.
- Two (2) members are on medical leave:
 - Lt. Flanagan: from December 15th, 2017 until January 31st, 2018 (until cleared by his doctor).
 - FF Sylvester: from January 1st, 2018 until February 1st, 2018.
- Engine 4 received four (4) new Captain and Lieutenant shields for helmets.
- Starting this month, Engine 4 will be continuing their cross-training with Rescue 5 on the task force. Engine 4, Engine 3 and Rescue 5 will also be training once a month on the task force on the third (3rd) Monday or Thursday night with the Glen Rock Fire Dept. The first drill this month will be done in Hawthorne and the February drill will be done in Glen Rock. Cross-training on equipment will also be between both Departments.
- Engine 4 wishes everyone a Happy New Year.
- Officers for 2018:
 - Assistant Chief: Peter Van Der Velde
 - Captain: Devin Hughes
 - 1st Lieutenant: Gerry Flanagan
 - 2nd Lieutenant: John Hurley

With above mentioned exceptions, all members and equipment are in good working order.

Rescue CO. #5; by Assistant Chief Brian Warner:

- 31 box alarms; 0 still alarms; 0 mutual aid; 1 drill for a total of 32 alarms.
- The Officers display screen in not functioning and will be looked at by Fair Lawn (ref: December 5th minutes).
- Fair Lawn has repaired a fuel leak.
- The boat is in proper working order.
- Rescue 5 votes 15-0 in favor of the Parade, per request of Chief Speranza.

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- Rescue 5 congratulates Brandon Adair for graduating Rescue School.
- Assistant Chief Brian Warner thanks all Assistant Chiefs for their years of service and wishes good luck to the incoming Chiefs.

Reported by on-coming CO #5 Assistant Chief David Hughes:

- Officer Computer screen is not working—Captain Pagnozzi is working with the manufacturer to identify the part number for replacement order; Fair Lawn DPW to complete the repair.
- Glen Rees is requesting leave for surgery starting January 16th, 2018 (letter received by Clerk Amber Hechinger) and will return with clearance from a physician.

With above mentioned exceptions, all members and equipment are in good working order.

FIRE PREVENTION REPORT; reported by Fire Chief Joseph Speranza

- Nothing to report.

CHIEF'S REPORT AND CURRENT EVENTS SUMMARY; by Fire Chief Joseph Speranza

- The Hawthorne Fire Department received two (2) checks from Glen Rock residents, one for \$25.00 and one for \$100.00. Chief Speranza thanks Company 4 for their aid to Glen Rock and their residents.
- The Hawthorne Fire Department received a check from the First Reform Church of Hawthorne for \$250 as part of a support program.
- Chief Speranza reminds the Board that LOSAP reports are due to him by Monday, January 8th, 2018.
- There is a meeting on January 3rd, 2018 with the grant writers to propose grants requests for the bail-out kits, car fire simulator and door-prop device for our Training Center. Expected grant requests will likely exceed \$75,000. If there is anything else the Board wishes to present to the grant writers, Chief requests they voice this at this Fire Board so it can be prepared for the meeting.
- Board members were given new Division of Fire Forms for use in the event of the injury or fatality of a Fire Fighter. It should be located on the apparatus'.
- Chief Speranza wishes the members of the Fire Department a safe, healthy and Happy New Year.
- On behalf of the Borough and himself, Chief Speranza extends a thank you to Assistant Chief DiBella and Assistant Chief Warner for the services to the Department. It has been an honor to work with both of them as they assisted the Department's advancement and safety over the past few years on the Boards. Chief Speranza welcomes Assistant Chief Arturi and Assistant Chief Hughes to the Board for 2018 with hope that the progression in keeping the members and residents safe will continue one.
- Chief Speranza welcomes Rebecca Morton of Tower Company #2 as the first female Lieutenant of the Hawthorne Fire Department.
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- Thanks are extended for everyone's participation in the Santa Run. Although the weather was not ideal, the turnout of the residents was more than expected and the community proceeded to rave about it on their Facebook page.
- New Insurance Cards have been provided—located in mailboxes at HQ—and should be moved to their appropriate apparatus to replace expiring Insurance Cards.
- **Dates to Remember:**
 - January 12th: Hawthorne Fire Department Installation Dinner. Requested that attendees begin showing up at 6:30pm, as the program will begin promptly at 7:00pm. This has been communicated a few times so please do not be late. We will be moving through our program as quickly as possible to ensure the night is as enjoyable as possible. Headcounts have been provided to each Company and expenses will be forwarded to each Company once they are appropriated. Bar expenses are estimated at \$15 per head; Checks should be brought on January 12th.
- Ridgewood Fire Department has added Hawthorne as the mutual aid assignment to them and in return we can use them as a counterpart to Hawthorne. We guarantee a minimum of four (4) members whether they call for an aerial or an engine and the agreement is reciprocal. We hope to work closely with them, as having allies on our borders should be beneficial.
- We are awaiting a date for the property at Sotnick Street for a Department Drill. While we anticipated a date for the week following this Fire Board, it may be delayed due to the Developer adding property to his lot-size. He has been buying houses around his development, expanding his lot from seven (7) houses to about twelve (12) houses.
- **A reminder to Department Officers:**

Re-Org meeting is scheduled for Sunday, January 21st, 9:00AM at Headquarters. If an Officer cannot attend, he/she is expected to contact Chief Speranza directly so they can be properly excused.

COMMITTEE REPORTS:

- **Training Center; by Assistant Chief Joseph Longo:** Purchase of crash pads will be made sometime this week. Class has been set for February 3rd or 4th—dates will be communicated when finalized. List from each Company of who is interested in participating in Bail-Out program once Grant is finalized will be needed. Assistant Chief's have all received previously communicated e-mail regarding details on Bail-Out Training Program, which should be coming back to reflect interest. Chief Speranza comments that we have received the returned PO from Kevin Downes for the first \$2,400 and are awaiting on the second \$2,400 from Glen Rock.
- **Communications Division:** 23 alarms, 3 meetings for a total of 26 events. Cascade and radio equipment is in good working order as of December 31st, 2017.

OLD BUSINESS:



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- I. Engine Company 1: No old business to report.
- II. Tower Company 2: No old business to report.
- III. Engine Company 3: No old business to report.
- IV. Engine Company 4: No old business to report.
- V. Rescue Company 5: No old business to report.

NEW BUSINESS:

- I. Engine Company 1: No new business to report.
- II. Tower Company 2: No new business to report.
- III. Engine Company 3: No new business to report.
- IV. Engine Company 4: No new business to report.
- V. Rescue Company 5: No new business to report.
- VI. Chief Speranza: With the severity of the weather, we need to take precautions to keep our members safe. Anything that is extended, an ambulance should be called to standby with the Fire Department. Assistant Chief DiBella and Assistant Chief Warner are dismissed. Assistant Chief Arturi and Assistant Chief Hughes take their positions at the Fire Board of Commissioners.

GOOD AND WELFARE:

- Engine Company 1: Assistant Chief Arturi requests that we all keep Fire Fighter Malandrino and his family in our thoughts and prayers.
- Tower Company 2: Nothing to report.
- Engine Company 3: Nothing to report.
- Engine Company 4: Nothing to report.
- Rescue Company 5: Glen Rees will be out for surgery.

MEETING CLOSE TO THE BOARD AND OPENED TO THE FLOOR; by Chief Joseph Speranza

- I. George DeGroot reminds the Board that on Thursday, January 11th, 2018 there will be no Officers from Company 3 as they will be in Pennsylvania for business concerning their apparatus.
- II. Lt. Jerry Flanagan inquires if there is a date for the Explorers meeting. Chief Speranza explains that the Juniors Program is about to be dissolved in the state of New Jersey so the Explorers Program is most likely not going to continue. Until we have concrete information as to what the State is doing with the Junior Program, we will not be moving forward with any meetings regarding the Explorers Program. Assistant Chief Hughes adds that the Department of Labor has issued a decree that states the Explorer and Junior Programs can still exist, but all they can do is training. They cannot go to a fire or participate. We are awaiting further information and guidelines.

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ADJOURNMENT: *Meeting was closed to the floor and adjourned at 7:54pm by Chief Joseph Speranza.*

Amber Hechinger
Fire Department Clerk

Date